

Notice of October 4-6, 2017 meeting of the Board of Architectural and Engineering Examiners.
Posted to the Board of Architectural & Engineering Examiners' website on September 25, 2017.



**STATE OF TENNESSEE
DEPARTMENT OF COMMERCE AND INSURANCE
BOARD OF ARCHITECTURAL AND ENGINEERING EXAMINERS**

500 JAMES ROBERTSON PARKWAY
DAVY CROCKETT TOWER
NASHVILLE, TENNESSEE 37243

Telephone: 615-741-3221 Fax: 615-532-9410

Program Website: <http://www.tn.gov/commerce/section/architects-engineers>

AGENDA

**BOARD OF ARCHITECTURAL AND ENGINEERING EXAMINERS
NOTICE OF BOARD MEETING**

Vanderbilt University
308 Featheringill Hall
2301 Vanderbilt Place
Nashville, TN 37240

Wednesday, October 4, 2017

1:00 P.M. LANDSCAPE ARCHITECT COMMITTEE MEETING
Members: Robert Campbell, Blair Parker, Frank Wagster

CALL TO ORDER – Blair Parker, Chair
NEW BUSINESS
▪ Potential Law, Rule, and Policy Changes
▪ CLARB Annual Meeting Report
ADJOURNMENT

1:30 P.M. ARCHITECT COMMITTEE MEETING
Members: Rick Thompson, Brian Tibbs, Frank Wagster

CALL TO ORDER – Rick Thompson, Chair

The listed order of items and times on the agenda are subject to change, as the Board reserves the right to move to the next agenda items due to cancelations or deferrals.

Board meetings will be conducted by permitting participation of the Board members by electronic or other means of communication if necessary. Any member participation by electronic means shall be audible to the public at the location specified above. The Department of Commerce and Insurance is committed to principles of equal access. If you need assistance with attending this meeting due to a disability please contact the Department's ADA Coordinator at (615) 741-0481.

NEW BUSINESS

- Applications and Audits for Review, Discussion and Signature
- Potential Law, Rule, and Policy Changes

UNFINISHED BUSINESS

- Intern Titling

ADJOURNMENT

2:30 P.M.

CONTINUING EDUCATION COMMITTEE MEETING

Members: Susan Ballard, Ricky Bursi, Blair Parker, Frank Wagster, Kathryn Ware

CALL TO ORDER – Frank Wagster, Chair

NEW BUSINESS

- Potential Rule and Policy Changes

ADJOURNMENT

3:00 P.M.

ENGINEER COMMITTEE MEETING

Members: Ricky Bursi, Robert Campbell, Stephen King, Philip Lim, Laura Reinbold, Kathryn Ware

CALL TO ORDER – Laura Reinbold, Chair

NEW BUSINESS

- Applications and Audits for Review, Discussion and Signature
- Applicant Interviews
- Potential Law, Rule, and Policy Changes
- NCEES Annual Meeting Report
- Observers for ABET Accreditation Visits
- Application References

UNFINISHED BUSINESS

- Credit for Experience Obtained Prior to Graduation
- Electronic Seals and Signatures Requirements
- Decoupling of the Experience and Examination Requirements

ADJOURNMENT

The listed order of items and times on the agenda are subject to change, as the Board reserves the right to move to the next agenda items due to cancelations or deferrals.

Board meetings will be conducted by permitting participation of the Board members by electronic or other means of communication if necessary. Any member participation by electronic means shall be audible to the public at the location specified above. The Department of Commerce and Insurance is committed to principles of equal access. If you need assistance with attending this meeting due to a disability please contact the Department's ADA Coordinator at (615) 741-0481.

Vanderbilt University
308 Featheringill Hall
2301 Vanderbilt Place
Nashville, TN 37240

Thursday, October 5, 2017

9:00 A.M.

LAW AND RULES/POLICIES COMMITTEE MEETING

Members: Susan Ballard, Robert Campbell, Blair Parker, Laura Reinbold, Rick Thompson, Brian Tibbs

CALL TO ORDER – Rick Thompson, Chair

NEW BUSINESS

- Potential Law, Rule, and Policy Changes

ADJOURNMENT

10:00 A.M.

GRANTS TO HIGHER EDUCATION COMMITTEE MEETING

Members: Susan Ballard, Robert Campbell, Philip Lim, Blair Parker, Frank Wagster

CALL TO ORDER – Frank Wagster

NEW BUSINESS

- Distribution of Grant Funds
- Review of Grant Guidelines
- Special Project Grants
- Proposal to Increase Grants Appropriation

ADJOURNMENT

11:00 A.M.

FINANCE COMMITTEE MEETING

Members: Susan Ballard, Robert Campbell, Blair Parker, Rick Thompson

CALL TO ORDER – Blair Parker, Chair

NEW BUSINESS

- Review of Financial Data
- Proposal to Increase Grants Appropriation

ADJOURNMENT

The listed order of items and times on the agenda are subject to change, as the Board reserves the right to move to the next agenda items due to cancelations or deferrals.

Board meetings will be conducted by permitting participation of the Board members by electronic or other means of communication if necessary. Any member participation by electronic means shall be audible to the public at the location specified above. The Department of Commerce and Insurance is committed to principles of equal access. If you need assistance with attending this meeting due to a disability please contact the Department's ADA Coordinator at (615) 741-0481.

1:30 P.M.

OUTREACH COMMITTEE MEETING

Members: Susan Ballard, Ricky Bursi, Stephen King, Blair Parker, Brian Tibbs, Frank Wagster

CALL TO ORDER – Stephen King, Chair

NEW BUSINESS

- Newsletter Articles
- Publications Revisions
- Outreach Activities
- Meetings with Deans/Program Directors

ADJOURNMENT

2:30 P.M.

MEETING WITH ENGINEERING STUDENTS/FACULTY

134 Featheringill Hall

4:00 P.M.

TOUR OF ENGINEERING AND SCIENCE BUILDING

Vanderbilt University
308 Featheringill Hall
2301 Vanderbilt Place
Nashville, TN 37240

Friday, October 6, 2017

9:00 A.M.

BOARD MEETING

CALL TO ORDER – Frank Wagster, Chair

- Roll Call
- Acknowledge Guests
- Announcements
- Review Agenda for Changes and/or Additions

OPEN FORUM / PUBLIC COMMENT

CONSENT AGENDA – John Cothron, Executive Director

- Minutes from August 2017 Board Meeting
- Staff Complaint Report

PROFESSIONAL SOCIETY REPORTS

LEGAL CASE REPORT

The listed order of items and times on the agenda are subject to change, as the Board reserves the right to move to the next agenda items due to cancelations or deferrals.

Board meetings will be conducted by permitting participation of the Board members by electronic or other means of communication if necessary. Any member participation by electronic means shall be audible to the public at the location specified above. The Department of Commerce and Insurance is committed to principles of equal access. If you need assistance with attending this meeting due to a disability please contact the Department's ADA Coordinator at (615) 741-0481.

DIRECTOR'S REPORT – John Cothron

- Complaint Data
- Licensing Data
- Financial Data

UNFINISHED BUSINESS

- Action Items – John Cothron
- Committee Assignments – Frank Wagster

NEW BUSINESS

- Qualifications-Based Selection FAQs Update
- Authorization of Travel and Speakers
- 2018 Proposed Travel
- Application/Examination Deadline Dates

COMMITTEE REPORTS

- Landscape Architect Committee
- Architect Committee
- Engineer Committee
- Continuing Education Committee
- Law and Rules/Policies Committee
- Grants to Higher Education Committee
- Finance Committee
- Outreach Committee

GENERAL DISCUSSION OF FUTURE PLANS, ACTION ON ITEMS DISCUSSED

ADJOURNMENT

Visitor parking (pay) is available in the 25th Avenue Garage at 2401 Highland Avenue, and in several other garages and lots on campus. For additional parking information, please contact Vanderbilt Parking Services at 615-322-2554. A map of the campus is available at <http://www.vanderbilt.edu/map/>.

The listed order of items and times on the agenda are subject to change, as the Board reserves the right to move to the next agenda items due to cancelations or deferrals.

Board meetings will be conducted by permitting participation of the Board members by electronic or other means of communication if necessary. Any member participation by electronic means shall be audible to the public at the location specified above. The Department of Commerce and Insurance is committed to principles of equal access. If you need assistance with attending this meeting due to a disability please contact the Department's ADA Coordinator at (615) 741-0481.