

# **COMMISSION MEETING WORK SESSION**

## **AGENDA**

October 23-24, 2013

9:00 AM

**Tennessee Fire & Codes Enforcement Academy  
2161 Unionville-Deason Road, Bell Buckle, Tennessee**

### **I. Work Session Items**

- 1.** Rules and Policy Review
- 2.** Training Session on Edison (Mark Finucane)
- 3.** On-Line Training, Testing, & Database for Evaluators with Acadis (Roger Hawks)
- 4.** Sub-Committee Meeting on Job Plan for Director (Matt Sorge)

**COMMISSION MEETING  
REGULAR BUSINESS SESSION  
AGENDA**

October 24, 2013  
1:30 PM

**Tennessee Fire & Codes Enforcement Academy  
2161 Unionville-Deason Road, Bell Buckle, Tennessee**

- I. PRAYER**
- II. PLEDGE OF ALLEGIANCE**
- III. ROLL CALL**
- IV. MINUTES**
  - a. Approval of the August 2013 minutes.
- V. ANNOUNCEMENTS**
- VI. GUESTS**
- VII. COMMUNICATIONS**
  - Letter from Contract Vendor Mike Gill
- VIII. DIRECTOR'S REPORT**
  - 1. Web Site Changes
  - 2. Status on Coordinators Positions
  - 3. IFSAC Fall Board Meeting
  - 4. Pro Board Schedule
  - 5. Field Rep Contract Awards
  - 6. LXR Training for Director & Administrated Assistant
- IX. OLD BUSINESS**
- X. NEW BUSINESS**

- 1) Reciprocity presentation and recommendations for consideration. (Greg Adams)
- 2) Consideration to approve Specialized Training Request from Oak Ridge Fire Department.
- 3) Equivalency for higher education for Fire Officer Certification. (Michael Naifeh)
- 4) New Fire Departments Request for Approval For Program Certification (See Attachments)
- 5) Consideration to approve waivers for Scott Cooper for waiting periods between certification levels
- 6) Consideration to approve waiver for Lieutenant Ian Seivwright to waive waiting periods between tests.
- 7) Consideration to approve Fire Investigator Course form TFACA
- 8) Consideration to approve Skill Sheets for Fire Investigator 2014 Edition
- 9) Consideration to approve Skill Sheets for Fire Inspector I 2014 Edition
- 10) Consideration to approve 2014 In-Service Training Program
  - a. Columbia Fire Department
  - b. Shelby County Fire Department
- 11) Consideration to approve 2013 IAAI Annual Training Program
- 12) Consideration to approve test security policy
- 13) Consideration to approve testing procedures policy
- 14) Consideration to approve proposed rule changes
- 15) Consideration to approve audits for 2012 conducted by the Director and Commission members

**XI. PUBLIC COMMENTS & SUGGESTIONS**

This is an opportunity for the audience to make comments or ask questions of the Commission on the actions taken at today's meeting.

**XII. DATES OF FUTURE MEETINGS**

**XIII. ADJOURN**