

Fire Inspector II

**Performance Evaluation** 

**Skill Sheets** 

2014 Ed. of NFPA 1031

# Certification Criteria Fire Inspector II



### **Pre-Requisites**

- ✓ 18 years of age
- High School Diploma/GED
- Fire Inspector I Level as required by NFPA 1031 Chapter 4 2014 Ed.

### **Certification Requirements**

### To be issued certification as a Fire Inspector II, the candidate will:

- Show successful completion of the above pre-requisite requirements. This must be documented on file at the Tennessee Fire Commission.
- Complete required training hours (minimum 40) to meet NFPA 1031.
- Submit the Instructional JPR Verification Sheet

### Written Examination

- Perform to a minimum 70% competency on a 100-question multiplechoice examination for Fire Inspector II.
  - Retest after 14 days and within one year of your 1st written test date is allowed.

### Practical Examination

- Successfully complete a skills evaluation (2 skills sheets randomly selected by the TFFC), to a minimum of 70% competency and successful completion of all critical points.
  - Retest after 14 days and within one year of course end date is allowed.

Basis: Tennessee Commission on Firefighting Personnel Standards & Education, Rules Chapter 0360-03-.01: Requirements for Certified Fire Inspector II



# **TENNESSEE FIRE COMMISSION** Fire Inspector II

Instructional JPR Verification Sheet

Full Name:\_

Fire Department:\_\_\_\_\_

This Instructional JPR Verification Sheet is to be used in conjunction with the Tennessee Fire Commission Fire Inspector II Skill Sheets. These skills meet all the requirements of NFPA 1031, *Standard for Professional Qualifications for Fire Inspector and Plans Examiner*, 2014 edition. Each of these skills should be taught and assessed during the course. This form must be submitted by the Instructor for Certification.

Skill #	Prim	ary Task	JPR(s) Covered			
1	Process a Permit Application		5.2.1			
2	Process a Plan Review Application	on	5.2.2			
3	Investigate a Complex Complain	t	5.2.3			
4	Recommend Modifications to the	e Adopted Code	5.2.4			
5	Recommend Policies & Procedur Inspection Services	res for the Delivery of	5.2.5			
6	Calculate the Maximum Allowat	ble Occupant Load	5.3.1, 5.4.2			
7	Determine the Occupancy Classi	*	5.3.2, 5.3.3, 5.4.1,			
	Building		5.4.6			
8	Evaluate Fire Protection Systems	3	5.3.4			
9	Analyze Building Egress		5.3.5, 5.4.5			
10	Evaluate Hazardous Conditions I	Involving Equipment,	5.3.6			
	Processes & Operations					
11	Evaluate Emergency Planning &	5.3.7				
12	Identify Code Compliance for St	5.3.8				
	Flammable & Combustible Liqui	ids & Gases				
13	Identify Code Compliance for St	orage, Handling & Use of	5.3.9			
	Hazardous Materials					
14	Determine Fire Growth Potential		5.3.10			
15	Verify Compliance of Constructi		5.3.11			
16	Verify Compliance of HVAC &	Other Building Services	5.3.12			
17	Review the Proposed Installation	of Fire Protection Systems	5.4.3, 5.4.4			
Course L	ocation:	Course Dates:				
Instructor	r Printed Name:	Instructor Signature:				
Candidat	e Printed Name:	Candidate Signature:				



# **Process a Permit Application**

NFPA 1031, Standard for Professional Qualifications for Fire Inspector and Plan Examiner, 2014 Edition JPR reference 5.2.1

#### Fire Inspector II

# Skill Sheet FInsp II - 01

Given a specific request, the candidate will process a permit application so that the application is evaluated and a permit is issued or denied in compliance with applicable codes, standards, and policies of the jurisdiction.

#### Expected time to complete skill(s) is 30 minutes

1. Reviews permit application       Image: Constraint of the second	Performance Steps			Te	Test		est		
2. Evaluates against codes, standards, and policy     3. Approves or denies in accordance with codes, standards, or policy Candidate must successfully perform ALL steps including ALL CRITICAL OINTS  Evaluator Notes  Evaluator Print Name & Signature: Date Overall Skill Sheet Score Pass	Safely performs the following steps:			Р	F	Р	F		
B. Approves or denies in accordance with codes, standards, or policy       Image: Condidate in accordance with codes, standards, or policy         Candidate must successfully perform ALL steps including ALL CRITICAL       Score:_/3 Score:_/3         POINTS       Evaluator Notes         Evaluator Print Name & Signature:       Date       Overall Skill Sheet Score         By my signature above, I verify that I am currently certified to the level I am testing       Fail	1. Reviews permit application								
Candidate must successfully perform ALL steps including ALL CRITICAL       Score:_/3         Connts       Evaluator Notes         Evaluator Print Name & Signature:       Date       Overall Skill Sheet Score         Pass       Fail         By my signature above, I verify that I am currently certified to the level I am testing       Fail         Re-Test Evaluator Print Name & Signature:       Overall Skill Sheet Re-Test Score         Pass       Fail         By my signature above, I verify that I am currently certified to the level I am testing         Re-Test Evaluator Print Name & Signature:       Overall Skill Sheet Re-Test Score         Pass       Fail         By my signature above, I verify that I am currently certified to the level I am testing         Candidate Print Name & Signature:       Candidate: Print Name or Candidate #         Note to Evaluator(s):       By your signature above, you verify that you are qualified to serve as an Tennessee         Fire Commission Evaluator, have followed TFFC Skills Testing Policy and have witnessed that the above	2. Evaluates against codes, standards, and policy								
Score:/3       Score:/3       Score:/3         Evaluator Notes       Evaluator Notes         Evaluator Print Name & Signature:       Date       Overall Skill Sheet Score         By my signature above, I verify that I am currently certified to the level I am testing       Fail	3. Approves or denies in accordance with co	odes, standard	s, or policy						
Evaluator Print Name & Signature:       Date       Overall Skill Sheet Score         Pass       Fail         By my signature above, I verify that I am currently certified to the level I am testing         Re-Test Evaluator Print Name & Signature:       Overall Skill Sheet Re-Test Score         Pass       Fail         By my signature above, I verify that I am currently certified to the level I am testing         By my signature above, I verify that I am currently certified to the level I am testing         Candidate Print Name & Signature:       Candidate: Print Name or Candidate #         Note to Evaluator(s): By your signature above, you verify that you are qualified to serve as an Tennessee         Fire Commission Evaluator, have followed TFFC Skills Testing Policy and have witnessed that the above	Candidate must successfully perform ALL steps including ALL CRITICAL POINTS			Score	e:/3	Score	e:_/3		
Pass	Evaluator Notes								
Pass									
Pass									
By my signature above, I verify that I am currently certified to the level I am testing         Re-Test Evaluator Print Name & Signature:       Overall Skill Sheet Re-Test Score         Pass       Fail         By my signature above, I verify that I am currently certified to the level I am testing         Candidate Print Name & Signature:       Candidate: Print Name or Candidate #         Note to Evaluator(s):       By your signature above, you verify that you are qualified to serve as an Tennessee         Fire Commission Evaluator, have followed TFFC Skills Testing Policy and have witnessed that the above	Evaluator Print Name & Signature:	Date	Overall Skill Sheet Score						
Re-Test Evaluator Print Name & Signature:       Overall Skill Sheet Re-Test Score         Pass       Fail         By my signature above, I verify that I am currently certified to the level I am testing         Candidate Print Name & Signature:       Candidate: Print Name or Candidate #         Note to Evaluator(s):       By your signature above, you verify that you are qualified to serve as an Tennessee         Fire Commission Evaluator, have followed TFFC Skills Testing Policy and have witnessed that the above					_				
Pass       Fail         By my signature above, I verify that I am currently certified to the level I am testing         Candidate Print Name & Signature:       Candidate: Print Name or Candidate #         Note to Evaluator(s): By your signature above, you verify that you are qualified to serve as an Tennessee         Fire Commission Evaluator, have followed TFFC Skills Testing Policy and have witnessed that the above	By my signature above, I verify that I	am currently c	ertified to the level I am testir	ıg					
By my signature above, I verify that I am currently certified to the level I am testing         Candidate Print Name & Signature:         Candidate: Print Name or Candidate #         Note to Evaluator(s): By your signature above, you verify that you are qualified to serve as an Tennessee         Fire Commission Evaluator, have followed TFFC Skills Testing Policy and have witnessed that the above	Re-Test Evaluator Print Name & Sig	nature:	Overall Skill Sheet Re-	eet Re-Test Score					
Candidate Print Name & Signature: Note to Evaluator(s): By your signature above, you verify that you are qualified to serve as an Tennessee Fire Commission Evaluator, have followed TFFC Skills Testing Policy and have witnessed that the above			Pass	-ail					
<b>Note to Evaluator(s):</b> By your signature above, you verify that you are qualified to serve as an Tennessee Fire Commission Evaluator, have followed TFFC Skills Testing Policy and have witnessed that the above	By my signature above, I verify that I	am currently c	ertified to the level I am testir	ıg					
Fire Commission Evaluator, have followed TFFC Skills Testing Policy and have witnessed that the above	Candidate Print Name & Signature:		Candidate: Print Name or Candidate #						
Fire Commission Evaluator, have followed TFFC Skills Testing Policy and have witnessed that the above									
							ee		
			sting Policy and have witnes	sed tha	t the a	bove			
<b>Note to Student:</b> Skill will end when you state or indicate to the evaluator that you have completed all the		,	te to the evaluator that you h		nnlete	d all th			
identified steps. Notify the evaluator at ANY time that you have a safety concern.					npiele	u an ti			



### **Process a Plan Review Application**

Reference source: NFPA 1031, Standard for Professional Qualifications for Fire Inspector and Plan Examiner, 2014 Edition JPR reference 5.2.2

# Skill Sheet FInsp II - 02

Fire Inspector II

Given a request, the candidate will process a plan review application, so that it is evaluated and processed in accordance with applicable codes, standards and policies of the jurisdiction.

#### Expected time to complete skill(s) 30 minutes

Performance Steps				Test		Ret	est
Safely performs the following steps:				Р	F	Р	F
1. Communicates orally on matters related to	o code require	ments					
2. Communicates in writing on matters related to code requirements							
3. Applies policies and procedures of the jurisdiction to the review process							
Candidate must successfully perform ALL steps including ALL CRITICAL POINTS				Score	e:/3	Score	e:/3
Evaluator Notes							
Evaluator Print Name & Signature:	Date	Overall Skill	Sheet Scor	е			
		Pass	E	ail	_		
By my signature above, I verify that I	am currently c	ertified to the lev	el I am testing	J			
Re-Test Evaluator Print Name & Sig	nature:	Overall Skill	Sheet Re-T	est Score			
		Pass	F	ail			
By my signature above, I verify that I	am currently c	ertified to the lev	el I am testing	1			
Candidate Print Name & Signature:		Candidate: Print Name or Candidate #					
Note to Evaluator(s): By your signature							see
Fire Commission Evaluator, have followed candidate has tested the above skills in the		sting Policy and	have witnesse	ed that	t the a	bove	
Note to Student: Skill will end when you		te to the evaluat	or that you have		nloto	d all th	
identified steps. Notify the evaluator at ANY					piete	u an ti	



### **Investigate a Complex Complaint**

NFPA 1031, Standard for Professional Qualifications for Fire Inspector and Plan Examiner, 2014 Edition JPR reference 5.2.3

#### Fire Inspector II

# Skill Sheet FInsp II - 3

Given a reported situation or condition, the candidate will record the information, initiate the investigative process and resolve the complaint in accordance with the applicable codes and standards and policies of the jurisdiction.

#### Expected time to complete skill(s) is 30 minutes

Performance Steps			Te	Test		est	
Safely performs the following steps:			Р	F	Р	F	
1. Interpret codes and standards as they rela	ate to the situa	tion or condition					
2. Recognizes problems and issues within the	ne complaint						
3. Refers complaints to other agencies when applicable							
Candidate must successfully perform ALL steps including ALL CRITICAL POINTS			Score	e:/3	Score	e:/3	
Evaluator Notes							
Evaluator Print Name & Signature:	Date	Overall Skill Sheet So	core				
		Pass	Fail	_			
By my signature above, I verify that I	am currently c	ertified to the level I am tes	ting				
Re-Test Evaluator Print Name & Sig	nature:	Overall Skill Sheet Re	e-Test S	est Score			
		Pass	Fail	_			
By my signature above, I verify that I	am currently c	ertified to the level I am tes	ting				
Candidate Print Name & Signature: Candidate: Print Name			ne or C	andic	late #	:	
Note to Evaluator(s): By your signature						see	
Fire Commission Evaluator, have followed		sting Policy and have withe	essed that	t the a	bove		
candidate has tested the above skills in their							
Note to Student: Skill will end when you			nave cor	npiete	d all tr	ie	
identified steps. Notify the evaluator at ANY	time that you	have a salety concern.					



Fire Inspector II

### **Recommend Modifications to the Adopted Code**

NFPA 1031, Standard for Professional Qualifications for Fire Inspector and Plan Examiner, 2014 Edition JPR reference 5.2.4

# Skill Sheet FInsp II - 04

Given a fire safety issue, the candidate will recommend modifications to the adopted code so that the modifications address the problem, need or deficiency.

#### Expected time to complete skill(s) is 30 minutes

Performance Steps				Те	Test		est
Safely performs the following steps:				Р	F	Р	F
1. Recognizes the problem with a fire safety	issue						
2. Collects and develops potential solutions that will address the fire safety issue							
3. Identifies cost/risk benefit with the recomr	mended modifi	cations					
4. Presents recommendations in writing with applicable code references							
Candidate must successfully perform 3/4	steps includ	ing ALL CRITIC	<mark>al points</mark>	Score	e:/4	Score	e:/4
Evaluator Notes							
Evaluator Print Name & Signature:	Date	Overall Skill	Sheet Sco	re			
		Pass	F	ail	_		
By my signature above, I verify that I	am currently c	ertified to the leve	el I am testin	g			
Re-Test Evaluator Print Name & Sig	nature:	Overall Skill	Sheet Re-	Fest Score			
		Pass	F	ail			
By my signature above, I verify that I	am currently c	ertified to the leve	el I am testin	g	_		
Candidate Print Name & Signature:		Candidate: F	Print Name	or Ca	andid	late #	
Note to Evaluator(s): By your signature							see
Fire Commission Evaluator, have followed		sting Policy and I	have witness	ed that	t the a	ibove	
candidate has tested the above skills in their						-1 - 11 - 11	
Note to Student: Skill will end when you			· · · · · · · · · · · · · · · · · · ·	ive con	nplete	a all th	ie
identified steps. Notify the evaluator at ANY	time that you	nave a salety col					



### Recommend Policies & Procedures for the Delivery of Inspection Services

NFPA 1031, Standard for Professional Qualifications for Fire Inspector and Plan Examiner, 2014 Edition JPR reference 5.2.5

#### Fire Inspector II

# Skill Sheet FInsp II - 05

Given management objectives, the candidate will recommend policies and procedures for the delivery of inspection services so that inspections are conducted in accordance with the policies of the jurisdiction and due process of the law is followed.

#### Expected time to complete skill(s) is 30 minutes

Performance Steps	Performance Steps			Test		est
Safely performs the following steps:			Р	F	Р	F
1. Identifies approved construction methods	and materials	related to fire safety				
2. Reads and interprets construction plans a	ind specificatio	ons				
3. Conducts research in preparing recomme	nded policies	and procedures				
4. Makes decisions on recommended policie	es and procedu	ures				
5. Recognizes problems and potential problems						
6. Educates inspection personnel						
7. Resolves conflicts						
Candidate must successfully perform 5/7	steps includ	ing ALL CRITICAL POINTS	Score	e:/7	Score	e:/7
Evaluator Notes						
Evaluator Print Name & Signature:	Date	Overall Skill Sheet Sco				
			ail	_		
By my signature above, I verify that I	am currently c	ertified to the level I am testin	g			
Re-Test Evaluator Print Name & Sig	nature:	Overall Skill Sheet Re-	Test S	Score		
		Pass F	ail	_		
By my signature above, I verify that I	am currently c	ertified to the level I am testin	g			
Candidate Print Name & Signature:		Candidate: Print Name	e or Ca	andic	late #	
Note to Evaluator(s): By your signature above, you verify that you are qualified to serve as an Tennessee Fire Commission Evaluator, have followed TFFC Skills Testing Policy and have witnessed that the above candidate has tested the above skills in their entirety. Note to Student: Skill will end when you state or indicate to the evaluator that you have completed all the						
identified steps. Notify the evaluator at ANY	time that you	have a safety concern.				



Fire Inspector II

## **Calculate the Maximum Allowable Occupant Load**

NFPA 1031, Standard for Professional Qualifications for Fire Inspector and Plan Examiner, 2014 Edition JPR reference 5.3.1, 5.4.2

# Skill Sheet FInsp II - 06

Given field observations or a description of its uses, the candidate will calculate the maximum allowable occupant load of a multi-use building so that the maximum allowable occupant load is in accordance with applicable codes and standards.

#### Expected time to complete skill(s) is 30 minutes

Performance Steps				Te	Test		est
Safely performs the following steps:				Ρ	F	Р	F
1. Correctly calculates occupant loads							
2. Identifies occupancy factors related to vario	ous occupanc	y classifications					
3. Properly uses measuring tools							
4. Demonstrates the ability to identify standard symbols and read plans							
5. Demonstrates the ability to use a calculator							
Candidate must successfully perform 4/5 s	steps includi	ng <mark>ALL CRITICAL</mark>	POINTS	Score	e:/5	Score	e:/5
Evaluator Notes							
Evaluator Print Name & Signature:	Date	Overall Skill Sh	eet Sco	re			
	Duto	Pass		ail			
By my signature above, I verify that I a	m currently ce	ertified to the level I	am testin	g	_		
Re-Test Evaluator Print Name & Sign	ature:	Overall Skill Sh	eet Re-	Test S	Score		
		Pass	-	ail	_		
By my signature above, I verify that I a	m currently ce	ertified to the level I	am testin	g )			
Candidate Print Name & Signature:		Candidate: Pri	nt Name	e or Ca	andid	late #	
<b>Note to Evaluator(s):</b> By your signature above, you verify that you are qualified to serve as an Tennessee Fire Commission Evaluator, have followed TFFC Skills Testing Policy and have witnessed that the above candidate has tested the above skills in their entirety.							
<b>Note to Student:</b> Skill will end when you st identified steps. Notify the evaluator at ANY t	tate or indicat			ave cor	nplete	d all th	ie



### Determine the Occupancy Classification of a Mixed Use Building

NFPA 1031, Standard for Professional Qualifications for Fire Inspector and Plan Examiner, 2014 Edition JPR reference 5.3.2, 5.3.3, 5.4.1 and 5.4.6

#### Fire Inspector II

# Skill Sheet FInsp II - 07

Given an approved set of plans, the candidate will identify the occupancy classification and construction type of a mixed-use building, construction features and description of the uses, so that each area is classified in accordance with proper codes, standards and policy.

#### Expected time to complete skill(s) is 30 minutes

Performance Steps		Test		Ret	est		
Safely performs the following steps:		Р	F	Р	F		
1. Demonstrate the ability to interpret code requirements							
2. Demonstrate the ability to recognize building uses that f classification	all into each occupancy						
3. Demonstrate the ability to identify standard symbols and read plans							
4. Identify characteristics of each type of building construction							
Candidate must successfully perform 3/4 steps includ	ing ALL CRITICAL POINTS	Score	e:/4	Score	e:/4		
Evaluator Notes							
Evaluator Print Name & Signature: Date	Overall Skill Sheet Scor						
By my signature above, I verify that I am currently c		ail	_				
Re-Test Evaluator Print Name & Signature:	Overall Skill Sheet Re-1	est Score					
		ail	_				
By my signature above, I verify that I am currently c	ertified to the level I am testing	9					
Candidate Print Name & Signature:	Candidate: Print Name	or Ca	andid	late #			
<b>Note to Evaluator(s):</b> By your signature above, you verify that you are qualified to serve as an Tennessee Fire Commission Evaluator, have followed TFFC Skills Testing Policy and have witnessed that the above candidate has tested the above skills in their entirety.							
<b>Note to Student:</b> Skill will end when you state or indication identified steps. Notify the evaluator at ANY time that you		ve cor	nplete	d all th	e		



### **Evaluate Fire Protection Systems**

NFPA 1031, Standard for Professional Qualifications for Fire Inspector and Plan Examiner, 2014 Edition JPR reference 5.3.4

Fire Inspector II

# Skill Sheet FInsp II - 08

Given field observations of the facility and documentation, the candidate will evaluate fire protection systems and equipment provided for life safety and property protection, the hazards protected and system specifications so the fire protection systems provided are approved for the occupancy or hazard being protected.

#### Expected time to complete skill(s) is 30 minutes

Performance Steps			Test		Retest		
Safely performs the following steps:				Р	F	Р	F
1. Recognize problems related to the fire pro	otection systen	ns					
2. Uses codes and standards							
3. Reads reports, plans and specifications							
Candidate must successfully perform AL POINTS	Candidate must successfully perform ALL steps including ALL CRITICAL POINTS				e:/3	Score	e:/3
	Evaluator	Notes					
Evaluator Print Name & Signature:	Date	Overall Skill S	Sheet Scor	е			
		Pass	F	ail	_		
By my signature above, I verify that I	am currently c	ertified to the leve	I I am testing	J			
Re-Test Evaluator Print Name & Sig	nature:	Overall Skill Sheet Re-Test Score					
		Pass	F	ail	_		
By my signature above, I verify that I	am currently c	ertified to the leve	I I am testing	1			
Candidate Print Name & Signature:		Candidate: Print Name or Candidate #					
Note to Evaluator(s): By your signature							ee
Fire Commission Evaluator, have followed a candidate has tested the above skills in their		sting Policy and h	ave witness	ed that	the a	ibove	
Note to Student: Skill will end when you		te to the evaluator	that you have		nloto	d all th	
identified steps. Notify the evaluator at ANY					piere	u an ti	



### **Analyze Building Egress**

NFPA 1031, Standard for Professional Qualifications for Fire Inspector and Plan Examiner, 2014 Edition JPR reference 5.3.5 and 5.4.5

Fire Inspector II

# Skill Sheet FInsp II - 09

Given field observations, the candidate will analyze the egress elements of a building or portion of a building so that means of egress elements are provided and located in accordance with applicable codes and standards. Deficiencies are identified, documented and reported in accordance with the policies of the jurisdiction.

#### Expected time to complete skill(s) is 30 minutes

Performance Steps			Te	Test		est		
Safely performs the following steps:			Р	F	Р	F		
1. Calculate egress requirements								
2. Identify standard symbols and Read plans								
3. Make decisions related to the adequacy of egress								
Candidate must successfully perform ALL steps including ALL CRITICAL POINTS			Score	e:/3	Score	e:/3		
Evaluator Notes								
Evaluator Print Name & Signature:	Date	Overall Skill Sheet Score						
			ail	_				
By my signature above, I verify that I a	am currently co	ertified to the level I am testin	g					
Re-Test Evaluator Print Name & Sign	nature:	Overall Skill Sheet Re-	eet Re-Test Score					
		Pass F	ail	_				
By my signature above, I verify that I a	am currently co	ertified to the level I am testin	g					
Candidate Print Name & Signature:		Candidate: Print Name	e or Ca	andid	late #			
<b>Note to Evaluator(s):</b> By your signature above, you verify that you are qualified to serve as an Tennessee Fire Commission Evaluator, have followed TFFC Skills Testing Policy and have witnessed that the above candidate has tested the above skills in their entirety.								
<b>Note to Student:</b> Skill will end when you s identified steps. Notify the evaluator at ANY	state or indicat		ave con	nplete	d all th	e		



### Evaluate Hazardous Conditions Involving Equipment, Processes & Operations

NFPA 1031, Standard for Professional Qualifications for Fire Inspector and Plan Examiner, 2014 Edition JPR reference 5.3.6

#### Fire Inspector II

# Skill Sheet FInsp II - 10

Given field observations and documentation, the candidate will evaluate hazardous conditions involving equipment, processes and operations to ensure that they are installed in accordance with applicable codes and standards and deficiencies are identified, documented and reported in accordance with the policies of the jurisdiction.

#### Expected time to complete skill(s) is 30 minutes

Performance Steps			Т	Test		est	
Safely performs the following steps:			Р	F	Р	F	
1. Observes hazardous conditions							
2. Communicates the hazardous conditions							
3. Interprets the applicable code as it relates to the hazardous condition							
4. Recognizes problems that lead to hazardous conditions							
5. Makes decisions that the equipment, operations and/or processes are installed according to applicable codes and standards							
Candidate must successfully perform 4/5 steps including ALL CRITICAL POINT			Scor	e:/5	Score	»:/5	
Evaluator Notes							
Evaluator Print Name & Signature:	Date	Overall Skill Sheet Sco	ore				
			Fail	_			
By my signature above, I verify that I	am currently c	ertified to the level I am testin	ng				
Re-Test Evaluator Print Name & Sig	nature:	Overall Skill Sheet Re-	Test 8	Score	;		
		Pass	Fail	_			
By my signature above, I verify that I	am currently c	ertified to the level I am testin	ng				
Candidate Print Name & Signature:		Candidate: Print Nam	e or C	andic	late #		
<b>Note to Evaluator(s):</b> By your signature above, you verify that you are qualified to serve as an Tennessee Fire Commission Evaluator, have followed TFFC Skills Testing Policy and have witnessed that the above candidate has tested the above skills in their entirety.							
Note to Student: Skill will end when you identified steps. Notify the evaluator at ANY			ave coi	nplete	d all th	ie	



### Evaluate Emergency Planning & Preparedness Procedures

NFPA 1031, Standard for Professional Qualifications for Fire Inspector and Plan Examiner, 2014 Edition JPR reference 5.3.7

#### Fire Inspector II

# Skill Sheet FInsp II - 11

Given existing or proposed plans, the candidate will evaluate the emergency planning and preparedness procedures so that compliance is determined.

#### Expected time to complete skill(s) is 20 minutes

Performance Steps			Te	Test		test	
Safely performs the following steps:			Р	F	Р	F	
1. Evaluate existing or proposed emergency	planning and	preparedness procedures					
2. Compare the submitted emergency planning and preparedness procedures with the applicable codes and standards of the jurisdiction							
3. Make determination if the emergency planning and preparedness procedures are compliant							
Candidate must successfully perform ALL steps including ALL CRITICAL POINTS			Scor	e:/3	Score	e:_/3	
Evaluator Notes							
Evaluator Print Name & Signature:	Date	Overall Skill Sheet Sc	ore				
		Pass	Fail				
By my signature above, I verify that I	am currently c	ertified to the level I am test	ng				
Re-Test Evaluator Print Name & Sig	nature:	Overall Skill Sheet Re	-Test S	Score	;		
_		Pass	Fail				
By my signature above, I verify that I a	am currently c	ertified to the level I am test	ng				
Candidate Print Name & Signature:		Candidate: Print Nam	e or C	andic	late #	-	
<b>Note to Evaluator(s):</b> By your signature above, you verify that you are qualified to serve as an Tennessee Fire Commission Evaluator, have followed TFFC Skills Testing Policy and have witnessed that the above							
candidate has tested the above skills in thei Note to Student: Skill will end when you		te to the evaluator that you h		nnlete	d all th		
identified steps. Notify the evaluator at ANY				npiele	a an ti		



# Identify Code Compliance for Storage, Handling & Use of Flammable & Combustible Liquids & Gases

NFPA 1031, Standard for Professional Qualifications for Fire Inspector and Plan Examiner, 2014 Edition JPR reference 5.3.8

#### Fire Inspector II

# Skill Sheet FInsp II - 12

Given field observations and inspection guidelines from the authority having jurisdiction (AHJ), the candidate will verify code compliance for storage, handling, and use of flammable and combustible liquids and gases, so that deficiencies are identified, documented and reported.

#### Expected time to complete skill(s) is 30 minutes

Performance Steps		Te	Test		est		
Safely performs the following steps:			F	Р	F		
1. Identify fire hazards associated with processes or operations utilizing combustible or flammable liquids							
2. Observe, communicate, and interpret codes as they relat and use of flammable and combustible liquids and gases	te to the storage, handling						
3. Recognize problems related to the storage, handling and combustible liquids and gases	l use of flammable and						
4. Demonstrate the ability to make decisions related to the handling and use of flammable and combustible liquids and							
Candidate must successfully perform 3/4 steps includi	ng <mark>ALL CRITICAL POINTS</mark>	Score	e:/4	Score	e:/4		
Evaluator N	Notes						
Evaluator Print Name & Signature: Date	Overall Skill Sheet Sc	ore					
	Pass	Fail	_				
By my signature above, I verify that I am currently ce	ertified to the level I am testi	ng					
Re-Test Evaluator Print Name & Signature: Overall Skill Sheet Re-T		-Test S	Score	;			
	Pass	Fail	_				
By my signature above, I verify that I am currently certified to the level I am testing							
Candidate Print Name & Signature: Candidate: Print Name of			andic	late #			
<b>Note to Evaluator(s):</b> By your signature above, you verify that you are qualified to serve as an Tennessee Fire Commission Evaluator, have followed TFFC Skills Testing Policy and have witnessed that the above candidate has tested the above skills in their entirety.							
<b>Note to Student:</b> Skill will end when you state or indicate to the evaluator that you have completed all the identified steps. Notify the evaluator at ANY time that you have a safety concern.							



### Identify Code Compliance for Storage, Handling & Use of Hazardous Materials

NFPA 1031, Standard for Professional Qualifications for Fire Inspector and Plan Examiner, 2014 Edition JPR reference 5.3.9

# Skill Sheet FInsp II - 13

Fire Inspector II

Given field observations and inspection guidelines from the authority having jurisdiction (AHJ), the candidate will verify code compliance for storage, handling, and use of hazardous materials, so that deficiencies are identified, documented and reported.

#### Expected time to complete skill(s) is 30 minutes

Performance Steps		Test		Ret	est		
Safely performs the following steps:			Р	F	Р	F	
1. Identify fire hazards associated with processes or operations utilizing hazardous materials							
2. Observe, communicate, and interpret codes as they relate to the storage, handling and use of hazardous materials							
3. Recognize problems related to the storag	<mark>e, handling an</mark>	d use of hazard	ous materials				
4. Demonstrate the ability to make decisions handling and use of hazardous materials	s related to the	e compliance of t	he storage,				
Candidate must successfully perform 3/4	steps includ	ing <mark>ALL CRITIC</mark>	AL POINTS	Score	e:/4	Score	e:/4
	Evaluator	Notes					
Evaluator Print Name & Signature:	Date	Overall Skill	Sheet Scor	e			
		Pass		ail	_		
By my signature above, I verify that I	am currently c	ertified to the lev	el I am testing	3			
Re-Test Evaluator Print Name & Signature: Overall Skill Sheet Re-T		Test S	Score				
Pass		ail	_				
By my signature above, I verify that I	am currently c	ertified to the lev	el I am testing	]			
Candidate Print Name & Signature: Candidate: Print Name		or Ca	andid	late #			
<b>Note to Evaluator(s):</b> By your signature above, you verify that you are qualified to serve as an Tennessee Fire Commission Evaluator, have followed TFFC Skills Testing Policy and have witnessed that the above candidate has tested the above skills in their entirety.							
<b>Note to Student:</b> Skill will end when you state or indicate to the evaluator that you have completed all the identified steps. Notify the evaluator at ANY time that you have a safety concern.				ie			



### **Determine Fire Growth Potential**

NFPA 1031, Standard for Professional Qualifications for Fire Inspector and Plan Examiner, 2014 Edition JPR reference 5.3.10

#### Fire Inspector II

# Skill Sheet FInsp II - 14

Given field observations or plans, the candidate will determine the fire growth potential in a building or space so that the contents, interior finish and construction elements are evaluated for compliance and deficiencies are identified, documented and corrected in accordance with the applicable codes and standards and policies of the jurisdiction.

#### Expected time to complete skill(s) is 30 minutes

Performance Steps		Te	Test		est	
Safely performs the following steps:			Р	F	Р	F
1. Observe the fire growth potential in a build	ling or space					
2. Communicate the code compliance and de	eficiencies if a	pplicable				
3. Interpret the codes and standards as they construction elements	relate to the c	contents, interior finish and				
4. Recognize hazardous conditions						
5. Make decisions on code compliance of the elements	e contents, inte	erior finish and construction				
Candidate must successfully perform 4/5 steps including ALL CRITICAL POINTS			Score	e:/5	Score	e:/5
	Evaluator	Notes	•		•	
Evaluator Print Name & Signature:	Date	Overall Skill Sheet Sco	ore			
			Fail	_		
By my signature above, I verify that I a	am currently c	ertified to the level I am testi	ng			
Re-Test Evaluator Print Name & Signature: Overall Skill Sheet Re-T		Test S	Score	;		
		Pass	Fail	_		
By my signature above, I verify that I am currently certified to the level I am testing						
Candidate Print Name & Signature: Candidate: Print Name			e or C	andic	late #	•
Note to Evaluator(s): By your signature above, you verify that you are qualified to serve as an Tennessee						see
Fire Commission Evaluator, have followed TFFC Skills Testing Policy and have witnessed that the above						
candidate has tested the above skills in their entirety.						
Note to Student: Skill will end when you s identified steps. Notify the evaluator at ANY			ave cor	npiete	a all th	ie



### **Verify Compliance of Construction Documents**

NFPA 1031, Standard for Professional Qualifications for Fire Inspector and Plan Examiner, 2014 Edition JPR reference 5.3.11

#### Fire Inspector II

# Skill Sheet FInsp II - 15

Given a performance based design, the candidate will verify compliance with construction documents so that life safety systems and building services equipment are installed, inspected and tested to perform as described in the engineering documents and the operations and maintenance manual. Deficiencies are identified, documented and reported in accordance with the applicable codes and standards and the policies of the jurisdiction.

#### Expected time to complete skill(s) is 30 minutes

Performance Steps		Te	est	Ret	est
Safely performs the following steps:		Р	F	Р	F
1. Interpret the applicable codes and standards as they relate to the life safety systems and building services					
2. Witness life safety systems and building services tests					
3. Document findings with the life safety systems and building services					
4. Determine compliance with the testing and maintenance of the life safe and building services	ty systems				
Candidate must successfully perform 3/4 steps including ALL CRITIC	AL POINTS	Score	e:/4	Score	:/4
Evaluator Notes					
Evaluator Print Name & Signature: Date Overall Skill	Sheet Sco	re			
Pass	F	ail	_		
By my signature above, I verify that I am currently certified to the level	el I am testin	g			
Re-Test Evaluator Print Name & Signature: Overall Skill Sheet Re-T		Fest S	Score		
		ail	_		
By my signature above, I verify that I am currently certified to the level	el I am testin	g			
Candidate Print Name & Signature: Candidate: Print Name			andic	late #	
<b>Note to Evaluator(s):</b> By your signature above, you verify that you are qualified to serve as an Tennessee Fire Commission Evaluator, have followed TFFC Skills Testing Policy and have witnessed that the above candidate has tested the above skills in their entirety.					
<b>Note to Student:</b> Skill will end when you state or indicate to the evaluator that you have completed all the identified steps. Notify the evaluator at ANY time that you have a safety concern.				ie	



### Verify Compliance of HVAC & other Building Services

NFPA 1031, Standard for Professional Qualifications for Fire Inspector and Plan Examiner, 2014 Edition JPR reference 5.3.12

#### Fire Inspector II

# Skill Sheet FInsp II - 16

Given field observations, the candidate will verify code compliance of heating, ventilation, air conditioning and other building services so that they are maintained in accordance with applicable codes and standards. Deficiencies are identified, documented and reported in accordance with the policies of the jurisdiction.

#### Expected time to complete skill(s) is 30 minutes

Performance Steps		Те	Test		est	
Safely performs the following steps:			Р	F	Р	F
1. Interpret the applicable codes and standards as they relate to the heating, ventilation, air conditioning and other building services						
<ol><li>Recognize problems related to the mainte ventilation, air conditioning and other building</li></ol>		ation or testing of the heatin	g,			
3. Document findings with the heating, ventil services	ation, air cond	itioning and other building				
4. Observe and determine compliance with t ventilation, air conditioning and other building		maintenance of the heatin	<mark>g,</mark>			
Candidate must successfully perform 3/4 steps including ALL CRITICAL POINTS			S Scor	e:/4	Score	e:/4
Evaluator Notes						
Evaluator Print Name & Signature:	Date	Overall Skill Sheet So	ore			
		Pass	Fail	_		
By my signature above, I verify that I a	am currently c	ertified to the level I am test	ing			
Re-Test Evaluator Print Name & Signature: Overall Skill Sheet Re-T		e-Test S	Score	•		
		Pass	Fail	_		
By my signature above, I verify that I am currently certified to the level I am testing						
Candidate Print Name & Signature: Candidate: Print Name		ne or C	andic	late #		
<ul> <li>Note to Evaluator(s): By your signature above, you verify that you are qualified to serve as an Tennessee Fire Commission Evaluator, have followed TFFC Skills Testing Policy and have witnessed that the above candidate has tested the above skills in their entirety.</li> <li>Note to Student: Skill will end when you state or indicate to the evaluator that you have completed all the identified steps. Notify the evaluator at ANY time that you have a safety concern.</li> </ul>						



### Review the Proposed Installation of Fire Protection Systems

NFPA 1031, Standard for Professional Qualifications for Fire Inspector and Plan Examiner, 2014 Edition JPR reference 5.4.3, 5.4.4

#### Fire Inspector II

# Skill Sheet FInsp II - 17

Given shop drawings and system specifications for a process or operation, the candidate will review the proposed installation of fire protection systems for code compliance and installation in accordance with the approved drawings. Deficiencies are identified, documented and reported in accordance with the applicable codes and standards and the policies of the jurisdiction.

#### Expected time to complete skill(s) is 30 minutes

Performance Steps		Te	Test		test		
Safely performs the following steps:			Р	F	Р	F	
1. Interpret the applicable codes and standa protection systems	rds as they rel	ate to the installation of fire					
2. Read shop drawings and basic floor plans	to determine	code compliance					
3. Identify symbols used in floor plans and s	hop drawings						
4. Make determination if fire protection syste	em is complian	t with the applicable codes					
Candidate must successfully perform 3/4	steps includ	ing ALL CRITICAL POINTS	Score	e:/4	Score	»:/4	
Evaluator Notes							
Evaluator Print Name & Signature:	Date	Overall Skill Sheet Sc	ore				
		Pass	Fail	_			
By my signature above, I verify that I	am currently c	ertified to the level I am testi	ng				
Re-Test Evaluator Print Name & Signature: Overall Skill Sheet Re-T			-Test S	Score	;		
		Fail	_				
By my signature above, I verify that I am currently certified to the level I am testing							
Candidate Print Name & Signature: Candidate: Print Name			e or Ca	andic	late #		
<b>Note to Evaluator(s):</b> By your signature above, you verify that you are qualified to serve as an Tennessee Fire Commission Evaluator, have followed TFFC Skills Testing Policy and have witnessed that the above candidate has tested the above skills in their entirety.							
<b>Note to Student:</b> Skill will end when you state or indicate to the evaluator that you have completed all the identified steps. Notify the evaluator at ANY time that you have a safety concern.							