

# **Job Description**

## **Assistant District Forester/ State Forest Program Specialist**

Location: Lexington, TN

### **Job Description:**

The Assistant District Forester/State Forest Program Specialist manages the state forests within the West Tennessee District to improve the sustainability, health and diversity of those forests. This position leads a team of foresters, forestry technicians and forestry aides to manage forests owned by the Division of Forestry for revenue, demonstration and multi-use purposes.

#### **Specific Job Duties:**

#### **PLANNING**

- 1. Provides input and information to State Forest Unit Leader and District Forester concerning the health and sustainability of the state forests in West Tennessee.
- 2. Manage the resources of the state forests using the guidance of Best Management Practices (BMPs), Sustainable Forestry Initiative (SFI) and the Compartment Planning Handbook.
- 3. Oversees and develops Forest and Compartment Plans for each state forest with the district.
- 4. Plans and executes demonstration areas that illustrate sustainable silviculture techniques to the public and other forestry professionals.

#### PROGRAM DEVELOPMENT AND IMPLEMENTATION

- 1. Work with the State Forest Management Team to collaborate on planning and operational activities.
- 2. Develop a 10-year harvest plan for each forest that maximizes the allowable harvest and regeneration of health stands within the forest boundary.
- 3. Develop and implement training opportunities for divisions personnel as well as landowners of Tennessee to improve the knowledge base concerning forest management.



- 4. Work to promote cooperative partnerships with Tennessee Wildlife Recourses Agency (TWRA) and Tennessee Department of Environment and Conservation (TDEC) that will further Forestry as well as the State Forests System.
- 5. Assist the District Forester with the assessment of forest management practices to help protect conserve, enhance and protect the forest of west Tennessee, both public and private alike.
- 6. Conduct planned silviculture activities such as timber harvesting, timber stand improvement, prescribed burning, herbicide spraying, etc.
- 7. Provides administrative & programmatic support to the District Forester.

#### **FISCAL ADMINISTRATION**

- Follows all state purchasing processes and policies and ensures those same policies and processes are adhered to by both direct reports and indirect reports.
- 2. Manages the district's state forest budgets and secures supplies/materials.

#### **SUPERVISON**

- 1. Directly supervises two state forest foresters and indirectly supervises other state forest personnel.
- 2. Develops annual Individual Performance Plans and conducts interim and annual reviews for direct reports.

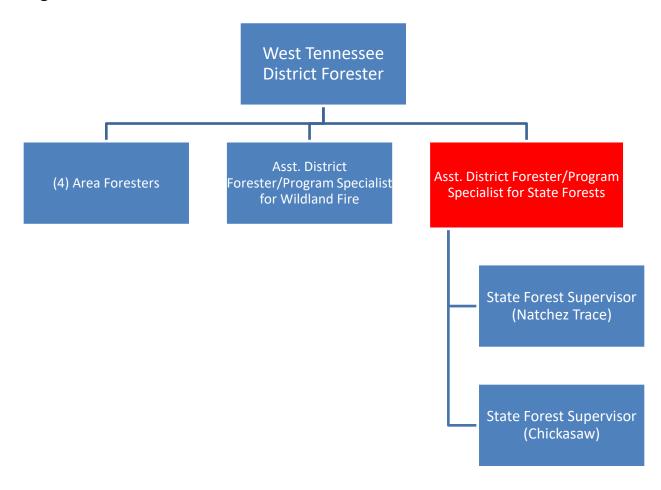
Application link can be found on the Tennessee Division of Forestry's Careers page: <a href="https://www.tn.gov/agriculture/forests/employment-opportunities.html">https://www.tn.gov/agriculture/forests/employment-opportunities.html</a>

For more information, please contact:

Scott Huff | District Forester Department of Agriculture West Tennessee District 731-694-1180 Scott.Huff@tn.gov www.tn.gov/agriculture



### **Organization:**





### **Division Background**

The Tennessee Division of Forestry (TDF) celebrated its centennial anniversary in 2014. One of the Division's first missions was to plant trees on eroded and abandoned farmland in the western part of the state. Over the decades, TDF has grown to protect, conserve, and enhance Tennessee's 14 million acres of forest land through forest health protection, rural and urban forest management, wildfire and prescribed fire management, water quality protection, forest business services, state forests management and conservation education. Today, TDF employs over 400 personnel statewide and is well known as the wildfire and forest health experts. The Division resides within the Tennessee Department of Agriculture whose mission is to promote wise uses of Tennessee's agricultural and forest resources, to develop economic opportunities, and to ensure safe and dependable food, fuel, and fiber for all citizens.

### Lexington, TN

Lexington, TN, Henderson County is located between Memphis and Nashville just off Interstate 40 at Exit 108. This makes it the most desirable location in Tennessee. You can take a day trip into one of these exciting cities and be back by bedtime to enjoy the comfort of your own home. The rural landscape offers plenty of outdoor activities for your energetic lifestyle. Henderson County has 6 lakes that are open to the public. You can go hiking, camping, fishing and kayaking. Our schools are ranked as some of the best in Tennessee, and Henderson County is one of the safest places for your family to live. Small-town charm without the big-city hassle, reasonable cost of living, gorgeous scenery and friendly people.