



TN Council on Developmental Disabilities Meeting Minutes

November 2, 2018

Members Present: Jennifer Coleman, Ryan Durham, Evan Espey, Tatum Fowler, Dawn Fry, Lesley Guilaran, Alicia Hall, Lisa Johnson, William Lovell, Tecia Puckett Pryor, Steve Sheegog, Gina Summer, Martez Williams.

Members Absent: Amy Allen, Jody Cheek, Roddey Coe, Serina Gilbert, Clancey Hopper, Jean-Marie Lawrence, Craig Lemak, Karen West,

Agency Representatives Present: Jacqueline Johnson (Dept. of Health/Maternal Child Health), Anna Lea Cothron (Commission on Aging and Disability), Mandy Johnson (Vocational Rehabilitation), Jeremy Norden-Paul (Dept. of Intellectual and Developmental Disabilities), Alison Gauld (Dept. of Education), Lisa Primm (Disability Rights TN), Rose Naccarato (Commission on Children and Youth), Linda Brown (Vanderbilt Kennedy Center), Bruce Keisling (Univ. of TN Health Science Center, Boling Center),

Agency Representatives Absent: Katie Lee (TennCare), Mark Liverman (Dept. of Mental Health & Substance Abuse Svcs.), Bettie Teasley (TN Housing Development Agency), Sarah Kassas (TN Disability Pathfinder).

Staff Present: Alicia Cone, JoEllen Fowler, Lauren Pearcy, Lynette Porter, Emma Shouse, Ned Andrew Solomon, Mildred Sparkman, Wanda Willis.

Visitors: Dr. Stephen McGarity (UT School of Social Work), Jake King (Dept. of Intellectual and Developmental Disabilities)

9:00 A.M.	OPENING AND INTRODUCTIONS
<p>Council Chair, Tecia Puckett Pryor, opened the meeting at 9:00 a.m. Ms. Puckett Pryor welcomed everyone, introduced new Executive Committee member Ryan Durham, who will be the new chair of the Communications Committee, and facilitated introductions.</p> <p>Wanda Willis, Executive Director, recognized staff members who achieved longevity milestones in their employment with the Council: Alicia Cone for 20 years of service, JoEllen Fowler for 15 years of service, and Lauren Pearcy for 5 years of service.</p>	

Ms. Willis explained the structure of the meeting and reiterated the purpose of the meeting is to identify progress made during 2018 toward the State Plan. The council reviewed work accomplished by each goal, with a focus on evaluation data including outputs, success stories, outcomes, and lessons learned for each goal.	
9:30 A.M.	BUSINESS ITEMS
<p><u>Approval of the May 4, 2018 and September 13, 2018 Minutes and Agenda Review</u></p> <p>The May 4, 2018 and September 13, 2018 Council meeting minutes were emailed to all the Council members prior to the November 2, 2018 Council meeting to give members an opportunity to review before the meeting. Ms. Puckett Pryor called for a motion to accept the minutes as written from the members present at the last meeting. <i>Ms. Lisa Primm moved to accept the May 4, 2018 and September 13, 2018 minutes as written and Mr. Evan Espey seconded the motion. There was no discussion and the motion carried unanimously.</i></p> <p>Ms. Puckett Pryor reviewed the agenda for the Council meeting.</p> <p><u>Conflict of Interest Forms</u></p> <p>Ms. Willis reminded Council members to review and sign the conflict of interest forms and return to staff members at the end of the meeting.</p> <p><u>Audit Committee Charter</u></p> <p>Audit Committee Chair Dawn Fry, submitted the Draft Audit Committee Charter to the full Council membership for review, discussion, and vote. This charter outlines purpose, membership, meetings, and responsibilities as advised by the Comptroller of the Treasury office. <i>On behalf of the Audit Committee, Ms. Fry moved to approve the charter as written and submit to the Comptroller of the Treasury. There was no discussion and the motion carried unanimously.</i></p>	
10:00 A.M.	2018 IN REVIEW – GOAL 1 COUNCIL ACCOMPLISHMENTS & Q & A
<p>Council Members reviewed all of the Council's FY18 activities under Goal 1 of the state plan, "Developing Leaders". During the time for Council members to provide feedback on progress on the Council's state plan, their feedback affirmed that the Council has met all the Goal 1 milestones, and is making progress on the state plan goal as compared to the previous year. Staff was encouraged to review targets for outputs. The detailed PowerPoint presentation is attached along with the Council meeting minutes.</p>	
11:45 A.M.	2018 IN REVIEW – GOAL 2 COUNCIL ACCOMPLISHMENTS & Q & A CONTINUED
<p>Council members reviewed all of the Council's FY18 activities under Goal 2 of the state plan, "Impacting Policy and Practice". The Council member feedback was positive about progress over the past year and encouraged staff to review the metrics for updates. Council members also challenged each other to stay involved in informing and educating policymakers in their communities about the impact of public policy on people with disabilities.</p>	
12:45 P.M.	LUNCH
1:45 P.M.	2018 IN REVIEW – COUNCIL ACCOMPLISHMENTS & Q & A CONTINUED
<p>Council members reviewed all of the Council's FY18 activities under Goal 3 of the state plan, "Informing and</p>	

Educating Stakeholders”, which includes both communications activities led by the Council and activities through TN Disability Pathfinder. Council members shared positive feedback about Goal 3 activities, asked about tracking the reach of Pathfinder in rural counties, and suggested exploring videos and new communications tools to reach new audiences. The detailed PowerPoint presentation is attached along with the Council meeting minutes.	
2:40 P.M.	WRAP UP & MOTION TO ADJOURN
Ms. Puckett Pryor thanked the Council for their diligent work toward the State Plan over the last year. A motion for adjournment was made by Mr. Evan Espey and seconded by Mr. Tatum Fowler. The motion carried and the Council meeting was adjourned at 2:40 p.m.	

2019 COUNCIL MEETING DATES
<ul style="list-style-type: none"> • Council Meeting: Friday, March 1, 2019 • Council Meeting: Friday, May 3, 2019 • End of Year Report: Friday, September 13, 2019 • Council Retreat: Thursday & Friday, November 14 & 15, 2019

Respectfully submitted by: 
Ashley Edwards, Executive Assistant

Approved by: 
Wanda Willis, Executive Director