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December

Meeting

Minutes

**THE TENNESSEE COMMISSION ON FIREFIGHTING
PERSONNEL STANDARDS AND EDUCATION**

Commission on Firefighting Personnel Standards & Education

Minutes

December 18, 2014

Brentwood, Tennessee

December 18, 2014 work session

Attendance:

Russell Peterson, David Windrow, Mike McCutcheon, Gary West, Don Travers, Kevin Bedford, Nick Adams, Cody Johnson, Scott Ellis, Mike Guffey, Steve Majchrzak, Mike Bryan, Steve Cross TFFC, Jeff Elliott TFACA,

Roll was called at 9:00 am, Commission members in attendance were Brian Biggs, Mark Finucane, Stephanie Specht, Thomas McCormack, Michael Naifeh, Charlie Vance and Darryl Kerley. Non-Voting Roger Hawks was present. Commission members absent from the meeting: Matthew Sorge, Michael Slay and Ex-officio non-voting member Julie McPeak.

Commission members discussed reciprocity and whether or not to set more restrictions on granting reciprocity to people from out of state that were not employed or a member of a Tennessee department.

Commission reviewed the Orientation Manuel.

Deputy Commissioner West went over the Director's Job Plan with the commission.

Director had a question about In-Service Test Questions verses Certification Test Questions. This was discussed with not action taken.

Commission set the time, date, and location for the next two meetings. The February meeting will be February 4th in conjunction with the TN Fire Chief's in Murfreesboro, the April meeting will be held in Gatlinburg on the 29th in conjunction with them also.

December 18, 2014 Business Meeting

Those in attendance: Russell Peterson, David Windrow, Mike McCutcheon, Gary West, Don Travers, Phillip Grooms, Kevin Bedford, Nick Adams, Cody Johnson, Scott Ellis, Jimmy Jennings, Jonathan Jenkins, Jamie Sisson, Michael Jackson, Will Sergent, Marcus Harney, Mike Guffey, Steve Majchrzak, Mike Bryan, Steve Cross TFFC, Cheryl Deener, TFFC, Jeff Elliott TFACA, Joseph Underwood C&I Legal Counsel

The meeting of the Tennessee Firefighting Commission on Personnel Standards and Education was called to order by Chairman Mark Finucane at 12:30 P.M. on December 18, 2014 at Brentwood City Library, 8109 Concord Road, Brentwood, TN 37027. Roll was called and the Commission members in attendance were Brian Biggs, Mark Finucane, Stephanie Specht, Thomas McCormack, Michael Naifeh, Charlie

Vance and Darryl Kerley. Non-Voting Roger Hawks was present. Commission members absent from the meeting: Matthew Sorge, Michael Slay and Ex-officio non-voting member Julie McPeak.

Motion to approve the October, 2014 minutes by Commissioner Biggs, seconded by Commissioner Vance, motion carries.

Announcements:

Commissioner Finucane gave thanks to Brentwood for hosted this meeting and providing hospitality. Commissioner McCormack came in second for the senior runner of the year national championships. Commissioner Slay received the first EFO graduate for the Firefighting Commission.

Communications:

Jeff Elliott- TFACA took their driving simulator in October and it will be at the chief's meeting in February and Smokey Mountain weekend. March 12th-14th is the driving apparatus ribbon cutting. December 1st -12th, the Fire Investigator class rolled out; 24 students attended and all completed the practical and written test. Russell Robinson was the instructor of this class and positive feedback has been received. February 10th the Fire Officer III class begins, currently 14 has signed up for the class. February 9th is the next recruit class with 24 registered. Fire Officer I and II class will be held in Shelby County and East Tennessee soon.

Director's Report:

Coordinator position interviewed three people but decided to repost for more applicants. DOHR is changing the recruitment process so it is running January 9th through February 9th. In November Fred Piecohto came and reviewed our processes. He made recommendations and we have changed those. We plan to have the application submitted in July and in place by fall. The ProBoard conference is in San Diego, California January 15th-19th. The new standards for Hazardous Materials Awareness, Hazardous Materials Operations, Firefighter I, Firefighter II, Fire Instructor I, and Fire Instructor II will go into effect January 1, 2015. There is more information to the changes on the Firefighting Commission website. I was notified that Fire Officer IV will be accredited but I have not received anything in writing yet. The Fire Investigator and Fire Inspector are currently being reviewed by IFSAC. The Fire Investigator class had six people from the sheriff's office and eighteen people from the fire side. Once the rules change and we are notified that Fire Investigator is accredited, the certificates will be issued. A pilot of Fire Inspector is going to run the end of January and follow the same as Investigator.

Old business:

Rules will be effective January 25, 2015.

New Business:

The following lists of individuals have been approved for reciprocity:

Steven Majchrzak- Apparatus Operator
Richard C. Alexander- Apparatus Operator
Justin R. Bakke- Firefighter I, Firefighter II, Apparatus Operator

Joshua D. Criswell- Apparatus Operator, Firefighter I, Firefighter II, Hazmat Awareness and Operations
John R. Burns- Firefighter I, Firefighter II, Fire Officer I
Tyler J. Snider- Hazmat Awareness and Operations
James R. Scott- Hazmat Awareness and Operations
Michael R. Killebrew- Firefighter I, Firefighter II, Instructor I, Hazmat Awareness and Operations
Jordan C. Smith- Hazmat Awareness and Operations

Considerations to approve Union City's recruit school course; Motion to approve by Commissioner Naifeh and seconded by Commissioner Kerley. Motion Passed

Consideration to approve Franklin's recruit school course; this is an updated curriculum from their past recruit program and it is 400 hours. Motion to approve by Commissioner Biggs and Commissioner Kerley. Motion Passed

The Board of Education is seeking approval for the Tennessee Department of Education to teach Fire Science Management Program in high schools. This program will go to several high schools across the state. Motion to Approve by Commissioner Biggs and seconded by Commissioner Naifeh. Motion Passed

Motion to add Almadale recruit program by Commissioner Biggs and seconded by Commissioner Specht. Motion carries. In reviewing Almadale's program there are more questions so the motion is withdrawn by Commissioner Naifeh and seconded by Commissioner Specht. This will be tabled and Almadale will need to be available for more information.

Consideration for 2015 in service training programs:

91 programs submitted with 3 additional departments submitting after he had submitted the original sheet for the agenda. Peer reviews are going to be held in each grand division across the state. The Commissioners will be invited so they have the opportunity to join. Motion to approve by Commissioner Kerley and seconded by Commissioner Specht for conditional approval on training programs for 2015. Motion Passed.

Consideration to approve waiver request for Matthew Cunningham and Cole McWhirter to test before the one year waiting period is up. Motion to approve by Commissioner Specht and seconded by Commissioner Biggs. Motion Passed.

Consideration to waive the one year waiting period between Firefighter I and II for Will Sergeant. Motion to approve by Commissioner Biggs and seconded by Commissioner Specht. Motion Passed.

Consideration to waive the one year waiting period between Firefighter I and II for Jamie Sisson. Motion to approve by Commissioner Biggs and seconded by Commissioner McCormack. Motion Passed

Next Commission meeting is February 4, 2015 with February 3, 2015 as a travel day. Work session in the morning at 10:00am and the business meeting will be in the afternoon at 12:30pm at 1200 Conference Center Blvd, Murfreesboro, TN 37129. The Smokey Mountain weekend meeting and work session will be held on April 29, 2015 with a travel day on April 28, 2015. This will be held at the Park Vista in Gatlinburg. The rule make work session will begin at 9:00 am and the meeting will be at 1:00 pm. This will be in conjunction with the chief's meeting.

That concludes the meeting agenda. Motion to adjourn by Commissioner Naifeh and seconded by Commissioner Kerley. Motion Passed