



Council Executive Committee

Location: Conference Call - WebEx
Date: Tuesday, July 14, 2020
Time: 11:00 a.m. CDT/12:00 p.m. EDT

Present: Tecia Puckett-Pryor, Tatum Fowler, Ryan Durham, Lesley Guilaran

Absent: Lisa Johnson

Staff: Wanda Willis, Ashley Edwards, Lynette Porter

1) **Call to Order**

After ascertaining there was a quorum, Tecia Puckett-Pryor, Chair, called the meeting to order at **11:12 a.m.**

2) **Consent Agenda: Approve today's Executive Committee Agenda and April 30, 2020 Executive Committee Minutes**

No discussion.

Ryan Durham moved for approval; Tatum Fowler seconded. Approved.

3) **Office Updates**

Council staff continue to work from home, following the Governor's Task Force guidance to use an alternative work station, as long as the agency mission can be met. The staff occasionally go into the office and one staff member is working from the office. Staff physically present in the office follow all safety protocols, including maintaining social distancing measures, wearing face coverings, and completing a health check upon arrival to the building. Wanda shared that we anticipate doing this until the end of August at minimum.

Meetings continue to happen virtually. Council staff are planning to host the first session of the Partners in Policymaking Institute using a web based platform. Staff are working to ensure the sessions have the same level of content and engagement as they would in person.

4) **September Council Meeting**

Wanda reviewed a draft meeting agenda. The September council meeting will be hosted virtually using the Zoom platform, similar to the May 1 meeting. In September, committees will meet to update on our key priorities: Communication, Public Policy, and Evaluation. Additionally, the Council will hear an update on the new Five Year State Plan and a policy update in the midst of the pandemic.



5) **Policy Review**

Wanda shared an overview of policy-related communications and workgroups the council staff has engaged in since the June Executive Committee meeting. The Council participates in the Department of Intellectual and Developmental Disabilities Office Hours, hearing weekly updates on services provided by the department to Tennesseans. The Council has shared letters of support and concern to DIDD and the Department of Health related to testing of Tennesseans with intellectual and developmental disabilities.

6) **Nominations**

Lynette and Wanda provided an overview of upcoming vacancies on the Council and the timeline for meeting with the Governor's office to fill those roles. There are eight total seats that require action: 5 reappointments and 3 appointments will be recommended to the Governor's Office on Thursday, July 16, 2020. Staff will share updates with the Executive Committee as they become available.

7) **Budget Review**

The Council was asked to propose a budget reduction of \$26,400 from our state appropriation. This would also require a \$104,040 reduction in federal appropriations. Staff worked to assemble reductions that had the least impact on Council activities. Lynette shared the areas considered and potential impact on Tennesseans with disabilities. The Council will meet with the state budget analysts to discuss in the next few months.

8) **Motion to Adjourn**

At 12:10 p.m. Tatum Fowler moved to adjourn. Lesley Guilaran seconded. Approved.

Next call: Tuesday, August 11, 11:00 a.m. CDT/12:00 p.m. EDT

Prepared by: Ashley Edwards, Executive Assistant

Approved by: Wanda Willis, Executive Director