



Tennessee Department of Agriculture

Business Development - Pick TN Products Internship

The Tennessee Department of Agriculture, Business Development Division is seeking an intern for the Summer of 2024 (May 20, 2024 – August 09, 2024). The chosen candidate will receive hands on experience with programs and initiatives that work to connect Tennessee agricultural producers with consumers across the state and nation.

Location:

Ellington Agricultural Center
Holeman Building
424 Hogan Road, Nashville TN 37220

Major Duties:

Pick Tennessee Products Program:

- Verify Pick TN Products online business listings and profiles
- Assist in the research and development of Pick TN Product promotional materials
- Regularly report progress on Pick TN Products information and data
- Represent the Tennessee Department of Agriculture at regional farmers markets

Wilson County – Tennessee State Fair:

- Assist with planning the Tennessee Department of Agriculture building at the Wilson County - Tennessee State Fair
- Research activities and program that would best represent Tennessee Agriculture while reflecting the theme of the 2024 Wilson County - Tennessee State Fair
- Assist in the creation and decoration of the Tennessee Department of Agriculture building at the 2024 Wilson County - Tennessee State Fair

Other duties may be assigned as needed.

Education:

- High School Diploma
- Currently seeking a degree in Agricultural Marketing, Agricultural Communications, or related field of study

Essential Knowledge and Required Skills:

- Self-Starter
- Independent Worker
- Familiar with Microsoft Office
- Comfortable Making and Accepting Phone Calls

Comments:

- This is a paid internship
- Some travel may be required
- All participants in the Tennessee Department of Agriculture's Internship program are required to create a presentation to executive staff detailing their experience with the internship. This presentation shall be given to executive leadership at the end of the internship term.
- For more information on the Business Development Division and the programs it offers please visit www.tn.gov/agbusinessdevelopment

Working Conditions:

- Office with the possibility of some travel along with the opportunity to work remotely at times
- This internship is designed to fit within the current CDC and State of Tennessee Covid-19 guidelines.

How to Apply:

To apply for this internship opportunity, please send the following documents to Jamye.Freeman@tn.gov :

- Resume
- Letter of intent
- Most recent transcript
- 2 professional letters of recommendations
- DD214 (Veteran Candidates only)

ALL APPLICATIONS MUST BE SUBMITTED BY Friday, MARCH 15, 2024



Other Information:

The State of Tennessee and the Tennessee Department of Agriculture is an Equal Opportunity Employer. Pursuant to the State of Tennessee's Workplace Discrimination and Harassment policy. The State is firmly committed to the principle of fair and equal employment opportunities for its citizens and strives to protect the rights and opportunities of all people to seek, obtain, and hold employment without being subjected to illegal discrimination and harassment in the workplace. It is the State's policy to provide an environment free of discrimination and harassment of an individual because of that person's race, color, national origin, age (40 and over), sex, pregnancy, religion, creed, disability, veterans status, or any other category protected by state of and/or federal civil rights laws.