



Council Executive Committee

Location: Conference Call
Date: Tuesday, August 7, 2018
Time: 11:00 A.M. CDT/ 12:00 P.M. EDT

Present: Tecia Puckett Pryor, Lisa Johnson, Serina Gilbert, Evan Espey, Steve Sheegog

Absent: none

Staff: Wanda Willis, Lynette Porter, Ashley Edwards

1) **Call to Order**

After ascertaining there was a quorum, Serina Gilbert, Vice Chair, called the meeting to order at 11:01 a.m.

2) **Consent Agenda: Approve today's Executive Committee Agenda and June 28, 2018 Executive Committee Minutes**

Wanda Willis requested to amend the agenda to include an Audit Committee update. This agenda item would be led by Tecia Puckett Pryor and open for full committee discussion.

Steve moved to approve the Executive Committee Agenda. Lisa seconded. Approved.

Evan moved to approve the June 28, 2018 minutes as written. Lisa seconded. Approved.

3) **DD Network & SILC grant updates**

Lynette shared an update on the four grant proposals discussed during an earlier Executive Committee meeting. All four grant proposals approved during the June 28 Executive meeting call will have dollars obligated by the September 30 deadline. The Disability Rights Tennessee grant, targeting voter accessibility will begin September 1. The other grants will begin October 1. One of the proposals, presented by the University of TN Boling Center did not materialize in enough time for submission.

As a result, Wanda requested a submission from The Arc TN for a project that will help ten individuals set up systems and processes to provide support to them that are less restrictive than conservatorship. Steve noted that this project might especially target individuals subject to corporate conservatorship. Evan noted that the advisory group within this proposal would be essential in answering questions about conservatorship and supported decision making. As the Council moves forward with a work plan, it will ensure reporting from The Arc of Tennessee that demonstrates active involvement of the proposed advisory committee.



Evan moved to fund the proposal from The Arc Tennessee. Steve seconded. Approved.

4) **Audit Exit Review**

Lynette updated the Executive Committee about the audit cycle process. The final audit report that will be released by the Comptroller is being printed. The Council will receive notice of an official release date three days prior to that release date. Once released, Wanda will share with the Executive Committee and Council Members.

5) **Audit Committee**

Tecia proposed the names of 3 Council members to be appointed to the Council Audit Committee. . It is expected that this committee will convene for three one-hour webinars to draft a charter. Wanda and Lynette will be working with the Audit Committee to draft the charter and review the Council risk assessment this fall.

Tecia recommended Dawn Fry to chair and Jean-Marie Lawrence and Steve Sheegog to serve on this committee. At 11:33 a.m. Steve Sheegog excused himself from the Executive Committee call to allow for open discussion. The remaining Executive Committee members agreed that these members should be recommended before the full council during the business portion of the next meeting on September 13. Serina will present these recommendations for full council vote.

6) **Council Appointment Update**

Alicia Hall was appointed by the governor to serve the Memphis Delta Development District of the Council. She is a Partners graduate, an advocate for the disability community, and the mother of a son with a disability. A one-hour new member orientation will occur the week of August 28 and will be open to all council members who are interested in joining the webinar.

7) **Review Draft Retreat Agenda**

The Executive Committee reviewed a draft agenda for the September Council Retreat, including speakers, panels, active sessions and business agendas. The overall objective of the Council Retreat is to highlight the importance of council member voices in Tennessee.

8) **Federal & State Budget Update**

Lynette discussed updates with federal spending and new guidelines.

State budget planning for the 2020 Fiscal Year will begin in September. Lynette will share this with the Executive Committee as it is available.

9) **Motion to Adjourn**

At 12:01 p.m. Evan moved for adjournment. Lisa seconded. Approved.



Next call: Tuesday, October 2, 2018 at 11 a.m. Central/12 noon Eastern.

Next meeting: Wednesday, September 12, 2018 at 3 p.m. Central/4 p.m. Eastern @ Embassy Suites Nashville Airport

Prepared by: Ashley Edwards, Executive Assistant

Approved by: Wanda Willis, Executive Director