

# Tennessee Agricultural Enhancement Program



*Serving Tennessee Farmers*



# 2020 Application C

**Poultry Grower**

**Application Period  
October 1 – 7, 2020**

## Application Guide

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# TAEP Investments - 2005 to 2019

## EACH TAEP DOLLAR GENERATES



**\$6.09**

## IN LOCAL COMMUNITIES.\*

\*Source: The University of Tennessee Agri-Industry Modeling & Analysis Group

More than \$185,976,000 invested in 62,942 producer projects from FY06 - FY19

### Genetics

Assists producers in improving the genetics in their operations, increasing the quality, value, marketability, and reputation of Tennessee livestock.

**FY05-06 — FY18-19: 15,570 projects — \$16,769,792.53**

### Livestock Equipment

Improves a farmer's ability to properly and safely manage livestock on the farm with items like squeeze chutes, creep feeders, feed bins, and working systems.

**FY05-06 — FY18-19: 29,375 projects — \$58,623,426.27**

### Hay Storage

Assists farmers in building hay barns, improving storage and management of forages critical to improving herd nutrition.

**FY06-07 — FY18-19: 10,535 projects — \$56,772,320.29**

### Livestock Solutions

Assists farmers in building feed storage sheds, silos, and installing feed management equipment, improving feed quality and cost efficiency.

**FY07-08 — FY18-19: 2,325 projects — \$20,482,691.14**

### Row Crop Solutions

Assists farmers in managing, storing, and drying grains, providing higher returns and marketing flexibility.

**FY08-09 — FY18-19: 1,750 projects — \$18,000,069.51**

### Working Facility Structures

Improves farm safety, functionality, and longevity of livestock working equipment by providing a protective cover.

**FY14-15 — FY18-19: 1,178 projects — \$3,217,759.00**

### Producer Diversification

Assists producers in diversifying their farming operations. Sectors include agritourism, fruit and vegetables, honey bees, horticulture, organics, and value-added products.

**FY05-06 — FY18-19: 2,130 projects — \$11,726,820.64**

### Poultry Grower

Assists poultry growers in operational improvements.

**FY15-16 — FY18-19: 79 projects — \$383,704.00**

# TAEP Overview

The Tennessee Agricultural Enhancement Program (TAEP) was established in 2005 to provide cost share dollars to agricultural producers for the purpose of making long-term investments in Tennessee farms and communities. Participation allows producers to maximize farm profits, adapt to changing market situations, improve operation safety, increase farm efficiency, and make a positive economic impact in their communities.

More than \$185 million has been invested in 62,942 producer projects from 2005 through 2019. **Each TAEP dollar generates \$6.09 in local economies.**

## Application Period

The 2020 application period is open for seven days: October 1-7, 2020.

## Eligible Purchase Dates

Program purchases can be made starting October 1, 2020 and must be completed by the program reimbursement request deadline.

## Approval Notification

Approval notifications are scheduled to be mailed in mid-December. Reimbursement packets will be mailed in January 2021.

## Reimbursement Request Deadlines

The reimbursement request deadline for Poultry Grower is August 1, 2021. Payments are based upon expenses incurred for eligible program items.

2020 TAEP Application C		
Program	Reimbursement Maximum*	Reimbursement Request Deadline
Poultry Grower	\$6,000	August 1, 2021
<i>* Final maximums will be determined based upon overall demand for cost share funding.</i>		

## Program Changes

### Program Reimbursement Maximum

TAEP reimbursement maximums have been reduced for all programs due to anticipated demand and budget limitations. The program reimbursement maximum for Poultry Grower is \$6,000.

### New Items

- Cool Cell Ventilation Systems and Watering Systems
- Slats for hen houses
- Nesting Pads for hen houses
- Egg Conveyor Equipment
- Brooders and Heaters

# Eligibility Requirements

## To be eligible for TAEP cost share, applicant must:

1. Be a citizen of the United States of America or lawfully present in the United States.
2. Be at least 18 years old during the application period.
3. Be a Tennessee resident operating a farm\* located in Tennessee.

\*A **farm operation** may be owned and operated by a single individual, multiple individuals, company, corporation or a partnership. A farm operation may involve the production of multiple agricultural products and have multiple locations. Only one person from the farm operation is eligible to apply for TAEP Application C cost share.

4. Have filed a Federal IRS Schedule F (Form 1040), Profit or Loss from Farming, within the last two years (2018 or 2019).

Applicant will not be required to submit a copy of their Schedule F at the time of application. However, applicant may be asked to submit a copy of their Schedule F prior to TAEP approval to verify their farming operation. If your operation does not file a Schedule F, please contact TAEP about alternate documentation to verify farming status.

5. Meet minimum poultry requirements for the program.
6. Have current membership with the Tennessee Poultry Association (TPA). Applicant membership will be verified with TPA to determine eligibility. Membership must be in the name of applicant or applicant's operation. Contact TPA at 931-225-1123 or visit [www.tnpoultry.org](http://www.tnpoultry.org) for additional information.

## Tennessee Department of Agriculture may:

- Accept, modify, or reject any or all requests.
- Modify program criteria, approval, and payment processes.
- Provide partial funding for specific activity components that may be less than the full amount requested.
  - Require additional information from the applicant.
  - Deny payments for projects that do not meet requirements.

# Program Requirements

## Application

1. Applications must be submitted during the application period October 1 – 7, 2020.
  - Applications must be mailed with a postmark ranging from October 1 – 7, 2020.
  - Applications will **not** be accepted if faxed or emailed.
  - Applications are ineligible if postmarked or received prior to October 1 or after October 7, 2020.
  - **Hand delivery is not allowed in 2020 due to concerns regarding the COVID-19 pandemic.**
2. Applicant may only submit one Application C per farm operation\*, per Federal IRS Schedule F, per person, per application period.

\*A **farm operation** may be owned and operated by a single individual, multiple individuals, company, corporation or a partnership. A farm operation may involve the production of multiple agricultural products and have multiple locations. Only one person from the farm operation is eligible to apply for TAEP Application C cost share.

3. Applicant will be notified in writing of approval or disapproval. Notifications will be mailed in mid-December.
4. Reimbursement packet supersedes all information printed in the application booklet.

## Reimbursement

1. Receipts dated prior to October 1, 2020 are not eligible.
2. Receipts for in-kind services are not eligible. Trade-in value is not eligible.
3. Used equipment, used materials, and leased equipment are not eligible for cost share reimbursement unless otherwise noted.
4. Labor provided by applicant is not eligible for cost share reimbursement.
5. Applicant cannot be reimbursed for purchases from a business where applicant participates in ownership (producer cooperatives excluded).
6. Applicants cannot combine projects and submit more than one reimbursement for the same item.
7. Reimbursement documentation must be postmarked or uploaded to your TAEP Online Account by the reimbursement request deadline. Additional processing time is required for incomplete reimbursement requests and requests submitted within one month of the program deadline. It is recommended you submit your reimbursement request as soon as your project is complete.
8. There can only be one reimbursement payment per program approval. Projects must be completed by reimbursement request deadline.

## Verification

1. Applicant must utilize equipment and structures reimbursed with cost share funds for the intended purpose of the program for a minimum of **five (5)** continuous years from date of purchase.
2. Site visits relating to the performance of the project before, during, and after completion may take place. Site visits may include verification of program eligibility to ensure applicants meet eligibility and minimum livestock/acreage requirements for chosen program(s).
3. Applicant may be required to repay funds for failure to comply with all aspects of the cost share guidelines.
4. Providing any false, fraudulent, or misleading information may result in penalties and/or make the applicant's operation ineligible to participate in present and/or future Tennessee Department of Agriculture programs for a minimum of five years and may result in civil litigation or criminal prosecution.

# Poultry Grower Cost Share Opportunities

Minimum Poultry Requirements	Certifications	Lifetime Limit	\$6,000 Maximum Reimbursement
Broilers – 75,000/yr Non-Broilers – 10,000/yr	Not Applicable	Not Applicable	Standard 35% Cost Share
Final maximums may be reduced based upon overall demand for cost share funding.			

## Guidelines

### Eligible Items

**Items not listed as eligible will not be considered for cost share reimbursement.**

#### New or Used Equipment

##### Item 1

1. Propane Tank – above ground and for poultry use only; must be purchased and installed by a Tennessee licensed dealer and be ASME certified (American Society of Mechanical Engineers); 1,000 gallon minimum capacity (small capacity tanks of 500 gallons may be purchased to reach the minimum capacity); concrete pad or footers eligible; labor conducted by a contractor/supplier for installation is eligible; *not eligible – labor provided by the applicant*

#### New Equipment Only

##### Items 2 - 7

2. Generator — for poultry use only; minimum of 20 KW per house; concrete pad foundation; materials to connect and wire the generator; *not eligible — labor provided by the applicant*
3. Feed Bin with concrete foundation pad — for on farm storage of poultry feed only; must meet housing and feeding system specifications; labor conducted by a contractor/supplier for installation is eligible; *not eligible — labor provided by the applicant*
4. Litter Management Equipment — must be designated by the manufacturer for poultry house use; includes poultry specific mounted implements used to windrow, de-cake, scrape walls and clean houses for optimal litter management, composting and cleanup; *not eligible — self-propelled equipment, front end loaders or bucket attachments*
5. Overhead Trolley System — manual or automated; used to aid in the removal of mortalities and to transport supplies throughout the poultry house; must be purchased as a complete system; labor conducted by a contractor/supplier for installation is eligible; *not eligible — labor provided by the applicant*

# Poultry Grower Cost Share Opportunities

## Eligible Items

### New Equipment Only

#### Items 2 - 7

6. Biosecurity Items — poultry house area use only
  - a. Drive Over Foam/Spray Vehicle Disinfection System
    - ramps are eligible if purchased with the system; *not eligible — purchase of foam*
  - b. Boot Wash — automatic
    - one per house for the main foot traffic or control room entrance
    - spare brush kit & scraper attachment are eligible with boot wash purchase; *not eligible — purchase of disinfectant*
  - c. Environmental Pads — reinforced concrete pads for the front/receiving end of the poultry house to allow for better cleaning and disinfection before and after receiving poultry
    - recommended dimensions: 20' wide x 24' deep (front to back) x 6" thick; reinforced concrete, sloped away from the building; labor conducted by a contractor/supplier for installation is eligible; *not eligible — labor provided by the applicant*
  - d. Farm Gate — entrance to the poultry operation; gates must be installed far enough off the road for a semi-truck and trailer to be safely and completely out of traffic before stopping at the gate
    - 12' to 16' gate, solar & battery setup; electronic opener/arm; must include two separate touch pads per gate, set at both high and low heights for easy access for all semi-trucks and farm vehicles; *not eligible — cellular remote controlled access, ornamental gate post construction (rock, brick, etc.), material and labor for providing electrical service*
  - e. Security Camera — perimeter use only; live feed with recorder; *not eligible — trail cameras*
  - f. Poultry House Cleaner — for cleaning, washing down, and disinfecting the interior of the poultry house
    - large 540 RPM PTO driven sprayer and/or blower rigs
    - sprayer tank size must be 500 gallon and PTO driven
    - blower must be PTO driven; spray attachment optional

#### 7. Poultry House Retrofit Items

**Items are for retrofit purposes only. Items are for use in growing areas only and must meet current poultry house specifications. New poultry house construction and repairs to existing equipment are not eligible.**

- a. LED Lights and Dimmer Controllers - includes LED light fixtures that contain fixed LEDs within the apparatus or built into the fixture as one unit; includes automated dimmer replacements and upgrades to accommodate higher efficiency LED lighting; LED fixtures and bulbs must be designed specifically for poultry house use
- b. Ventilation – tunnel fans, stir fans, minimal vent fans and controllers; must be designated for poultry house ventilation use only and must be fixed mounted
- c. Ventilation Doors – replacement side vent, attic vent, tunnel doors, and inlets
- d. Replacement Motors and Bearing Assemblies - for poultry house fans, ventilation systems, automated feeding systems, and automated sidewall systems
- e. Cool Cell Ventilation Systems and Watering Systems – to include cool cell pads, cool cell pumps, regulators and medicator pumps/injectors specific for poultry house ventilation and watering systems only
- f. Slats for hen houses – must be plastic and preassembled slats only; *not eligible – labor and installation; replacement parts or individual materials*
- g. Nesting Pads for hen houses – replacement only – no repairs; *not eligible – labor and installation*
- h. Egg Conveyor Equipment – belts and egg tables only; replacement only – no repairs; *not eligible – labor and installation*
- i. Brooders and Heaters – full section replacement upgrade only; *not eligible – repairs or parts*

# How To Apply

## Paper Application

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Paper applications must be mailed to TDA.

TAEP 2020 - C  
P.O. Box 40627  
Nashville, TN 37204

Paper applications must have a postmark ranging from October 1 – 7, 2020.

- Applications will **not** be accepted if faxed or emailed.
- **Hand delivery is not allowed in 2020 due to concerns regarding the COVID-19 pandemic.**

*Tip: Applicants are encouraged to keep a copy of their application materials and mail the original using a traceable method of delivery. For example, USPS Certified Mail with Return Receipt method will provide the sender with evidence of delivery (to whom the mail was delivered and date of delivery).*

### 1. APPLICANT INFORMATION

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- Name — enter your full legal name and indicate your title and any suffix you may have
- Social Security Number — list only the last four digits of your social security number; additional taxpayer information will be collected at time of reimbursement; participants will receive Form 1099-G for payments over \$600
- Mailing Address — enter the address where you receive your mail; TAEP documentation will be sent to this address
- Farm County — enter the county where your TAEP project will be located
- Home Address — enter the address where you live; the home address may be the same as your mailing address; P.O. Boxes not accepted as a home address
- Home Phone & Cell Phone — enter available contact numbers
- Email — enter current email address (optional)

### 2. FARMING HISTORY

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List the year you started farming your operation. *Example — 2005.*

### 3. TAEP PRODUCER NUMBER (TPN)

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The TAEP Producer Number (TPN) is a unique number used to identify each applicant. The TPN is exclusive to an individual and cannot be transferred. If you have applied for TAEP within the past three years, your TPN will be mailed to you September 2020. Please include your TPN on the application form and any other TAEP correspondence. **New applicants will not have a TPN until their first application is processed.**

### 4. APPLICANT REQUIREMENTS

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Applicant Requirements — Tennessee Poultry Association (TPA) membership required at time of application.

### 5. POULTRY INFORMATION

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Poultry — Indicate your total number of poultry during a calendar year.



# 2020 TAEP Cost Share - Application C Poultry Grower

Official Use Only

Important! This form will be scanned. Please complete in CAPITAL LETTERS using a black or dark blue ink pen. Do not use a felt tip pen, pencil, or marker. Leave boxes blank to indicate spaces. Please do not write outside the boxes.

## 1. APPLICANT INFORMATION

Last Name: [Grid]

First Name: [Grid]

Middle Name: [Grid]

Title:  MR  MRS  MS  MISS Suffix:  JR  SR  II  III  IV

Social Security Number - Last four digits only: X X X - X X -

This is for identification purposes ONLY. Applicant will provide taxpayer information at time of reimbursement.

Mailing Address: [Grid]

City: [Grid]

State: [Grid] Zip: [Grid] Farm County: [Grid]

Home Address: [Grid]

City: [Grid]

State: [Grid] Zip: [Grid]

Home Phone: [Grid] - [Grid] - [Grid] Cell Phone: [Grid] - [Grid] - [Grid]

Email: [Grid]

2. FARMING HISTORY: List the year you started farming your operation: [Grid]

Farm Operation Participation - only one person from your farming operation may apply for Application C.

3. TAEP PRODUCER NUMBER (TPN): [Grid]

New TAEP applicants will not have a TPN until applications are processed.

## 4. APPLICANT REQUIREMENTS:

Membership in the Tennessee Poultry Association (TPA) is required at time of application. Applicant membership will be verified with TPA to determine eligibility. Membership must be in the name of applicant or applicant's operation.

Are you a current member of Tennessee Poultry Association?  Yes  No



# Additional TAEP Programs

The following cost share programs are also offered by TAEP.

- Dairy Solutions
- Genetics
- Hay Storage
- Herd Health
- Livestock Equipment
- Livestock Solutions
- Row Crop Solutions
- Working Facility Structures
- Producer Diversification

Please contact [taep.online@tn.gov](mailto:taep.online@tn.gov) for additional information.

## **Nondiscrimination**

The Tennessee Department of Agriculture prohibits discrimination against persons based on their race, color, national origin, sex, age or disability. Any person alleging discrimination based on a prohibited basis has a right to file a complaint within 180 days of the alleged discrimination with the Tennessee Department of Agriculture and/or the Tennessee Human Rights Commission. For more information contact Human Resources at 615-837-5116.

## **Public Disclosure**

Under Tennessee's Public Records law, information provided to the state becomes public record and is open to public inspection unless otherwise protected by state or federal law.

A public record is defined as all documents or materials, regardless of physical form or characteristics made or received in connection with the transaction of official business by any governmental agency. Please be aware that information collected by the Tennessee Department of Agriculture could be made available to the public upon request by any citizen of the state. Requests for public records will be examined for compliance with public record laws.

# TAEP Contact Information

dairy.solutions@tn.gov  
hay.storage@tn.gov  
herd.health@tn.gov  
livestock.equipment@tn.gov  
livestock.genetics@tn.gov  
livestock.solutions@tn.gov  
poultry.grower@tn.gov  
producer.diversification@tn.gov  
rowcrop.solutions@tn.gov  
working.facility@tn.gov  
taep.online@tn.gov

## Tennessee Agricultural Enhancement Program

Tennessee Department of Agriculture • Ellington Agricultural Center  
P.O. Box 40627 • Nashville, TN 37204

## Information Line

# 1.800.342.8206



*Serving Tennessee Farmers*



Physical Address:

Ellington Agricultural Center Holeman Building • 424 Hogan Road • Nashville, TN 37220



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