



**TENNESSEE BOARD OF ARCHITECTURAL AND ENGINEERING EXAMINERS
500 JAMES ROBERTSON PARKWAY
NASHVILLE, TENNESSEE 37243
615.741.3600**

**Board Meeting Minutes for October 7, 2020
Telephonic Meeting**

Tennessee Board of Architectural and Engineering Examiners met on October 7th, 2020 Telephonic Meeting. Director Michael Schulz called the meeting to order at 8:00am and the following business was transacted:

BOARD MEMBERS PRESENT: Ricky Bursi, Blair Parker, Frank Wagster, Kathy Ware, Stephen King, Alton Hethcoat, Robert Campbell, Brian Tibbs, Rick Thompson, Melanie Doss, Ben Brychta

BOARD MEMBERS ABSENT:

STAFF MEMBERS PRESENT: Michael Schulz, Maria Bush, Wanda Phillips, Morgan Calles, Kara Evans

INTERIOR DESIGN COMMITTEE MEETING

Call To Order

Kathy Ware called the meeting to order at 8:07am. Roll call was called by Director Schulz.

STATEMENT OF NECESSITY

Read by Maria Bush

New Business

Melonie Doss introduced herself to the board. She has been in the profession for over 30 years in the Knoxville area.

Elect Chair

Frank Wagers nominates Melanie Doss as the new Chair for the Interior Design Committee. This was second by Kathy Ware. This was voted by roll call.

Adjournment

There being no other business, Frank Wagster adjourned the meeting at 8:26am. This was second by Melanie Doss.

LANDSCAPE ARCHITECT COMMITTEE MEETING

Call To Order

Blair Parker called the meeting to order at 8:30am. Roll call was called by Director Michael Schulz.

New Business

Potential Law, Rule, and Policy Changes

Blair Parker brought up an application that does not meet the Education qualification, but states from reviewing his application he is more than qualified to be a Landscape Architect in Tennessee. With, wanting to possibly change the Rule on the education with Maria Bush assistance. Blair Parker is going to check with CLARB to see if they have an option to evaluate degrees. The members will come up with some possible language and possible vote on it in the next meeting.

ADJOURNMENT

There being no other business, Frank Wagster adjourned the meeting at 8:46am. This was second by Robert Campbell.

ARCHITECT COMMITTEE MEETING

Call To Order

Rick Thompson called the meeting to order at 9:00am. Roll call was called by Director Michael Schulz.

New Business

Applications and Audits for Review

Applicants wanting to see if they can use an old NCARB record to reapply in Tennessee. Brian Tibbs is wanting to see if they can bring this up at the next NCARB meeting. The board members and Kara Evans discussed an applicant and situations with the NCARB record.

Frank Wagster made a motion for reapplications stating with verifiable NCARB record in our archives with the board, to go back 3 years or less without having NCARB transfer a new file. The board will still check with NCARB to verify they

have an active NACRB. Brian Tibbs seconds this motion. This was voted by roll call.

Potential Law, Rule, and Policy Changes

Currently waiting on NCARB for an update on the definition.

ADJOURNMENT

There being no other business, Mr. Wagster adjourned the meeting at 9:47am. No second made.

LAW AND RULES/POLICIES COMMITTEE MEETING

Call To Order

Rick Thompson called the meeting to order at 9:47am. Roll call was called by Director Michael Schulz.

New Business

Potential Law, Rule, and Policy Changes

Maria Bush advised the PDH/Education rule has received approval from the Governor's office. It has been sent to the General Attorney's office. Once we receive the approval, we will make any final edits and send it to the Secretary of State for publication where it will sit for 90 days. After the 90 days Maria Bush will have to go in front of the Joint Government Operations Committee and answer any questions the legislator might have. Rule will become affective 90 days from the publication. With this we are looking at early January to become effective.

Waiting on NCARB for the Architects definition.

Engineer rule that was drafted last fall, will need to be voted on as a board tomorrow. We will then need to have a rule meeting hearing. This rule is about progressive experience that the board is looking at.

ADJOURNMENT

There being no other business, Rick Thompson adjourned the meeting at 9:59am. This was second by Robert Campbell.

ENGINEER COMMITTEE MEETING

Call To Order

Alton Hethcoat called the meeting to order at 10:00am. Roll call was called by Director Michael Schulz.

New Business

Applications and Audits for Review

Mr. Stephen Burke is a reapplication. He originally got his license under the master's degree law, because he does not have an undergraduate degree in Engineering. Kathy Ware feels that because he was license previous that he should be able to get his license back. Ricky Bursi reviewed the application and believes this should have been discussed as a board, due to the law is no longer in effect. Robert Campbell does not feel like he should be licensed due to the law is no longer in effect. Maria Bush advised the board would have the desecration because he is a reapply.

Ricky Bursi made a motion to approve Mr. Stephen Burke reapplication. Kathy Ware seconded this motion. This was voted by roll call.

Applicant Interviews

Nothing discussed in this section

Engineering Interns-Out of State and Tennessee

Nothing discussed in this section

Potential Law, Rule, and Policy Changes

Maria Bush, we need to make it official for the rules progressive experience. The red line was sent out. Wanted to submit it to the full board meeting tomorrow for approval to set a rule making hearing. One edit will need to be done to remove due to it is redundant.

Kathy Ware made a motion that we submit this tomorrow for a full vote after the redundant information has been edited. Ricky Bursi second the motion. This was voted by roll call.

Sunshine Law

Alton Hethcoat is wanting legal' s opinion about if the board members can consult with other board members to help aid with the review process. Per Maria Bush it is not allowed for board members to discuss or talk to other board members about applications or aiding other help to others.

Other Business

Alton Hethcoat is trying to see if there might be an option to add more Engineer Board Members to the Architectural and Engineering board.

Discussion of technology degrees and decoupling. With a possible rule change in the future with some terminology for these degrees. Robert Campebl sent an email to the other board members on what they were assigned to work on.

Engineer Committee will vote on a new chair in December.

ADJOURNMENT

There being no other business, Ricky Bursi adjourned the meeting at 11:20am.
No Second

LUNCH BREAK

11:20AM-12:30PM

GRANTS TO HIRE EDUCATION COMMITTEE MEETING

Call To Order

Alton Hethcoat called the meeting to order at 12:30pm. Roll call was called by Director Michael Schulz.

New Business

Christian Brothers: Need to revise their request to include \$5,000 in other fees that are not for interns.

UTC Department of Engineering: Need to revise their request to include \$5,000 in other fees that are not for a tutor.

Ben Brychta made a motion to give Director Michael Schulz the authorization to amend Christian Brother and UTC for their grant proposal and to send notification to have them fix their deposit information. Then Director Michael Schulz can then approve these amended documents. This was second by Melanie Doss. This was voted by roll call.

Alton Hethcoat reviewing the Grant Distribution requests.

Frank Wagster made a motion to award the grants once the sheet is amended in the total column. This was second by Melanie Doss. This was voted by roll call.

Review Grant Guidelines

Please move this to the next board meeting in December. This will be the day before the board meeting.

ADJOURNMENT

There being no other business, Frank Wagster adjourned the meeting at 1:26pm. There was no second.

FINANCE COMMITTEE MEETING

Call To Order

Ben Brychta called the meeting to order at 2:00pm. Roll call was called by Director Michael Schulz.

New Business

Review of Financial Data

Director Michael Schulz discusses finances starting from July 2019- June 2020.

Robert Campbell questioned if we have received any questions about fees such as renewal, initial or any other fees the board controls and why they are the price they are. Also, wanted to see in the future if staff can check with other boards to make sure the fees are "competitive" to the other boards.

Director Michael Schulz discusses finances July 2020 on the second sheet.

Proposal to Increase Grants Appropriation

Ben Brychta wanted to discuss if we should raise the grant amount of to keep it the same for next year. Alton Hethcoat would like to wait until next year to see what requests they will get because they were under the \$400,000 this year.

Director Michael Schulz will reach out to get the budget for this fiscal year. Once this has been completed the board will be able to review and get a vote on the budget.

ADJOURNMENT

There being no other business, Ben Brychta adjourned the meeting at 2:40pm. This was seconded by Robert Campbell.

CONTINUE EDUCATION COMMITTEE MEETING

Call To Order

Frank Wagster called the meeting to order at 2:41pm. Roll call was called by Director Michael Schulz.

New Business

Potential Law, Rule, and Policy Changes

Maria Bush advised the PDH/Education rule has received approval from the Governor's office. It has been sent to the General Attorney's office. Once we receive the approval, we will make any final edits and send it to the Secretary of State for publication where it will sit for 90 days. After the 90 days Maria Bush will have to go in front of the Joint Government Operations Committee and answer any questions the legislator might have. Rule will become affective 90 days from the publication. With this we are looking at early January to become effective.

ADJOURNMENT

There being no other business, Frank Wagster adjourned the meeting at 2:46pm. This was seconded by Melanie Doss.

OUTREACH COMMITTEE MEETING

Call To Order

Stephen King called the meeting to order at 3:00pm. Roll call was called by Director Michael Schulz.

Outreach Activities

Director Michael Schulz stated that the outreach has been stifled due to the shutdown. The plan is to visit high schools, universities to start with recruitment within the professions. In the meantime, the outreach has been mostly digital with NCEES, NCARB, CLARB. We are hopeful this will increase once we get clearance to travel and have in person meetings.

Newsletter

Ricky Bursi advised they wanted the newsletter with having disciplinary actions, exam results, article from a board member, or maybe any new news that might be happening at that time. With this being completed to be an email and not a hard copy to be mailed out. Ricky Bursi would also like to know how many other states do not have a newsletter.

Meetings with Dean/ Program Directors

Director Michael Schulz advised we have 12 that have advised they will be attending but still coming in that they will be attending. Time is limited for 5-7 minutes per university with no visual ads.

ADJOURNMENT

There being no other business, Ricky Bursi adjourned the meeting at 3:22pm. This was seconded by Melanie Doss.