



STATE OF TENNESSEE
DEPARTMENT OF COMMERCE AND INSURANCE
ALARM SYSTEMS CONTRACTORS BOARD
500 JAMES ROBERTSON PARKWAY
DAVY CROCKETT TOWER
NASHVILLE, TENNESSEE 37243-1168
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Website: <http://www.tn.gov/commerce/section/alarm-systems-contractors>

AGENDA

ALARM SYSTEMS CONTRACTORS BOARD NOTICE OF BOARD MEETING

Davy Crockett Tower - Conference Room 1-B
500 James Robertson Parkway
Nashville, Tennessee 37243

Thursday, April 21, 2016

9:00 A.M. (CDT)

BOARD MEETING - CALL TO ORDER – Vivian Hixson, Chair

- Roll Call – Cody Vest, Executive Director
- Agenda (*Review/Adopt*)
- Minutes 02/18/2016 Board Meeting (*Review/Approve*)

Legal Report – Ashley Thomas, Assistant General Counsel

[Ex A] Complaint Review – Legal Issues

Administrative Report – Cody Vest, Executive Director

- [Ex B] Disciplinary Action Reports
- [Ex C] Monthly Reports
- [Ex D] Budget Review
- [Ex E] Legislative Update
- [Ex F] Correspondence Review
- [Ex G] Qualifying Agent Application Review
- [Ex H] Alarm Employee Application Review
- [Ex I] Appearances

Education Report – Beth Smith Bell, *Administrative Assistant*

[Ex J] Course Review/Approval

UNFINISHED BUSINESS

NEW BUSINESS

ADJOURNMENT

The listed order of items and times on the agenda are subject to change, as the Board reserves the right to move to the next agenda items due to cancelations or deferrals.

Board meetings will be conducted by permitting participation of the Board members by electronic or other means of communication if necessary. Any member participation by electronic means shall be audible to the public at the location specified above. The Department of Commerce and Insurance is committed to principles of equal access.

If you need assistance with attending this meeting due to a disability please contact the Department's

ADA Coordinator at 615.741.0481