



Tennessee Department of Agriculture

Tennessee Agricultural Museum Internship

The Tennessee Department of Agriculture, Tennessee Agricultural Museum is seeking a paid intern for the Summer of 2022 (May 20, 2024 – August 9, 2024). Internship dates are flexible for the chosen candidate's schedule. This position is assigned to the Tennessee Agricultural Museum and is responsible for assisting with a wide range of projects and assignments relating to community outreach and engagement to help educate on the topic of Tennessee rural history.

Location:

Ellington Agriculture Center
Tennessee Agricultural Museum
404 Hogan Road, Nashville TN 37220

Examples of job duties include:

Marketing and social media:

- Work directly under the direction of the Tennessee Agricultural Museum curator to create weekly social media content and meet strategic social media engagement goals. This content should highlight Tennessee rural history, the museum's artifact collection, and summer outreach events hosted by the Tennessee Agricultural Museum

Educational Programing:

- With the assistance of the Tennessee Agricultural Museum director, the chosen candidate will be responsible for creating, scheduling, and leading hands-on educational programs for 20-25 elementary age students. Each program should include crafts and or activities that reflect the Tennessee Agricultural Museum's mission for Agriculture Education.
- These programs will be each Friday excluding state holidays, Farm Fun Day event, or special museum partnerships.

Community Outreach:

- The selected candidate will be responsible in assisting with the Tennessee Agricultural Museum's summer festivals "Farm Fun Day". This event will take place on July 13, 2024.
- The selected candidate will be responsible for assisting in the set up and tear down of the event and leading an educational component during the festival. Other duties may be assigned as needed.

Museum Operations:

- The selected candidate will assist the museum staff with the daily operations of the site by greeting and engaging with visitors while being stationed near the front entrance
- Other job duties may be assigned as needed

Education:

- High School Diploma
- Currently seeking a degree in History, Education, Communications or Related field of study

Essential Knowledge and Required Skills:

- Must work well with children
- Excellent written and oral communication skills
- A background in agriculture is preferred but not required.

Working Conditions:

- Office with the possibility of some field work.
- This internship is designed to fit within the current CDC and State of Tennessee Covid-19 guidelines.

Comments:

- Professional conduct and attire are required.
- For more information on The Oscar Farris Agricultural Museum please go to:
<https://www.tn.gov/agmuseum>

How to Apply:

To apply for this internship opportunity, please send the following documents to

Jamye.Freeman@tn.gov :

- Resume
- Letter of intent
- Most recent transcripts
- 2 professional letters of recommendations
- DD214 (Veteran Candidates only)

ALL APPLICATIONS MUST BE SUBMITTED BY MARCH 15, 2024

Other Information:

- The Tennessee Department of Agriculture operates and maintains the Tennessee Agricultural Museum. The Oscar Farris Agricultural Museum Association is a Non-Profit partnership group that supports the museum.
- The State of Tennessee and the Tennessee Department of Agriculture is an Equal Opportunity Employer. Pursuant to the State of Tennessee's Workplace Discrimination and Harassment policy. The State is firmly committed to the principle of fair and equal employment opportunities for its citizens and strives to protect the rights and opportunities of all people to seek, obtain, and hold employment without being subjected to illegal discrimination and harassment in the workplace. It is the State's policy to provide an environment free of discrimination and harassment of an individual because of that person's race, color, national origin, age (40 and over), sex, pregnancy, religion, creed, disability, veterans status, or any other category protected by state of and/or federal civil rights laws.