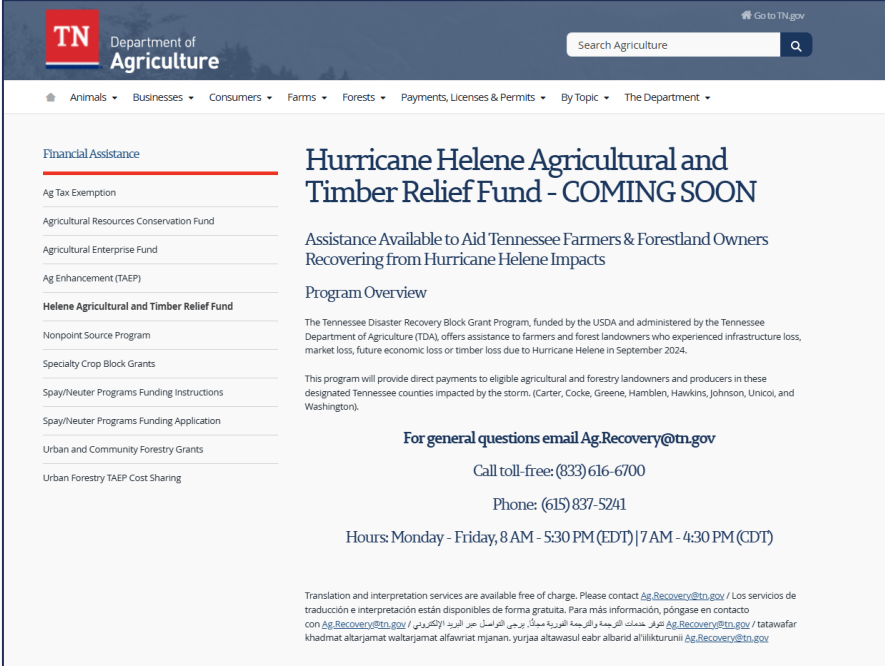




Application How-To Guide

Step 1: Prepare to Apply



The screenshot shows the Tennessee Department of Agriculture website. The header includes the TN logo, the text "Department of Agriculture", a search bar, and a "Go to TN.gov" link. A navigation menu lists categories: Animals, Businesses, Consumers, Farms, Forests, Payments, Licenses & Permits, By Topic, and The Department. The main content area features a sidebar with a "Financial Assistance" section containing links for Ag Tax Exemption, Agricultural Resources Conservation Fund, Agricultural Enterprise Fund, Ag Enhancement (TAEP), Helene Agricultural and Timber Relief Fund, Nonpoint Source Program, Specialty Crop Block Grants, Spay/Neuter Programs Funding Instructions, Spay/Neuter Programs Funding Application, Urban and Community Forestry Grants, and Urban Forestry TAEP Cost Sharing. The main content area is titled "Hurricane Helene Agricultural and Timber Relief Fund - COMING SOON" and includes the following text:

Assistance Available to Aid Tennessee Farmers & Forestland Owners Recovering from Hurricane Helene Impacts

Program Overview

The Tennessee Disaster Recovery Block Grant Program, funded by the USDA and administered by the Tennessee Department of Agriculture (TDA), offers assistance to farmers and forest landowners who experienced infrastructure loss, market loss, future economic loss or timber loss due to Hurricane Helene in September 2024.

This program will provide direct payments to eligible agricultural and forestry landowners and producers in these designated Tennessee counties impacted by the storm. (Carter, Cocke, Greene, Hamblen, Hawkins, Johnson, Unicoi, and Washington).

For general questions email Ag.Recovery@tn.gov

Call toll-free: (833) 616-6700

Phone: (615) 837-5241

Hours: Monday - Friday, 8 AM - 5:30 PM (EDT) / 7 AM - 4:30 PM (CDT)

Translation and interpretation services are available free of charge. Please contact Ag.Recovery@tn.gov / Los servicios de traducción e interpretación están disponibles de forma gratuita. Para más información, póngase en contacto con Ag.Recovery@tn.gov / توفّر خدمات الترجمة والتربية الفورية مجاناً. يرجى التواصل عن البريد الإلكتروني Ag.Recovery@tn.gov / tatawafar.khadmat altarjamat waltarjamat alfawriat mjanan. yurjaaa altawasul eabr alband ah'ilkurumi Ag.Recovery@tn.gov

Visit the [Hurricane Helene Agricultural & Timber Relief Fund webpage](#) to review required documentation and to find the link to the application.

Step 2: Click on Application Link

Click on the 'Apply Now' link at the top of the webpage.

The screenshot shows a webpage with a left-hand navigation menu and a main content area. The navigation menu includes links for Financial Assistance, Ag Tax Exemption, Agricultural Resources Conservation Fund, Agricultural Enterprise Fund, Ag Enhancement (TAEP), Helene Agricultural and Timber Relief Fund, Nonpoint Source Program, Specialty Crop Block Grants, Spay/Neuter Programs Funding Instructions, Spay/Neuter Programs Funding Application, Urban and Community Forestry Grants, and Urban Forestry TAEP Cost Sharing. The main content area features a large heading for the Hurricane Helene Agricultural and Timber Relief Fund, which is currently open. A prominent orange-bordered button labeled 'APPLY NOW' is centered on the page. Below the button, text indicates that applications will be open for 90 days, with a deadline of July 21 at 4 p.m. Central (5 p.m. Eastern). There are also links to register for informational webinars on Thursday, April 23, 2026 at 6 p.m. Central (7 p.m. Eastern) and Tuesday, April 28, 2026 at 11 a.m. Central (Noon Eastern). The page also includes a section titled 'Assistance Available to Aid Tennessee Farmers & Forestland Owners Recovering from Hurricane Helene Impacts' and a 'Program Overview' section.

Financial Assistance

Ag Tax Exemption

Agricultural Resources Conservation Fund

Agricultural Enterprise Fund

Ag Enhancement (TAEP)

Helene Agricultural and Timber Relief Fund

Nonpoint Source Program

Specialty Crop Block Grants

Spay/Neuter Programs Funding Instructions

Spay/Neuter Programs Funding Application

Urban and Community Forestry Grants

Urban Forestry TAEP Cost Sharing

Hurricane Helene Agricultural and Timber Relief Fund - NOW OPEN

[APPLY NOW](#)

Applications will be open for 90 days, with a deadline of July 21 at 4 p.m. Central (5 p.m. Eastern)

Register NOW for one of two informational webinars. Learn about program eligibility, application requirements, key deadlines and resources available to help farmers and forest landowners apply for assistance.

[Thursday, April 23, 2026 at 6 p.m. Central \(7 p.m. Eastern\)](#)

[Tuesday, April 28, 2026 at 11 a.m. Central \(Noon Eastern\)](#)

Assistance Available to Aid Tennessee Farmers & Forestland Owners Recovering from Hurricane Helene Impacts

Program Overview

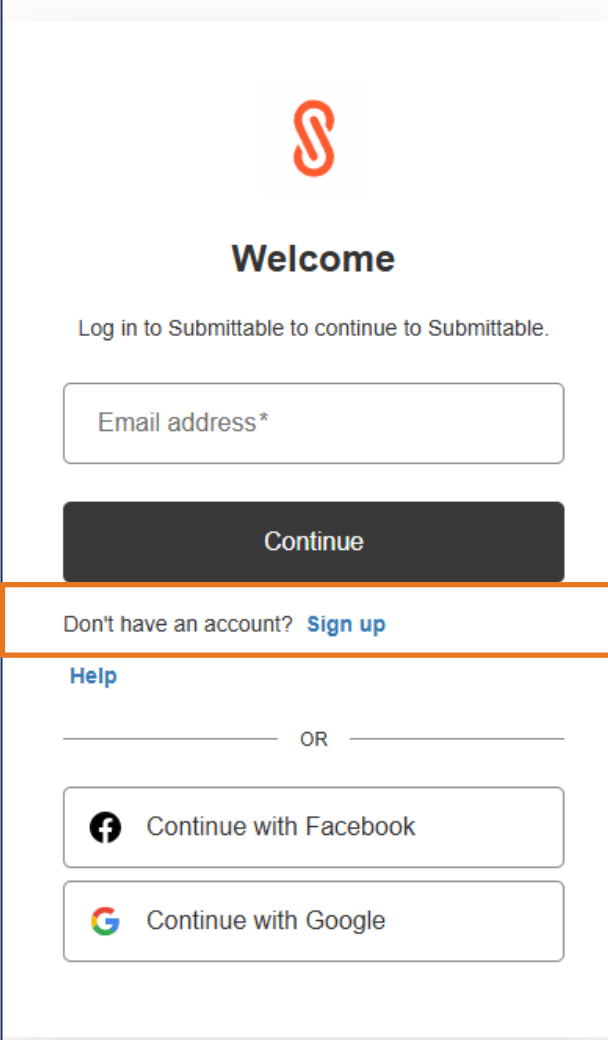
The Tennessee Disaster Recovery Block Grant Program, funded by the USDA and administered by the Tennessee Department of Agriculture (TDA), offers assistance to farmers and forest landowners who experienced infrastructure loss, market loss, future economic loss or timber loss due to Hurricane Helene in September 2024.

This program will provide direct payments to eligible agricultural and forestry landowners and producers in these designated Tennessee counties impacted by the storm. (Carter, Cocke, Greene, Hamblen, Hawkins, Johnson, Unicoi, and Washington).



Step 3: Create a Submittable Account

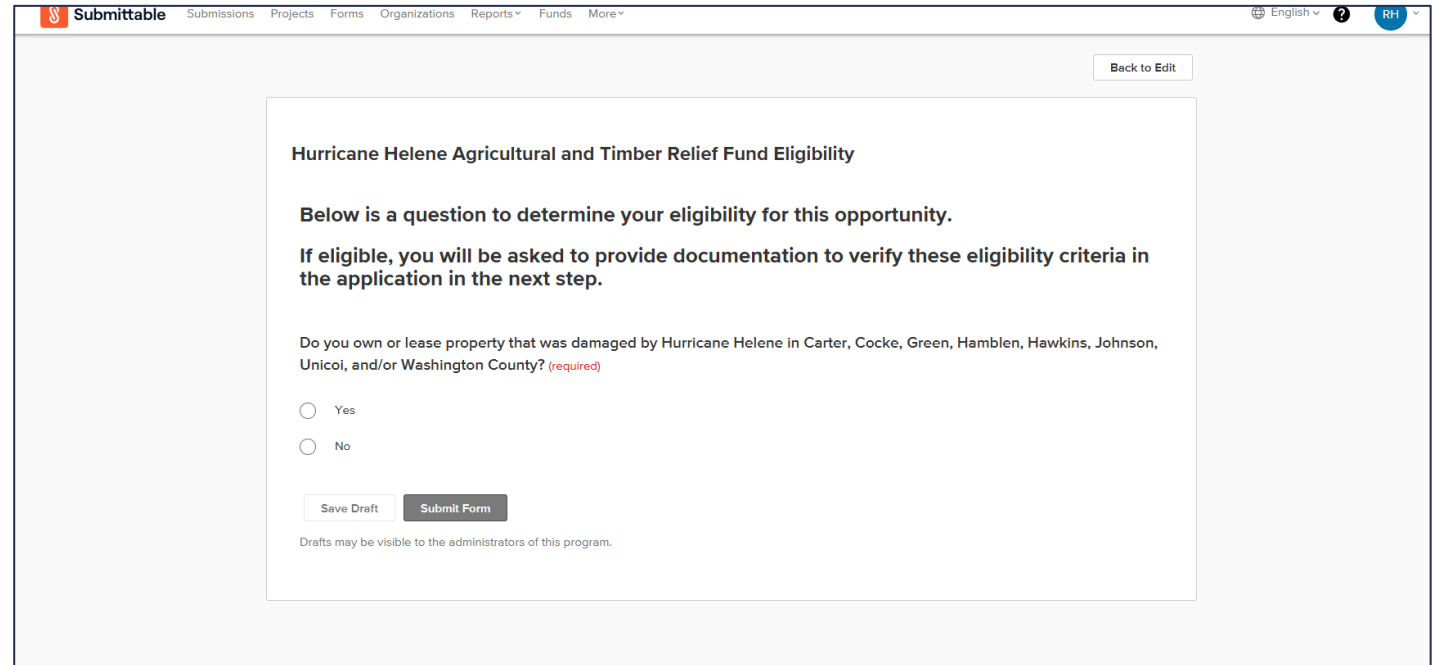
You will be prompted to create a free Submittable account.



The screenshot shows the Submittable login interface. At the top is the Submittable logo (a stylized 'S' in orange). Below it is the heading 'Welcome' and the text 'Log in to Submittable to continue to Submittable.' There is a text input field for 'Email address*' and a dark grey 'Continue' button. Below the button is a link for 'Don't have an account? Sign up' which is highlighted with an orange border. Underneath is a 'Help' link, followed by a horizontal line with 'OR' in the center. At the bottom are two social login buttons: 'Continue with Facebook' and 'Continue with Google'.

Step 4: Log In & Complete Eligibility Form

Log in to Submittable and complete the eligibility questions. If eligible, you will continue *automatically* to the next stage.



The screenshot shows a web browser window with the Submittable logo and navigation menu (Submissions, Projects, Forms, Organizations, Reports, Funds, More) at the top. The page title is "Hurricane Helene Agricultural and Timber Relief Fund Eligibility". Below the title, there is a "Back to Edit" button. The main content area contains the following text: "Below is a question to determine your eligibility for this opportunity. If eligible, you will be asked to provide documentation to verify these eligibility criteria in the application in the next step." The question is: "Do you own or lease property that was damaged by Hurricane Helene in Carter, Cocke, Green, Hamblen, Hawkins, Johnson, Unicoi, and/or Washington County? (required)". There are two radio button options: "Yes" and "No". At the bottom of the form, there are two buttons: "Save Draft" and "Submit Form". A small note at the bottom of the form states: "Drafts may be visible to the administrators of this program."

⚠ Note: If deemed ineligible, you will not be able to proceed. Please contact ag.recovery@tn.gov if you believe this was an error.

Step 5: Complete Initial Form

Hurricane Helene Agricultural and Timber Relief Fund

Tips on using Submittable:

- You can [save a draft](#) of your work if you would like to finish filling out the form at a later date. There is an autosave feature, but you can also manually save your draft by clicking the button at the bottom of the form.
- Submittable works best on Google Chrome, Firefox, and Safari. Internet Explorer is not supported. Please make sure you are using a supported browser.
- We will follow up with you about your submission by email. Please be sure to [safelist](#) notification emails from Submittable and check the email you used to sign up for your Submittable Account regularly.

Technical Questions?

Check out the [Submitter Resource Center](#) or contact [Submittable Customer Support](#).

You can invite additional people to complete this form as a collaborator. [Follow this link for additional information](#)

** The owner of this application (the person who started it and added the collaborators) is the only person who is able to submit. Once submitted, ownership is able to be transferred to another person.*

- Click on Invite Collaborators. A Dialog box will appear, asking you to enter the email addresses of your collaborators. Enter those addresses, then click Invite.
- Invited collaborators will receive an email, letting them know you've invited them to collaborate on a draft submission using Submittable. In order to communicate with collaborators through the Submittable platform, all invitees must accept the invite BEFORE the owner of the submission (that's you!) hits Submit.
- After you've sent invitations to collaborate, you can click on the Invite Collaborators link again anytime to see the status of your invitations. In the row for each invitee who has not yet accepted their invitation, you will see a Pending indication. There will also be a trash can next to each person's name so that the Submission Owner can remove anyone that they no longer want to collaborate on the submission.

Translation and interpretation services are available free of charge. Please contact Ag.Recovery@tn.gov / Los servicios de traducción e interpretación están disponibles de forma gratuita. Para más información, póngase en contacto con Ag.Recovery@tn.gov / يرجى التواصل عبر البريد الإلكتروني Ag.Recovery@tn.gov / tatawafar khadmat altarjamat waltarjamat alfarwat mjanan. yurjaa altawasul eabr albarid al'iilikturnii Ag.Recovery@tn.gov

Section 1: Applicant Information

Section 2: General Loss Information

Section 3: Applicant Attestation

Complete the 'Initial Form' with applicant information, general loss information, and attest to providing correct information.

⚠️ Reminder: Enter the total number of request forms needed – one per farm or forestland – in 'Section 2: General Loss Information'

Step 6: Click 'Submit Form'

Click 'Submit Form'
once you have
finished with the
'Initial Form.'

⚠ You are about to submit your Hurricane Helene Agricultural & Timber Relief Fund Initial Form. ⚠

Correcting mistakes or making edits after your form has been submitted is not allowed. For any technical questions about the platform, please visit [THIS WEBSITE](#).

To complete and submit your Hurricane Helene Agricultural & Timber Relief Fund Initial Form, click 'Submit Form' below or the arrow if using a mobile device. Your email service provider will sometimes try to predict incoming spam mail on your behalf and filter it into your spam folder before you ever see it. If you're not receiving expected emails from notifications@email.submittable.com, you will want to safelist the address to help ensure that these emails reach you. [How can I safelist notifications from Submittable?](#)

If you click 'Submit Form' or the arrow and are not taken to the submission confirmation screen, please re-review the application to ensure you completed all required fields.

Drafts may be visible to the administrators of this program.

⚠ Note: You will not be able to correct mistakes or make edits after your form has been submitted.




Step 7: Locate Next Steps Email from Submittable

[EXTERNAL] [Action Required!] Application Next Steps

notifications@email.submittable.com
To Rachel Hauber

Retention Policy Deleted Items (30 days) Expires 5/7/2026

 This item will expire in 21 days. To keep this item longer apply a different Retention Policy. If there are problems with how this message is displayed, click here to view it in a web browser.

Dear Rachel Hauber,

Your initial applicant information to the Tennessee Department of Agriculture for the Hurricane Helene and Agricultural Relief Fund has been successfully submitted. You will need to submit additional information regarding the individual farms and/or forestlands and their specific loss using Request Forms.

To complete the Request Forms:

1. Visit your Submittable account by following [this link](#).
2. Click on the **title** of your submission (your name/entity name)
3. Click on the **Forms tab** to see the "Farm/Forestland Information" Request Form.
4. Select **Open** to start the form.
5. When you have completed the form, click **Submit**.
6. Click "Back to Forms" to return to the previous page and repeat steps 1-5, if applicable.

You will only be able to submit the number of request forms that you have indicated you will be submitting in your initial form.

After all of your "Farm/Forestland Information" Request Forms have been submitted, your application will be considered complete. You will be notified of your application status by email no more than 8 weeks after the sign-up period ends. Please check your Submittable account for status updates.

For general questions about the Relief Fund, please email Ag.Recovery@tn.gov. Please note that our team may reach out to you regarding your application.


You will receive an email with next steps. Follow the instructions to proceed to the 'Farm/Forestland Information' Request Form(s).




⚠ Note: Check spam if you do not see the email in your inbox.

Step 8: Click Link in Email

[EXTERNAL] [Action Required!] Application Next Steps

 notifications@email.submittable.com
To Rachel Hauber

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For general questions about the Relief Fund, please email Ag.Recovery@tn.gov. Please note that our team may reach out to you regarding your application.

Click on the hyperlink to open Submittable and locate the 'Farm/Forestland Information Request Form(s).'

Note: Check spam if you do not see the email in your inbox.



Step 9: Navigate to Submission in Submittable

Click on the title of your submission.

The screenshot shows the Submittable interface. At the top, there's a navigation bar with 'Submittable' logo and links for 'Submissions', 'Discover', 'Saved', and 'Following'. On the right, there are options for 'English', a help icon, and a user profile 'RH'. Below the navigation is the 'My Submissions' section, which includes a search bar and tabs for 'My Submissions', 'Drafts', 'Collaborations', and 'External Submissions'. There are also filters for 'Sort by' (set to 'Date (oldest)') and 'Filter' (set to 'Active'), along with a 'Clear Filters' button and an 'Exports' dropdown. The main content is a table with the following data:

STATUS	SUBMISSION	ORGANIZATION	OPPORTUNITY	DATE
In-Progress	Fred Flintstone, LLC	Tennessee Department of Agriculture - Hurricane Helene Relief Fund	Hurricane Helene Agricultural and Timber Relief Fund	Mar 11, 2026

Step 10: Navigate to 'Forms' Tab

Fred Flintstone, LLC In-Progress

Submitted to [Tennessee Department of Agriculture - Hurricane Helene Relief Fund - Hurricane Helene Agricultural and Timber Relief Fund](#) on Wed, Mar 11, 2026 8:50 AM

[Download](#) | [Edit](#) | [Withdraw](#) | [Transfer Ownership](#)

ACTIVITY | **MESSAGES** | **FORMS** | NOTE | AWARDS & PAYMENTS

... Tennessee Department of Agriculture - Hurricane Helene Relief Fund changed the status to In-Progress. Wed, Mar 11, 2026 11:37 AM

📄 You completed request form Farm/Forestland Information. Wed, Mar 11, 2026 11:29 AM

📄 You completed request form Farm/Forestland Information. Wed, Mar 11, 2026 10:49 AM

✉️ Submission response sent to you. Wed, Mar 11, 2026 8:50 AM

Email:

Dear Rachel Hauber,

Your initial applicant information to the Tennessee Department of Agriculture for the Hurricane Helene and Agricultural Relief Fund has been successfully submitted. You will need to submit additional information regarding the individual farms and/or forestlands and their specific loss using Request Forms.

To complete the Request Forms:

1. Visit your Submittable account by following [this link](#).
2. Click on the **title** of your submission (your name/entity name).

Click on the 'Forms' tab at the top of the page.

Step 11: Open 'Farm/Forestland' Information Form

Fred Flintstone, LLC In-Progress

Submitted to [Tennessee Department of Agriculture - Hurricane Helene Relief Fund - Hurricane Helene Agricultural and Timber Relief Fund](#) on Wed, Mar 11, 2026 8:50 AM

[Download](#) | [Edit](#) | [Withdraw](#) | [Transfer Ownership](#)

ACTIVITY | MESSAGES | FORMS | NOTE | AWARDS & PAYMENTS

Eligibility Form

✓ Hurricane Helene Agricultural and Timber Relief Fund Eligibility
Submitted on March 11, 2026

Initial Form: Tennessee Department of Agriculture - Hurricane Helene Relief Fund

✓ Hurricane Helene Agricultural and Timber Relief Fund
Submitted on March 11, 2026

Additional Forms

Title	Submission Date	State
No form submitted		

Request Forms

⋮ Farm/Forestland Information Open

**Scroll down to
'Request Forms' and
click on the 'Open'
button.**

Step 12: Complete Farm/Forestland Request Form

Complete one 'Request Form' per farm or forestland, documenting all losses for that property. Complete all sections, then click 'Submit Form.' If you have no other properties to report, you are finished.

⚠ You are about to submit your application for this farm/forestland. ⚠

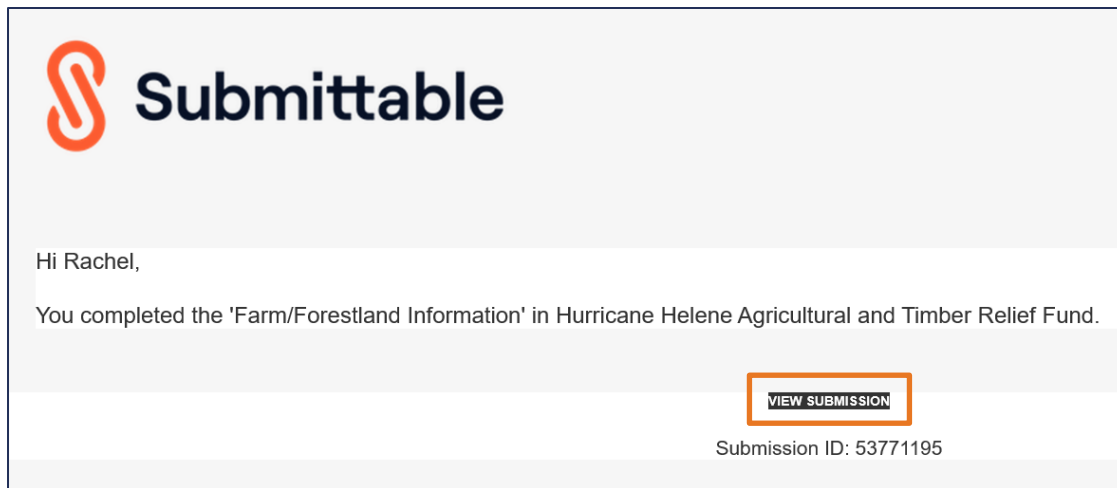
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To complete and submit your application, click 'Submit Form' below or the arrow if using a mobile device. Your email service provider will sometimes try to predict incoming spam mail on your behalf and filter it into your spam folder before you ever see it. If you're not receiving expected emails from notifications@email.submittable.com, you will want to safelist the address to help ensure that these emails reach you. [How can I safelist notifications from Submittable?](#)

If you click 'Submit Form' or the arrow and are not taken to the submission confirmation screen, please re-review the application to ensure you completed all required fields.

⚠ Note: You will not be able to correct mistakes or make edits after your form has been submitted.

Step 13: 'Farm/Forestland Request Form' Confirmation Email

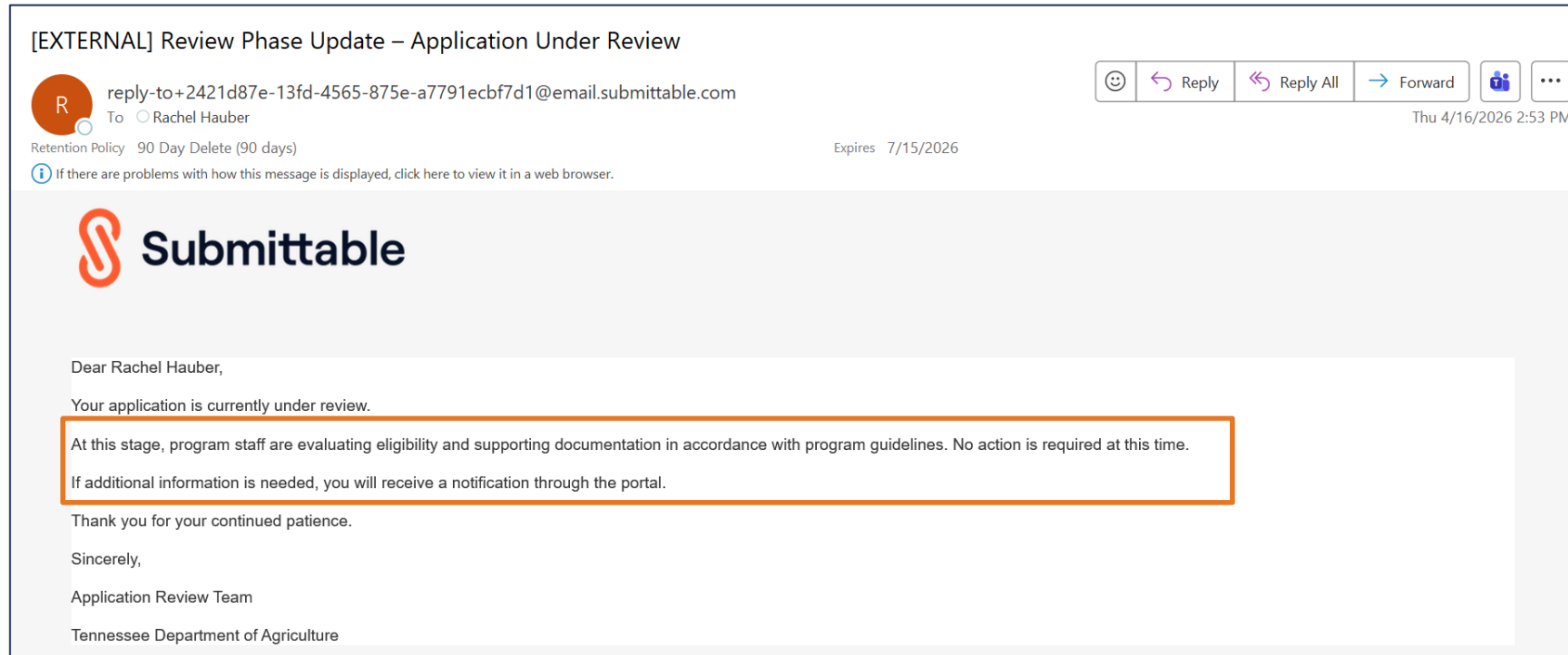


⚠ Note: You may click on the 'View Submission' link to view your submission in the portal.

You will receive a confirmation email from Submittable after submitting each 'Farm/Forestland Information Request Form.'

If you have more than one farm or forestland, follow steps 7 – 12 to complete remaining forms.

Step 14: Full Application Confirmation Email



After submitting all ‘Request Forms,’ you will be notified that your application is under review. Staff may request additional information by email and through the portal.

This is the end of the application process.



Reminders

- You can log in anytime to review submitted documents, but **no changes can be made after submission**. For assistance, contact ag.recovery@tn.gov.
- You may **add collaborators**, but only the application owner can submit. After submission, ownership can be transferred by emailing ag.recovery@tn.gov.
- You can **withdraw an application** if needed. Click on the title of your submission in the portal and you will see a link at the top of the page that says, 'withdraw.' Click on that and enter your reason.
- All application forms *must* be submitted by **5 PM EDT on July 21, 2026**.