

TENNESSEE BOARD OF COURT REPORTING

Administrative Office of the Courts
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OFFICIAL Meeting Minutes

Friday, March 18, 2011

I. Call to order

The meeting of the Tennessee Board of Court Reporting was called to order by Chairperson Jimmie Jane McConnell at 8:05 a.m. CST at the offices of the AOC, Nashville, Tennessee.

II. Roll call

Roll call was conducted. The following persons were present:

Jimmie Jane McConnell, Chairperson
Kenneth Mansfield, Vice-Chairperson
Ginger Truesdel, Secretary
Earl Houston, Board Member
Aaron Conklin, AOC
Debbie Hayes, AOC

Others present at the Offices of the AOC in Nashville:

Kathy May, Court Reporter
Jerri Porter, Court Reporter
Jim Vowell, Court Reporter
Ken Gibson, Court Reporter
Gene Jennings, Court Reporter,
David Blankenship, Court Reporter
Maxine Cleeton, Court Reporter
Tricia Davis, Court Reporter
Terri Campbell, Court Reporter

III. Approval of minutes from last meeting January 7, 2011.

Motion made by Ken Mansfield to approve the minutes from the last meeting.

Motion seconded by Earl Houston.

Discussion called for. No discussion. Vote taken and motion passed unanimously.

IV. Old Business:

Report to Board on NVRA Charleston Trip in July 2010 was made by Chairperson McConnell.

Proposed Policies and Procedures Adoption:

Discussion was had and the following changes were proposed:

Page 6, Nos. 5 and 7 are duplicates, so one will be deleted and the items renumbered.

Page 1, the last sentence should read: "These guidelines are subject to the Open Records Law."

Page 2, the third paragraph needs to be deleted because of the Open Records Law.

Motion made by Ginger Truesdel to adopt the proposed policies and procedures with the changes noted.

Motion was seconded by Ken Mansfield.

Discussion called for. No further discussion. Vote taken and motion passed unanimously.

Review of November 5 minutes re: letter to Gallo on stip page.

Discussion was had on letter being requested but not voted upon.

V. New Business:

Quarterly Meetings Schedule:

In Person Meetings in Nashville at the AOC at 8:00 a.m. CST:

Friday, September 23, 2011 and March 30, 2012.

Teleconference Meetings at 8:00 a.m. CST:

Friday, June 17, 2011 and Friday, December 2, 2011

Motion made by Ken Mansfield to accept the proposed dates.

Motion was seconded by Ginger Truesdel.

No further discussion. Vote taken and passed unanimously.

Website Links Report and Webinar Information:

Report was given by Debbie Hayes on our website. Chairperson McConnell reported on webinars. Chairperson McConnell stated notice of board meetings be added to the website and proposed a general agenda for publication on the website.

Question on License Request:

Report was given on this license request by Debbie Hayes.

Discussion was had.

Motion made by Ken to table decision until Board gets further information from applicant.

Further discussion was had.

Motion was seconded by Earl Houston to table decision until Board receives further information from applicant.

No further discussion. Vote taken and passed unanimously.

New Laws and/or amendments:

Aaron Conklin gave report on Senate Bill 0225/HB 671 and stated it was on the consent calendar for Tuesday, March 23.

Aaron Conklin gave report on Senate Bill 0350/HB 1638 and stated it would be in the Senate Judiciary on Tuesday, March 23. Chairperson McConnell gave report on the history of Bill 350.

Aaron Conklin gave report on Senate Bill 1197/HB 0827. Discussion was had on this Bill. Chairperson McConnell will consider sending an e-mail to Bill's sponsor Yeger.

Question re US Legal misrepresentation re TBCR:

Discussion was had.

Motion made by Earl Houston to gather facts or appoint a committee to investigate.

Motion was seconded by Ken Mansfield.

Further discussion was had about appointing a committee to investigate.

Chairperson McConnell appointed herself, Earl Houston and Ginger Truesdel to form the committee to put together findings to be submitted to the full Board.

Motion made as amended by Earl Houston.

Motion was seconded as amended by Ken Mansfield.

Further discussion called for. No further discussion. Vote taken and passed unanimously.

Question re Esquire email on contracting/stip page:

Question re Gallo email on contracting/stips:

Ken Mansfield read a statement he prepared on “Position of TBCR on Rule 29 stipulation pages.”

The statement is attached to the minutes.

Discussion was had on the need for the Board to take a position regarding the stipulation page.

A subcommittee was appointed of Chairperson McConnell, Judge Martin, and John Green to study this and compile a proposed position the Board should take regarding the stipulation page.

Current Complaints in the order of Debbie’s previous numerical #s:

2011-1A

Discussion was had there was no basis to complaint and should be dismissed and reporter notified of same.

Motion was made by Ken Mansfield to dismiss the complaint.

Motion was seconded by Ginger Truesdel.

No further discussion. Vote taken and passed unanimously.

2011-2A

Discussion was had there was no basis to complaint and should be dismissed and reporter notified of same.

Motion was made by Ken Mansfield to dismiss the complaint.

Motion was seconded by Ginger Truesdel.

No further discussion. Vote taken and passed unanimously.

2011-3A

Discussion was had that this has previously been resolved.

Motion made by Ken Mansfield to dismiss the complaint.

Motion was seconded by Ginger Truesdel

No further discussion. Vote taken and passed unanimously.

2011-4A

Discussion was had there was no basis for complaint and should be dismissed.

Motion made by Ginger Truesdel to dismiss the complaint.

Motion was seconded by Ken Mansfield.

No further discussion. Vote taken and passed unanimously.

FAQ Procedures and/or Board Opinions:

Discussion was had on setting up the format for Board opinions on the website. Chairperson McConnell stated that Georgia has a very good format with the question and then the Board opinion according to such and such rule.

Discussion was had we can post guidelines on the FAQs on general questions, but for the specific questions in regard to e-mails being submitted to the Board, the response, if the Board determines there should be a response, needs to be presented as a Board opinion.

Chairperson McConnell proposed that some of these specific questions be set up and the opinion be presented to the Board to review and approve at our next meeting.

Debbie Hayes suggested once this is done, e-mails can be sent to all reporters once this procedure is in place.

Discussion was had on prorated fees for licensing.

Debbie Hayes gave an update on licenses:

610 LCRs

3 Temporary Licenses

45 Out of State Licenses

VI. Adjournment:

Motion was made by Ken Mansfield to adjourn.

Motion was seconded by Ginger Truesdel.

Vote taken and passed unanimously.

The regular meeting of TBCR was adjourned at 9:40 a.m. CST.

VII. Executive Session Disciplinary Counsel Interviews:

(Interviews conducted)

VIII. Regular Board Meeting Reconvened:

The regular Board Meeting was reconvened at 11:00 a.m.

Motion was made by Ken Mansfield the Board hire Attorney John Barry for disciplinary counsel.

Motion was seconded by Ginger Truesdel

No further discussion. Vote taken and motion passed unanimously.

Meeting adjourned at 11:18 a.m. CST.

Minutes submitted by Ginger Truesdel, Secretary