

Notice of October 2-4, 2019 meeting of the Board of Architectural and Engineering Examiners.
Posted to the Board of Architectural & Engineering Examiners' website on September 25, 2019.



**STATE OF TENNESSEE
DEPARTMENT OF COMMERCE AND INSURANCE
BOARD OF ARCHITECTURAL AND ENGINEERING EXAMINERS**

500 JAMES ROBERTSON PARKWAY
DAVY CROCKETT TOWER
NASHVILLE, TENNESSEE 37243
Telephone: 615-741-3221

Program Website: <http://www.tn.gov/commerce/section/architects-engineers>

AGENDA

**BOARD OF ARCHITECTURAL AND ENGINEERING EXAMINERS
NOTICE OF BOARD MEETING**

Davy Crockett Tower, Conference **Room 1-A**
500 James Robertson Parkway
Nashville, Tennessee 37243

Wednesday, October 2, 2019

- 1:00 P.M. LANDSCAPE ARCHITECT COMMITTEE MEETING**
Members: *Robert Campbell, Blair Parker, Frank Wagster*
CALL TO ORDER – Blair Parker, Chair
NEW BUSINESS
- Potential Law, Rule, and Policy Changes
- ADJOURNMENT
- 1:30 P.M. ARCHITECT COMMITTEE MEETING**
Members: *Rick Thompson, Brian Tibbs, Frank Wagster*
CALL TO ORDER – Rick Thompson, Chair
NEW BUSINESS
- Applications and Audits for Review
 - Potential Law, Rule, and Policy Changes
 - Discussion of the Definition of the Practice of Architecture
- ADJOURNMENT

The listed order of items and times on the agenda are subject to change, as the Board reserves the right to move to the next agenda items due to cancelations or deferrals.

Board meetings will be conducted by permitting participation of the Board members by electronic or other means of communication if necessary. Any member participation by electronic means shall be audible to the public at the location specified above. The Department of Commerce and Insurance is committed to principles of equal access. If you need assistance with attending this meeting due to a disability please contact the Department's ADA Coordinator at (615) 741-0481.

2:00 P.M.

CONTINUING EDUCATION COMMITTEE MEETING

Members: Susan Ballard, Ricky Bursi, Blair Parker, Frank Wagster, Kathryn Ware, Stephen King

CALL TO ORDER – Frank Wagster, Chair

NEW BUSINESS

- Potential Rule and Policy Changes

ADJOURNMENT

2:30 P.M.

ENGINEER COMMITTEE MEETING

Members: Ricky Bursi, Robert Campbell, Kathryn Ware, Stephen King, Alton Hethcoat

CALL TO ORDER –Alton Hethcoat, Chair

NEW BUSINESS

- Applications and Applicant Interviews
- Potential Law, Rule, and Policy Changes

ADJOURNMENT

Davy Crockett Tower, Conference **Room 1-A**
500 James Robertson Parkway
Nashville, Tennessee 37243

Thursday, October 3, 2019

9:00 A.M.

GRANTS TO HIGHER EDUCATION COMMITTEE MEETING

Members: Susan Ballard, Robert Campbell, Blair Parker, Frank Wagster, Alton Hethcoat, Brian Tibbs

CALL TO ORDER – Susan Ballard, Chair

NEW BUSINESS

- Distribution of Grant Funds
- Review of Grant Guidelines
- Special Project Grants
- Proposal to Increase Grants Appropriation

ADJOURNMENT

11:00 - 1:00 P.M.

LEARNING SESSION - Room 1C

Architectural, Engineering, Landscape Architectural and Interior Design Educators:

- Update on Board Activities
- Conversation with University Deans
- Lunch

1:30 P.M.

LAW AND RULES/POLICIES COMMITTEE MEETING

Members: Rick Thompson, Susan Ballard, Robert Campbell, Blair Parker, Kathy Ware, Brian Tibbs

CALL TO ORDER – Rick Thompson, Chair

NEW BUSINESS

- Potential Law, Rule, and Policy Changes

ADJOURNMENT

2:00 P.M.

FINANCE COMMITTEE MEETING

Members: Rick Thompson, Susan Ballard, Robert Campbell, Blair Parker, Alton Hethcoat

CALL TO ORDER – Blair Parker, Chair

NEW BUSINESS

- Review of Financial Data

ADJOURNMENT

2:30 P.M.

INTERIOR DESIGN COMMITTEE MEETING

Members: Susan Ballard, Frank Wagster, Kathy Ware

CALL TO ORDER – Susan Ballard, Chair

NEW BUSINESS

- Potential Rule and Policy Changes

ADJOURNMENT

3:00 P.M.

OUTREACH COMMITTEE MEETING

Members: Stephen King, Susan Ballard, Ricky Bursi, Blair Parker, Alton Hethcoat, Brian Tibbs

CALL TO ORDER – Stephen King, Chair

NEW BUSINESS

- Newsletter Articles
- Publications Revisions
- Outreach Activities
- Meetings with Deans/Program Directors

ADJOURNMENT

3:30 P.M.

DEFINITIONS COMMITTEE MEETING

Members: Kathy Ware, Susan Ballard, Blair Parker, Frank Wagster

CALL TO ORDER – Kathy Ware, Chair

NEW BUSINESS

- Update on definitions by profession
- 2020 Rule Making

ADJOURNMENT

6:00 P.M.

DINNER

Davy Crockett Tower, Conference **Room 1-A**
500 James Robertson Parkway
Nashville, Tennessee 37243

Friday, October 4, 2019

9:00 A.M.

BOARD MEETING

CALL TO ORDER – Blair Parker, Chair

- Roll Call
- Acknowledge Guests
- Announcements
- Review Agenda for Changes and/or Additions

AGENDA

- Minutes from August 2019 Board Meeting

PROFESSIONAL SOCIETY REPORTS

LEGAL CASE REPORT

DIRECTOR'S REPORT

- Complaint Data
- Licensing Data
- Financial Data
- 2020 Proposed Travel
- 2020 Meeting Dates
- Application/Examination Deadline Dates

COMMITTEE REPORTS

- Landscape Architect Committee
- Architect Committee
- Interior Design Committee
- Engineer Committee
- Grants to Higher Education Committee
- Continuing Education Committee
- Law and Rules/Policies Committee
- Finance Committee
- Outreach Committee
- Definitions Committee

GENERAL DISCUSSION

- Future Plans
- Topic List

ADJOURNMENT