



Council Executive Committee

Location: Conference Call - Zoom
Date: Tuesday, June 21, 2022
Time: 11:00 am CDT / 12:00 pm EDT

Present: Tecia Puckett Pryor, Ryan Durham, Lisa Johnson, Edward Mitchell

Absent: Lesley Guilaran

Staff: Lauren Percy, Lynette Porter, Ashley Edwards

1) **Call to Order**

After ascertaining there was a quorum, Tecia Puckett Pryor, Chair, called the meeting to order at **11:02 a.m.**

2) **Consent Agenda: Approve today's Executive Committee Agenda and May 2022 Executive Committee Minutes**

There was no discussion.

Lisa Johnson moved for approval; Edward Mitchell seconded. Approved.

3) **Deputy Director Report**

- **Annual report of agency public records request:** One requirement of the Comptroller's office is to annually report the number of public record requests that the Council receives in a state fiscal year to the Executive Committee. Lynette Porter, Deputy Director, reported that during the past fiscal year, the Council received zero requests for public records.
- **New member appointments:** Council staff are scheduled to meet with the Governor's appointment staff this afternoon (6/21/22) to review the recommendations for upcoming vacancies and reappointments to the Council. Staff will let the Executive Committee know the status of these appointments as they are made aware of them. In anticipation of several executive committee members' terms ending in the next two years, the committee will begin planning for new leadership.

4) **Executive Director Report**

- **Bylaws project:** The Council's General Counsel is consulting with legal experts for their guidance on how to update the Council Bylaws to match the current operations of the body in alignment with the DD Act and Executive Order 50, establishing the Council as a stand-alone state agency. These legal consultations are underway, and we expect to have a recommendation for the committee by the August meeting.
- **Executive Member Orientation:** Lauren Percy, Executive Director, led a discussion about the content needed in an Executive Committee Orientation presentation. Committee members provided feedback on general content, suggested additional



information or resources related to conducting committee meetings for committee chairs. Council staff will make edits and changes to the presentation and work with committee members to schedule this orientation in the coming months.

5) **Committee Discussion**

- **New Member Orientation:** In anticipation of new members appointed prior to the September Council meeting, Council staff are preparing for a new member orientation prior to the September Council meeting. The executive committee discussed content and had a brief discussion about the pros and cons of an in-person, online, or hybrid orientation for new members. Committee members suggested a level of flexibility, with a priority placed on helping the new members connect to the current members and meeting the needs of schedules of incoming members. Council staff will continue planning this orientation and will share an update with committee members before the August committee meeting.

6) **Motion to Adjourn**

At 11:31 a.m. CDT / 12:31 p.m. EDT Ryan Durham moved to adjourn the meeting. Lisa Johnson seconded. Approved.

Next call: August 9, 2022, 11 am CDT / 12 pm EDT via Zoom

Prepared by: Ashley Edwards, Executive Assistant

Approved by: Lauren Percy, Executive Director