



Council Executive Committee

Location: Conference Call - Zoom
Date: March 8, 2022
Time: 1:00 pm CDT / 2:00 pm EDT

Present: Tecia Puckett Pryor, Ryan Durham, Lisa Johnson, Lesley Guilaran, Edward Mitchell

Absent:

Staff: Lauren Percy, Lynette Porter, Ashley Edwards

1) **Call to Order**

After ascertaining there was a quorum, Tecia Puckett Pryor, Chair, called the meeting to order at **1:00 p.m.**

2) **Consent Agenda: Approve today's Executive Committee Agenda and February 24, 2022 Executive Committee Minutes**

There was no discussion.

Ryan Durham moved for approval; Lisa Johnson seconded. Approved.

3) **Council Meeting Feedback**

Lauren Percy, Executive Director, sought feedback from executive committee members about the February 28, 2022 council meeting. Members thought that overall it went well, and they are looking forward to meeting in person in April. The committee discussed hosting the event using a hybrid model and came to a consensus that this could be considered for future meeting accommodation needs. Having council members present together will ensure members are able to fully participate in discussion and engage with all materials presented during quarterly council meetings.

4) **Continuation Grants**

- The **Vanderbilt Kennedy Center** at Vanderbilt University Medical Center for information and referral services (TN Disability Pathfinder). Recommended \$80,000 in funding for this contract, the same amount as was funded in FY22. This contract begins July 1, 2021.
- The **United Cerebral Palsy of Middle Tennessee** for administrative support for Leadership Development programs, including the Council Scholarship Fund and Partners in Policymaking. This contract combines two contracts funded in FY22 for a total of \$65,250 Recommended \$41,722 in funding for this contract. This decrease represents a decrease in administrative costs and an increase in efficiency. This contract begins July 1, 2021.
- The **University of Tennessee Center for Developmental Disabilities** for continued



evaluation of the Leadership Institute. Recommended up to \$9,825 in funding for this contract, a \$5,536 decrease from FY21. This decrease is due to a change in the staff position assigned to working on this project.

Ryan Durham moved to approve the continuation slate for FY23 funding. Edward Mitchell seconded. Approved.

5) **Council Documents**

The Executive Committee received an updated copy of the Council Structure & Member Roles document in addition to the most recent draft of the Council By-Laws. The committee will take time over the next few months to review the information in both of these documents. The committee requested that Brian Keller, General Counsel and Public Policy Director, review the bylaws and suggest updates based on the language in the DD Act.

7) **Motion to Adjourn**

At 1:53 p.m. CST / 2:53 p.m. EST Lesley Guilaran moved to adjourn the meeting. Ryan Durham seconded. Approved.

Next Meeting: April 21, 2022, 3:30 p.m. CST / 4:30 p.m. EST

Prepared by: Ashley Edwards, Assistant to the Executive Director

Approved by: Lauren Percy, Executive Director