



Council Meeting Minutes

November 14, 2019

Council Members Present:

Allison Bynum*
Jody Cheek*
Roddey Coe*
Jennifer Coleman*
Sarah Cripps*
Ryan Durham*
Tatum Fowler*
Lesley Guilaran*
Alicia Hall*
Chrissy Hood*
Clancey Hopper*
Lisa Johnson*
Jean-Marie Lawrence*
Linda Monterroso*
Tecia Puckett Pryor*
Brigham Scallion*
Karen West*
Brent Wiles*
Martez Williams*
Bruce Keisling, UT Boling Center
Seth Pedigo, DIDD
Hassun Syed, Dept. of Special Education
(intern)
Jennifer Johnson, Dept. of Health
Anna Lea Cothron, TCAD
Bettie Teasley, THDA
Elise McMillan, Vanderbilt Kennedy Center

Staff Present:

Wanda Willis
Lynette Porter
Alicia Cone
Lauren Percy
Jolene Sharp
Ned Andrew Solomon
Emma Shouse-Garton
Ashley Edwards
JoEllen Fowler
Mildred Sparkman
Laura McCabe (Intern)

Council Members Absent:

Craig Lemak*
Gina Summer*
Mark Liverman, Dept.
Mental Health & Substance
Abuse
Mandy Johnson, Voc.
Rehab. Services
Rose Naccarato, Tenn.
Commission on Children &
Youth
Lisa Primm, Disability
Rights TN
Alison Gauld, Dept. Special
Education
Sara Kassas, Non Gov't
Agency

**denotes Governor appointed citizen*

8:30 a.m. Opening & Introductions

Council Chair, Tecia Puckett Pryor, called the meeting to order after ascertaining there was a quorum at 9:00 a.m. Tecia welcomed everyone and facilitated introductions.

Tecia then reviewed the meeting agenda.

Approval of September 13 Minutes

The September 13, 2019 Council meeting minutes were emailed to all the Council members prior to the November 14, 2019 Council meeting to give members an opportunity to review before the meeting. Tecia called for a motion to accept the minutes as written from the members present at the November meeting.

Sarah Cripps moved to accept the September 13, 2019 minutes as written and Lisa Johnson seconded the motion. There was no discussion and the motion carried unanimously.

8:50 a.m. Getting Started

Purpose of Retreat

Wanda Willis, executive director, thanked Council members for being present and explained the purpose of the retreat. The purpose included three parts: review the state goals and determine whether progress has been made toward achieving those goals, learn how to best communicate the work of the Council, and intentionally plan first/next steps to address opportunities, barriers or gaps in members' development districts.

Special Recognition

Wanda Willis recognized Cissy Mynatt, facilitator with the Center for Nonprofit Management, for her dedication and work for the Council over the last nearly two decades. Cissy has been a strong and sure visionary and planner for each annual retreat and the Council is grateful for her work. The Council presented Cissy with an engraved cup to recognize her commitment to the state of Tennessee.

Opening Activity

Cissy Mynatt led those in attendance in a guided discussion answering the question: "What are the three best things about being a Council member?" Members discussed at their tables and then shared out whole group.

9:20 a.m. The Council as Sage: Part 1

Chief public information officer for the Council, Jolene Sharp, shared about the messaging work the Council has done over the course of the last year. In creating a message that encapsulates what the Council is, what work it does across the state, and who it represents, Jolene highlighted that all things should start with the Council's why: **The Council brings lasting, positive change to the disability services system to improve the lives of Tennesseans with developmental disabilities and their families.**

Cissy Mynatt then discussed three strategies that audiences and presenters often use as methods for engaging with and sharing their “why.” She facilitated three video reflections and emphasized that often we use logic, emotion, and/or action for creating connections and getting our messaging across.

Jolene concluded this section by tasking Council members to look for those methods (logic, emotion, and/or action) as Council members present three State Plan Goal outcomes and determine progress toward those goals.

10:20 a.m. Break

10:45 a.m. Year End Review: Goal 3

Tatum Fowler, chair for the Communications Committee, and Ryan Durham, vice chair for the Council, presented key activities and outcomes for Goal 3 in the State Plan: Informing & Educating Stakeholders. Details regarding this review can be found in the attached PowerPoint presentation.

Once Tatum and Ryan completed their presentation, Cissy Mynatt led Council members through a question & answer opportunity.

Tecia Puckett Pryor then directed Council members to the red paper on each table and encouraged each person to make a determination of progress. Each Council member answered the following questions:

1. How did we do?
2. Are we on track to meet the state plan?
3. Did we make progress on the goals this year?
4. What worked?
5. Where are the opportunities for improvement?

11:45 a.m. Lunch

12:45 p.m. Year End Review: Goal 2

Lesley Guilaran, chair for the Public Policy Committee, and Clancey Hopper, representative from the Mid-Cumberland Development District, presented key activities and outcomes for Goal 2 in the State Plan: Impacting Policy & Practices. Details regarding this review can be found in the attached PowerPoint presentation.

Once Lesley and Clancey completed their presentation, Cissy Mynatt led Council members through a question & answer opportunity.

Tecia Puckett Pryor then directed Council members to the blue paper on each table and encouraged each person to make a determination of progress. Each Council member answered the following questions:

1. How did we do?
2. Are we on track to meet the state plan?
3. Did we make progress on the goals this year?
4. What worked?
5. Where are the opportunities for improvement?

1:45 p.m. Break

2:00 p.m. Year End Review: Goal 1

Lisa Johnson, chair for the Evaluation Committee, and Alison Bynum, representative from the Mid-Cumberland Development District, presented key activities and outcomes for Goal 2 in the State Plan: Developing Leaders. Details regarding this review can be found in the attached PowerPoint presentation.

Once Lisa and Alison completed their presentation, Cissy Mynatt led Council members through a question & answer opportunity.

Tecia Puckett Pryor then directed Council members to the yellow paper on each table and encouraged each person to make a determination of progress. Each Council member answered the following questions:

1. How did we do?
2. Are we on track to meet the state plan?
3. Did we make progress on the goals this year?
4. What worked?
5. Where are the opportunities for improvement?

3:00 p.m. Closing Reflections

Cissy Mynatt led a final discussion, helping Council members to name one key takeaway or thing they learned from the year-end review.

3:15 p.m. Special Presentation

Wanda Willis recognized and celebrated Ned Andrew Solomon, director of Partners in Policymaking®. Wanda highlighted the successes of the program and the personal and professional contributions Ned Andrew brings to each training he delivers across the state. The Council will miss his leadership in this program and wishes Ned Andrew successes for his retirement in December.

3:30 p.m. Public Comment

There were no comments made by visitors or members of the public.

3:35 p.m. Adjournment

A motion for adjournment was made by Roddey Coe and seconded by Brigham Scallion. The motion carried and the Council meeting was adjourned at 3:35 p.m.

Upcoming Meeting Dates

2020 Council Meetings - Location: Embassy Suites Nashville Airport

- Quarterly Council Meeting: Friday, February 28, 2020
- Quarterly Council Meeting: Friday, May 2, 2020
- Quarterly Council Meeting: Friday, September 18, 2020
- Council Retreat: Thursday & Friday, November 5 & 6, 2020



Respectfully submitted by: Ashley Edwards, Executive Assistant



Approved by: Wanda Willis, Executive Director