



Council Executive Committee

Location: Embassy Suites Downtown Nashville Airport
Date: April 21, 2022
Time: 3:30 pm CDT / 4:30 pm EDT

Present: Tecia Puckett Pryor, Lisa Johnson, Lesley Guilaran, Edward Mitchell (call-in)

Absent: Ryan Durham

Staff: Lauren Percy, Lynette Porter, Ashley Edwards

1) **Call to Order**

After ascertaining there was a quorum, Tecia Puckett Pryor, Chair, called the meeting to order at **3:46 pm CDT**.

2) **Consent Agenda: Approve today's Executive Committee Agenda and March 2022 Executive Committee Minutes**

There was no discussion.

Lesley Guilaran moved for approval; Lisa Johnson seconded. Approved.

3) **Review April 22 Meeting Agenda**

Lauren Percy, Executive Director, reviewed the April 22 Council meeting agenda with the executive committee. Lauren reminded members that the agenda reflects new activities to engage Council members in discussion and to help build working relationships between members. Committees will meet to review the purpose of each committee, conduct a deep dive on fiscal year outcomes to date for each state plan goal, and to engage in discussion around key disability systems topics moving through the Tennessee General Assembly.

4) **"Serving on the Council" Documents and Updating Council By-Laws**

The Council on Developmental Disabilities General Counsel, Brian Keller, was tasked by the executive committee with comparing the Council By-Laws with the draft document "Serving on the Council". Brian reviewed these documents and concluded that more research needs to be done about the role of bylaws, written in 1985, now that the Council is an independent state agency per [Executive Order 50](#), signed in 2015.

Initial analysis identified a few minor differences between the document and the bylaws. Staff recommended we postpone a full discussion until after the role of bylaws is confirmed.

The executive committee asked Brian to continue research and analysis on the Council by-laws and return more information to the committee in the future. Once finalized, Edward Mitchell recommended a potential communication project in collaboration with the Governor's office, with the goal of explaining the purpose of the Council and the role of its members.



5) **Other Business**

The committee updated the next meeting to May 17, 2022 at 11:00 am CDT / 12:00 pm EDT, pending all executive committee availability.

Staff reviewed the potential candidates for upcoming Council meeting vacancies. Staff will continue to brief the executive committee about member recruitment, with the goal of submitting these to the Governor's office for recommendation by May, as current appointments to those seats will end June 30.

Additionally, Council has a vacancy for the federally required member that represents a non-profit, non-government entities representative. Staff recommended the Rural Health Association (RHA) as a potential representative for this vacancy and executive committee members agreed. The next steps are for Lauren to reach out to RHA and make sure it's a good fit.

7) **Motion to Adjourn**

At 4:26 p.m. CST / 5:26 p.m. EST Lesley Guilaran moved to adjourn the meeting. Lisa Johnson seconded. Approved.

Next Meeting: May 17, 2022, 11:00 p.m. CST / 12:00 p.m. EST

Prepared by: Ashley Edwards, Assistant to the Executive Director

Approved by: Lauren Percy, Executive Director