TENNESSEE LLE (Limited Licensed Electrician) – RENEWAL NOTICE

Department of Commerce & Insurance

State of Tennessee - LLE
Board for Licensing Contractors
500 James Robertson Parkway
Nashville, TN 37243-1150
(800) 544-7693 or (615) 253-2144
www.tn.gov/commerce/section/contractors-home-improvement

RENEW ONLINE!
http://www.tn.gov/commerce/section/online-licensing-notice
Pay by credit card / Processed within 24 hrs.

RENEW BY MAIL
Attach payment (cash or check) to this completed renewal form. Fees payable to:

State of Tennessee - LLE
Renewal Fee: $50.00
Late Fee: $10.00 per month (max *3 months)

**Expired 3 months or more, must re-apply by completing initial application for "Reinstatement".*

VERIFY STATUS
www.verify.tn.gov/

License ID# 000_____ **Exp. Date:**_____

Licensee Name: _____ (Jr., Sr.,III,IV)

Address: _____

City, State, Zip _____

Telephone: _____

FOR OFFICE USE ONLY

License Type: Prof 4001 / LLE Renewal

Xact Type: 2010

License ID# _____ Entity# _____

Application# _____

Amount Paid: $_____

Address Change: ☐No ☐**Yes** – Please notify the Board **in writing** of the address change **prior** to submitting the renewal or the license certificate may not be mailed to the new address. May send update by email at: LLE.Renewal@tn.gov; or fax to (615) 532-2868 or by mail (separately from renewal).

1. **Have you received any criminal convictions that were not disclosed previously?**

☐No ☐**Yes** **If 'Yes',** You are required to submit, UNDER SEPARATE COVER, the following documentation to the Board's office:

a) Written explanation describing the circumstances surrounding the conviction(s); **AND**
b) Certified copy of your conviction record(s) from the court(s).

Disclosure does not prevent a license from being renewed without the opportunity for a hearing of charges. However, failing to disclose Information is a violation of the law, where disciplinary action may be imposed, as well as, license revocation. (See T.C.A. §62-6-118)

2. **Have you had complaints, liens, or unpaid judgments rendered that was not disclosed previously?**

☐No ☐**Yes** **If 'Yes',** You are required to submit, UNDER SEPARATE COVER, the following documentation to the Board's office:

a) Written explanation describing the circumstances surrounding the filing; **AND**
b) Certified copy of the filing and disposition record(s) from the court(s).

Disclosure does not prevent a license from being renewed without the opportunity for a hearing of charges. However, failing to disclose information is a violation of the law, where disciplinary action may be imposed, as well as, license revocation. (See T.C.A. §62-6-118)

3. **I understand pursuant to Rule 0680-3-.01, an LLE is not authorized to use the title 'contractor' unless they also hold a valid contractor's license.**

☐Yes ☐**No** **If 'No',** you should review the Board's laws, rules and regulations for clarification (see T.C.A. §62-6-130).

4. **I understand an LLE is limited to projects/contracts less than $25,000 and cannot be split into phases; a contractor's license with a CE classification is required when the total cost is $25,000 or more.**

☐Yes ☐**No** **If 'No',** you should review the Board's law, rules and regulations for clarification (see T.C.A. §62-6-103).

5. **I understand that I must also abide by state and local municipality requirements, including but not limited to obtaining permits for inspections.**

☐Yes ☐**No** **If 'No',** you should review the Division of Fire Prevention's website at: http://www.tn.gov/commerce/fire/permits-licensing.html

I certify this is my license and I am the person approved by the Board for licensure. All information contained herein is true and accurate to the best of my knowledge. *(Note: Licenses are not transferable)*

_____ _____/_____/_____ Social Security#: ___ ___ ___ - ___ ___ - ___ ___ ___ ___
Signature Date (SS# is not part of public record [Authority 42 USC 666])

(Rev.06/04)