

Directions:

1. This application is to be used for schools who wish to change their current physical location and/or request a school name change.
2. Applications for a school change of location should be submitted at least 30 days prior to a scheduled board meeting to be placed on the agenda. You can find a list of scheduled board meeting dates at <https://www.tn.gov/commerce/calendar.cosmetology-barber.html>.
3. School change of location applications that have been reviewed and approved by the board require an inspection at the new location prior to opening. Once the board has approved the change of location application, you can advise the Executive Director when you will be ready to be inspected.



STATE BOARD OF COSMETOLOGY AND BARBER EXAMINERS

500 JAMES ROBERTSON PARKWAY, NASHVILLE, TENNESSEE 37243

(615) 741-2515

Website: <http://www.tn.gov/commerce/section/cosmetology-and-barber-examiners>

Fees:

Change of Location:...\$175

Name Change:.....\$10

Check Type of School Application:

CHANGE OF LOCATION

NAME CHANGE

School License Number: _____

Name of School _____ Business Phone (____) _____

Address _____
 Street City County Zip

Email address: _____

Owner(s): _____ Personal or Corporate _____

If owner is a corporation or partnership, list names, titles and addresses of officers or partners:

Name: _____ Address: _____

Name: _____ Address: _____

Manager: _____ ID Number _____

Proposed Days and Hours of Operation: _____

Date School will be *Ready* for Inspection _____

Senior Instructors:	File ID#	Junior Instructor	File ID#
_____	_____	_____	_____
_____	_____	_____	_____

For Change of Location Only:

Former School address: _____

For Change of Name Only:

Former School Name: _____

New school, change of ownership and change of location must pass initial inspection before opening for business.

This form must be signed

State of Tennessee:

I hereby swear or affirm that the statements on this form are true and accurate to the best of my knowledge and belief.

Signature of Applicant