



STATE OF TENNESSEE  
PEACE OFFICER STANDARDS AND TRAINING COMMISSION  
3025 LEBANON ROAD  
NASHVILLE, TENNESSEE 37214-2217  
PHONE: 615-741-4461 - FAX: 615-532-0502

**Pre-Employment Criminal Record Waiver Request Form**  
Please complete before printing/submitting

Agency's name: \_\_\_\_\_

Agency's address: \_\_\_\_\_

\_\_\_\_\_

Date of request: \_\_\_\_\_ Officer's PSID #: \_\_\_\_\_ Officer's DOB: \_\_\_\_\_

Officer's full legal name: \_\_\_\_\_

Reason for pre-employment waiver, including dates and location. Use a separate sheet if necessary:

1. Charge/Conviction: \_\_\_\_\_ Date: \_\_\_\_\_ Location: \_\_\_\_\_

Did officer complete all court ordered penalties/fines? (Y, N or N/A): \_\_\_\_\_ Date completed: \_\_\_\_\_

If yes, what penalties/fines were completed? \_\_\_\_\_

2. Charge/Conviction: \_\_\_\_\_ Date: \_\_\_\_\_ Location: \_\_\_\_\_

Did officer complete all court ordered penalties/fines? (Y, N or N/A): \_\_\_\_\_ Date completed: \_\_\_\_\_

If yes, what penalties/fines were completed? \_\_\_\_\_

3. Charge/Conviction: \_\_\_\_\_ Date: \_\_\_\_\_ Location: \_\_\_\_\_

Did officer complete all court ordered penalties/fines? (Y, N or N/A): \_\_\_\_\_ Date completed: \_\_\_\_\_

If yes, what penalties/fines were completed? \_\_\_\_\_

4. Charge/Conviction: \_\_\_\_\_ Date: \_\_\_\_\_ Location: \_\_\_\_\_

Did officer complete all court ordered penalties/fines? (Y, N or N/A): \_\_\_\_\_ Date completed: \_\_\_\_\_

If yes, what penalties/fines were completed? \_\_\_\_\_

\_\_\_\_\_  
Printed name of Agency Head or General Departmental Instructor submitting request

\_\_\_\_\_  
Signature of Agency Head or General Departmental Instructor submitting request

Include all corresponding paperwork, including charging documents and court disposition documents, and an applicant statement with this request.