



## Council Executive Committee

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Location: Conference Call - Zoom  
Date: Tuesday, February 8, 2022  
Time: 11:00 am CDT / 12:00 pm EDT

**Present:** Tecia Puckett Pryor, Ryan Durham, Lisa Johnson, Lesley Guilaran

**Absent:**

**Staff:** Lauren Percy, Lynette Porter, Ashley Edwards

1) **Call to Order**

After ascertaining there was a quorum, Tecia Puckett Pryor, Chair, called the meeting to order at **11:06 a.m.**

2) **Consent Agenda: Approve today's Executive Committee Agenda and January 2022 Executive Committee Minutes**

There was no discussion.

***Lisa Johnson moved for approval; Lesley Guilaran seconded. Approved.***

3) **Budget Updates**

Congress passed an additional continuing resolution through February 18, 2022. Councils will continue to receive level funding until a final federal budget is passed.

On February 14, council staff will present its FY23 proposed state budget to the Tennessee House Finance, Ways, and Means committee. This is an excellent opportunity for members of the Tennessee legislature to learn about the Council and its impact on our state.

In March, executive committee members will review recommended continuation contracts for the upcoming state fiscal year.

4) **Communication Committee Chair Recommendations**

The committee discussed the process for selecting a new chairperson to the communication committee because the current chairperson's term has expired. Edward Mitchell, a governor appointed member representing the Memphis-Delta Development District, was considered as a candidate. Factors considered for committee chair selections include diversity, leadership skills, and experience on the Council. Edward has served on the committee for a year and has been an active and engaged member both during and between meetings. Edward represents a unique perspective and brings a wealth of experience in leadership and communication skills in Tennessee's independent living network and the national financial literacy network as an ABLÉ ambassador, among his qualifications. As Chair, Tecia will reach out to Edward before the next council meeting.



5) **Council Structure & Council Member Roles**

During the leadership transition, staff have done a deep dive into how the Council defines its structure and council member roles, which includes information about how to become a council member, how committees and committee chairs are selected, and how council chair and vice chairs are appointed. Lauren has consulted with other states and reviewed guidance from the DD Act and our national technical assistance network. After several rounds of internal review, staff presented a draft of a document for the executive committee to review. The committee engaged in a robust discussion with suggested edits. Staff will incorporate changes and present an updated draft to the committee in March.

6) **Review February 25 Council Meeting Agenda**

Staff shared the drafted agenda for the upcoming February 25 council meeting with the committee. Standing committees will meet to review the activities of the Council. Brian Keller, General Counsel and Director of Public Policy will provide an overview of legislative priorities and an informational session on advocacy. Additionally, members will hear and update from the Pathfinder staff and tour the new Pathfinder website, which was modernized with funding from the Council. Staff noted that this presentation was a recommendation of the communication committee during our last council meeting.

7) **Motion to Adjourn**

***At 12:19 p.m. CST / 1:19 p.m. EST Lesley Guilaran moved to adjourn the meeting. Ryan Durham seconded. Approved.***

**Next call:** February 24, 2022 1 p.m. CDT / 2 p.m. EDT

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Prepared by: Ashley Edwards, Executive Assistant

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Approved by: Lauren Percy, Executive Director