



**BOARD FOR LICENSING CONTRACTORS**

500 JAMES ROBERTSON PARKWAY / DAVY CROCKETT TOWER  
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Program Website: <http://www.tn.gov/commerce/section/contractors-home-improvement>

**AGENDA**

**Board for Licensing Contractors - NOTICE OF MEETING**

Tuesday, January 26, 2021

Teleconference *Via* \*WebEx

*WebEx
*Click-on: <a href="#">Join Meeting</a> -Or- Join by phone: <a href="tel:+1-415-655-0003">+1-415-655-0003</a> <ul style="list-style-type: none"><li>▪ Meeting number (access code): <b>178 103 6648</b></li><li>▪ Meeting password: <b>NVn76KTjs6P</b></li></ul>

**8:30 A.M. (CT)      Executive Session**

**9:00 A.M.            Rulemaking Hearing – Residential Continuing Education**

**10:00 A.M.          CALL TO ORDER – Randy Chase, Chairman**

- Roll Call (Board Members)
- Participants

**Statement of Necessity (T.C.A. § 8-44-102) – Elizabeth Bendell, Asst. Gen Counsel**

- The Board for Licensing Contractors is meeting by electronic means to conduct essential business as authorized by Governor Lee's Executive Order (EO) #16, and extended by EO #71. Meeting remotely is considered a reasonable measure to protect the safety and welfare of Tennesseans while ensuring government business may continue in a manner that is open and accessible to the public. All votes by the Board will be by roll call.

*(Continued)*

Board meeting will be conducted by permitting participation by electronic communication and shall be audible to the public. Audio of the meeting will be recorded and posted to the website. Members of the public wanting to attend the meeting electronically may do so by calling into the telephone number posted prior to the meeting. The Department of Commerce and Insurance is committed to principles of equal access. If you need assistance due to a disability, please contact the ADA Coordinator at (615) 741-6500.

## **Adopt Agenda**

### **Annual Requirements for 2021**

- Election of Officers (2 yr term)
  - Keith Whittington, Chairman (*currently Vice Chair*)
  - Andy Allen, Vice Chairman (*currently Secretary*)
  - Secretary - TBD
- Adopt Robert's Rules of Order
- Conflict of Interest Policy

### **Approval of Meeting Minutes**

- Teleconference of 7/28/2020
- Teleconference / SS Hearing of 9/29/2020
- Teleconference of 11/17/2020

### **License Reviews /Approvals by the Board**

- Hardships (Ratify)
- Contractor Initial Apps (*waived interviews*)
- Applications with Factors - Discussion (*formerly interviews*)
- Contractor Revisions (*Increases, Add Classes, Mode, and Name Changes*)
- LLE / LLP / HI
- Pre-Licensed Exam Course Provider App – Certified Training Institute, LLC

### **Legal Report**

- Jesse Gentry, Litigation Attorney

### **Go Build Update**

- Brian Kelly, Executive Director of Go Build Tennessee

### **Board Updates**

Carolyn Lazenby, BLC Executive Director

- Budget / Legislation / Formal Hearings