



STATE OF TENNESSEE
PEACE OFFICER STANDARDS AND TRAINING COMMISSION
3025 LEBANON ROAD
NASHVILLE, TENNESSEE 37214-2217
PHONE: 615-741-4461 FAX: 615-532-0502

APPLICATION FOR PRIVATE FIREARMS (LEOSA) INSTRUCTOR CERTIFICATION

APPLICATION TYPE:

- INITIAL** – Complete all Sections
 RENEWAL – Complete Section I (Only) **Date of Last Instruction:** _____

Section I

- Check here to be added to the LEOSA Firearms Instructor list.

NAME: _____
(Last) (First) (Middle)

ADDRESS: _____
(Street) (City, State) (Zip Code)

TELEPHONE: _____ BUSINESS PHONE: _____

EMAIL/WEBSITE: _____

RANGE NAME & ADDRESS: _____

COUNTIES SERVED: _____

Section II

EDUCATION

<u>Name & Location</u>	<u>Type</u>	<u>Year Graduated/Received</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Section III

LAW ENFORCEMENT EXPERIENCE: Must have at least five (5) years of experience as a certified full- time law enforcement officer or an equivalent combination of education and experience as determined by the Commission.

(List recent employment first)

<u>Agency Name and Address</u>	<u>Date of Employment</u>	<u>Title and Duties</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

INSTRUCTOR DEVELOPMENT TRAINING (required): (Attach copy of certificates of completion.)

<u>Course of Instruction</u>	<u>Date of Training</u>	<u>Instructor/Location</u>
_____	_____	_____
_____	_____	_____

SPECIALIZED TRAINING: (Attach copy of certificates of completion.)

<u>Course of Instruction</u>	<u>Date of Training</u>	<u>Instructor/Location</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Compliance Statement: I certify that the information provided in this application is accurate and complete. I understand that any false or misleading statements may result in denial or revocation of certification.

(Signature of Applicant)

(Date)



CHECKLISTS FOR PRIVATE FIREARMS (LEOSA) INSTRUCTOR CERTIFICATION

INITIAL APPLICATION:

- Application for (LEOSA) Instructor Certification
- Copy of 40 Hours Instructor Development Certificate
- Copy of 40 hours Firearms Instructor Certificate
- Instructor Bio
- 8-Hour Firearms Lesson Plan
- 8-Hour Schedule
- \$10 Application Fee (Check or Money Order payable to: TN P.O.S.T. Commission)

Mail the listed items to:

Peace Officer Standards & Training Commission (P.O.S.T.)
Attn: Latonya Shelton (LEOSA)
3025 Lebanon Pike
Nashville, TN 37214

RENEWAL APPLICATION:

Pursuant to Rule 1110-10-.02(3), an instructor's certification will automatically expire if the holder of the certification does not instruct within two (2) years.

- Application for (LEOSA) Instructor Certification (Complete only Section I)
- 8-Hour Firearms Lesson Plan
- 8-Hour Schedule

Email the listed items to: post.applicant@tn.gov.

Please note: Renewal reminders will not be provided. Certification holders are responsible for renewing certifications prior to the expiration date. If a certification is not renewed within ninety (90) days of expiring, an initial application, all required documents and the ten (10) dollar application fee must be submitted.