

COVID-19 Guidelines for Contractor Licensees

The health and well-being of members of the public continues to be a major concern with the Tennessee Department of Commerce and Insurance. The best way to help ensure everyone's protection during this public health emergency related to COVID-19 is for businesses to follow the recommendations established by the [Centers for Disease Control and Prevention \(CDC\)](#).

Governor Lee announced on April 13, 2020 that Executive Order No. 22 (Stay at Home Order), previously amended by Executive Order No. 23, will be further amended to require Tennesseans to "stay home unless they are engaging in essential activity or essential services" through April 30th to limit their exposure to and spread of COVID-19. Essential Activities and Essential Services should be limited and Essential Services should follow health guidelines. Construction is on this list and a copy of the full executive order can be found at: <https://sos.tn.gov/products/division-publications/executive-orders> Local county and city municipalities may have directives or mandates which provide for additional restrictions. Please contact your local county or city authorities for any additional information.

During this time, contractor license certificates are not being sent by mail; however, licensees may print certificates from their online licensing account at: <https://www.tn.gov/commerce/online-licensing-notice> or issuance may be verified from our website at: <https://verify.tn.gov/>

To help with the prevention of spreading the coronavirus, a list of construction jobsite safe practices have been compiled using resources from several industry associations that may be used in conjunction with CDC recommendations. In addition, resources related to businesses operations are also provided:

Tennessee Board for Licensing Contractors COVID-19 Construction Resources	
	Wash hands frequently! Follow CDC recommendations. Set up handwashing stations .
	Encourage workers not to come to work when sick or if someone at home has been diagnosed with COVID-19.
	Practice "Social Distancing" on the jobsite by staying six (6) feet apart. Schedule lunch and breaks in shifts to reduce the size of a group gathering together.
	Minimize ride-sharing and ensure adequate air ventilation in vehicles.

	Disinfect and wipe down frequently used tools, equipment and touched surfaces (door handles, hand rails, cell phones. Etc.).
	Require personal protective equipment (PPE) to be worn, such as a mask, gloves and eye protection.
	Property owners should be cautioned to stay away while crews perform work. Do not solicit door-to-door home improvements.
	U.S. Small Business Administration (SBA) for government funding and loan resources.
	Put your customers at ease by posting an update on your website and social media pages of the steps your taking to keep your employees and consumers safe. More resources for construction businesses can be obtained by checking with local industry associations, such as ABC, AGC and HBAT.
	If you are unable to obtain a license or renew due to issues from CONVID-19, please email your request for assistance to the Board for Licensing Contractors .
	For the most up to date information related to COVID-19 and the State of Tennessee's response, go to: https://www.tn.gov/governor/covid-19.html

Helpful Links:

Find updates issued by the CDC on the Board website here:

<https://www.tn.gov/commerce/regboards/contractors.html>

Find the Tennessee Department of Health, Facility Visitor Guidance here:

<https://www.tn.gov/content/dam/tn/health/documents/cedep/novel-coronavirus/COVID-19-Facility-Visitor-Guidance.pdf>

<https://www.tn.gov/health/cedep/ncov.html>

Find the CDC, Interim Guidance for Businesses and Employers here:

<https://cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html>

Find the CDC, COVID-19 "What You Need to Know" here:

<https://www.cdc.gov/coronavirus/2019-nCoV/index.html>