



AGENDA

BOARD FOR LICENSING CONTRACTORS

Davy Crockett Tower, 1-A
500 James Robertson Pkwy.
Nashville, TN 37243
November 18, 2025

9:30 am **CALL TO ORDER** – Jennifer Ransom, Chairman

Adopt Agenda

Approval of Meeting Minutes

- September 23, 2025 Transcript

LICENSE REVIEWS/APPROVALS BY THE BOARD

- License Approvals
 - Contractor Initial apps (Waived Interviews)
 - Contractor Revisions (Increases, Add Classes, Mode and Name Changes)
 - LLE / LLP / Home Improvement
 - Applications with Factors (No Interview) / Interviews
 - Fresh Start Act Pre-Approvals/Denials

RCE Provider Reviews / Course Approvals

- American Contractors Exam Services – Renewal
- PDH Academy LLC – merger (ownership change)
- C Learn LLC – New Provider
- Chattanooga State New Instructor

New Business

- July 29, 2026 Hearing day after Board Meeting
- New rules in effect 18-Nov from Jan 2025 Rule-Making Hearing

Legal Report

- Kimiya Sarayloo, Litigation Attorney
- Sierra Shepard, Litigation Attorney

Legislative Update

- Kyle Johnson, Board Attorney

Board Updates

- Christopher Burkhardt, Executive Director
- Sunshine Law Presentation-Kyle Johnson

Public Comment

The Department encourages public comments in open meetings through various avenues and welcomes healthy debate and the expression of diverse opinions pursuant to T.C.A § 8-44-112 and § 8-44-108. Please contact 615-741-2241 if you have additional questions on public comments.

Adjourn (next meeting January 27, 2026, – Nashville, TN)

The listed order of items and times on the agenda are subject to change, as the Board reserves the right to move to the next agenda items due to cancelations or deferrals. Board meetings will be conducted in person with members of the Board potentially participating electronically. Members of the public may participate and attend in person or remotely via the appropriate online meeting link. Any member of the public participating by electronic means shall be audible to the public at the location specified above. The Department of Commerce and Insurance is committed to principles of equal access. If you need assistance with attending this meeting due to a disability, please contact the Department's ADA Coordinator at (615) 741-6500. The Department encourages public comments in open meetings through various avenues and welcomes healthy debate and the expression of diverse opinions. For more information on participating in public meetings see the Department's Public Comment Policy here, https://www.tn.gov/content/dam/tn/commerce/documents/commerce/Public-Comment-Policy_6-7-21.pdf.