

Notice of December 6-7, 2017 meeting of the Board of Architectural and Engineering Examiners.  
Posted to the Board of Architectural & Engineering Examiners' web site on December 1.



**STATE OF TENNESSEE  
DEPARTMENT OF COMMERCE AND INSURANCE  
BOARD OF ARCHITECTURAL AND ENGINEERING EXAMINERS**

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Program Website: <http://www.tn.gov/commerce/section/architects-engineers>

**AGENDA**

**BOARD OF ARCHITECTURAL AND ENGINEERING EXAMINERS  
NOTICE OF BOARD MEETING**

Davy Crockett Tower, Conference Room 1-B  
500 James Robertson Parkway  
Nashville, Tennessee 37243

**Wednesday, December 6, 2017**

**1:00 P.M. ENGINEER COMMITTEE MEETING**

CALL TO ORDER – Ricky Bursi, Chair

NEW BUSINESS

- Application Review
- Applicant Interview

UNFINISHED BUSINESS

- Rule Package Update
- Credit for Experience Obtained Prior to Graduation Rules
- Electronic Seals and Signatures Requirements Rules

ADJOURNMENT

**The listed order of items and times on the agenda are subject to change, as the Board reserves the right to move to the next agenda items due to cancellations or deferrals.**

Board meetings will be conducted by permitting participation of the Board members by electronic or other means of communication if necessary. Any member participation by electronic means shall be audible to the public at the location specified above. The Department of Commerce and Insurance is committed to principles of equal access. If you need assistance with attending this meeting due to a disability please contact the Department's ADA Coordinator at (615) 741-0481.

**Thursday, December 7, 2017**

Davy Crockett Tower, Conference Room 1-A  
500 James Robertson Parkway  
Nashville, Tennessee 37243

**8:00 A.M. ARCHITECT COMMITTEE MEETING**

CALL TO ORDER – Rick Thompson, Chair

NEW BUSINESS

- Application Review
- NCARB Tri-National Mutual Recognition Agreement for International Practice

UNFINISHED BUSINESS

- Pre-Licensure Titling Rule

ADJOURNMENT

**9:00 A.M. FINANCE COMMITTEE MEETING**

CALL TO ORDER – Blair Parker, Chair

NEW BUSINESS

- Review of Financial Data – Carter Lawrence, Assistant Commissioner, and Bill Huddleston, CPA
- Reserve Balance and Possible Fee Reductions

ADJOURNMENT

**10:00 A.M. BOARD MEETING**

CALL TO ORDER – Frank Wagster, Chair

- Roll Call
- Acknowledge Guests
- Announcements

AGENDA – Roxana Gumucio, Interim Executive Director

- October Minutes
- Staff Complaint Report

PROFESSIONAL SOCIETY REPORTS

LEGAL CASE REPORT

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DIRECTOR'S REPORT – Roxana Gumucio

- Newsletter Update
- Quarterly Complaint & Licensing Data

ENGINEER COMMITTEE REPORT – Ricky Bursi

ARCHITECT COMMITTEE REPORT – Rick Thompson

FINANCE COMMITTEE REPORT – Blair Parker

UNFINISHED BUSINESS

- Action Items – Roxana Gumucio

NEW BUSINESS

- Proposed Rule & CE Rulemaking Hearing Update – Elizabeth Goldstein
- Authorization of Travel and Speakers – Roxana Gumucio
- Authorization of Associate Members to Review and Approve Applications – Roxana Gumucio
- Report on CIDQ Annual Meeting – Susan Ballard
- Emeritus Certificates and Resolutions

ADJOURNMENT

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