

State of Tennessee

Board for Licensing Contractors - LLP
500 James Robertson Parkway
Nashville, TN 37243
(800) 544-7693 or (615) 741-8307

www.tn.gov/commerce/regboards/contractors

Email: contractor.home-improvement@tn.gov

Effective May 1, 2012, you may renew online!!

Go to: [Renew Online](#)

Verify License Issuance at:

www.verify.tn.gov/

\$50 Fee – 1802 – LLP Renewal

LICENSE ID#000 _____ EXPIRES: ____/____/____ LICENSE NAME: _____ ADDRESS: _____ _____	Fees Payable to “Contractors Board – LLP” <hr/> \$50.00 Renewal Fee \$ 5.00 Penalty (per month) \$15.00 *Maximum Penalty (up to 90 days) <small>*Must file new application for reinstatement after 90 days</small> <hr/> \$ _____ . 00 TOTAL AMOUNT ENCLOSED
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Address Change: Yes (*See Below) No

*For your convenience, **ADDRESS CHANGES MAY BE MADE IMMEDIATELY BY RENEWING ONLINE** at www.tn.gov/commerce/regboards/contractors Otherwise, you must notify the board **in writing** of the address change **prior** to submitting the renewal or the license certificate will **not** be mailed to the new address.

1. Have you received any criminal convictions that were not disclosed previously?

No Yes **If ‘Yes’**, You are required to submit, UNDER SEPARATE COVER, the following documentation to the Board Office Immediately:

- a) Written explanation describing the circumstances surrounding the conviction(s); **AND**
- b) Certified copy of your conviction record(s) from the court(s).

Disclosure does not prevent a license from being renewed without the opportunity for a hearing of charges. However, failing to disclose information is a violation of the law, where disciplinary action may be imposed, as well as, license revocation.

2. Have you been disciplined by any licensing agency in Tennessee or any other state that was not disclosed previously?

No Yes **If ‘Yes’**, You are required to submit, UNDER SEPARATE COVER, the following documentation to the Board Office Immediately:

- a) Written explanation describing the circumstances surrounding the discipline; **AND**
- b) Certified copy of the discipline record(s) from the disciplining agency/state.

Disclosure does not prevent a license from being renewed without the opportunity for a hearing of charges. However, failing to disclose information is a violation of the law, where disciplinary action may be imposed, as well as, license revocation.

3. Have you had judgments/liens/complaints/litigation rendered that was not disclosed previously?

No Yes **If ‘Yes’**, You are required to submit, UNDER SEPARATE COVER, the following documentation to the Board Office Immediately:

- a) Written explanation describing the circumstances surrounding the filing; **AND**
- b) Certified copy of the filing and disposition record(s) from the court(s).

Disclosure does not prevent a license from being renewed without the opportunity for a hearing of charges. However, failing to disclose information is a violation of the law, where disciplinary action may be imposed, as well as, license revocation.

4. I understand pursuant to Rule 0680-4-.01, an LLP is not authorized to use the appellation ‘contractor’ unless they also hold a valid contractor’s license.

Yes No **If ‘No’**, you should contact the Board Office immediately for clarification.

5. I understand an LLP is limited to projects less than \$25,000 and that projects cannot be split into phases.

Yes No **If ‘No’**, you should contact the Board Office immediately for clarification.

6. I understand a contractor’s license with a CMC classification is required for projects \$25,000 and greater.

Yes No **If ‘No’**, you should contact the Board Office immediately for clarification.

7. I understand that I must also abide by state and local municipality requirements, including but not limited to permit and inspection requirements.

Yes No **If ‘No’**, you should contact the Board Office immediately for clarification.

I certify this is my license; I am the person renewing license; and all of the information contained herein is true and accurate.

X _____
Signature

_____/_____/_____
Date

Social Security Number (SSN): _____ - _____ - _____ (Used for identification only-not part of public record [Authority 42 USC 666])