

Urban and Community Forestry– Community Outreach

The Tennessee Department of Agriculture, Division of Forestry is seeking an intern for May 22, 2023 – August 11, 2023 in the Urban & Community Forestry Program. This position is assigned to the Tennessee Division of Forestry, Forest Health and Sustainability Unit and will be responsible for assisting with community outreach and education. This position will be paid at \$15.49/hour.

Location:

Ellington Agricultural Center, Nashville, TN; remote workplace considered

Examples of job duties include:

Under the direction of the Urban and Community Forestry staff:

- Develop social media educational campaigns on the importance of urban and community forests and related topics.
- Assist with building robust and accurate contact databases for the diverse stakeholders engaged with the U&CF program.
- Represent program at community outreach events.
- Disseminate information and/or surveys to stakeholders as requested.
- Develop maps and/or visual depictions of programmatic activities and outcomes.
- Aggregate and organize pertinent resources for program stakeholders.
- Assist with updating community information and materials for program reporting.

Essential Knowledge and Required Skills:

- The successful U&CF intern requires self-motivation, writing fluency, attention to detail, and familiarity with social media engagement. The ideal candidate will be interested in outreach and education (specifically surrounding urban and community forestry), possess the ability to work alone once provided guidance, and possess a commitment to personal excellence.
- All participants in the Tennessee Department of Agriculture's Internship program are required to create a presentation to executive staff detailing their experience with the internship. This presentation shall be given to executive leadership at the end of the internship term.

Working Conditions:

- Primarily office setting (Nashville with remote option considered). Some travel will be required.
- Candidate will be expected to use a personal vehicle for any travel but will be reimbursed for mileage with proper documentation.
- Independent work may be required with supervision from the Urban and Community Forestry staff
- Professional conduct and attire are required.

How to Apply:

To apply for this internship opportunity, please send the following documents to lamye.freeman@tn.gov :

- Resume
- Letter of intent
- Most recent transcript
- 2 professional letters of recommendations
- DD214 (Veteran Candidates only)
- For more information on the Department of Agriculture, Division of Forestry please visit <https://www.tn.gov/agriculture/forests.html>

ALL APPLICATIONS MUST BE SUBMITTED BY Friday, MARCH 24, 2023

Other Information:

- The State of Tennessee and the Tennessee Department of Agriculture is an Equal Opportunity Employer. Pursuant to the State of Tennessee's Workplace Discrimination and Harassment policy. The State is firmly committed to the principle of fair and equal employment opportunities for its citizens and strives to protect the rights and opportunities of all people to seek, obtain, and hold employment without being subjected to illegal discrimination and harassment in the workplace. It is the State's policy to provide an environment free of discrimination and harassment of an individual because of that person's race, color, national origin, age (40 and over), sex, pregnancy, religion, creed, disability, veterans status, or any other category protected by state of and/or federal civil rights laws.

Forest Health

The Tennessee Department of Agriculture, Division of Forestry is seeking an intern for May 22, 2023 – August 11, 2023, in the Forest Health Program. This position is assigned to the Tennessee Division of Forestry, Forest Health and Sustainability Unit and will be responsible for assisting with forest health monitoring. This position will be paid at \$15.49/hour.

Location:

Ellington Agricultural Center, Nashville, TN

Examples of job duties include:

Under the direction of Forest Health Program Specialist and forestry field staff assist in implementation of forest health programs:

- Assist forestry personnel with placing and inspecting spongy moth traps in Davidson and Rutherford Counties.
- Assist forestry personnel with placing and inspecting spongy moth delimiting traps in Greene, Cocke, and/or Sevier Counties (overnight travel required).
- Assist Forest Health Program Specialist with emerald ash borer survey in Sumner, Robertson, Montgomery, and Stewart Counties.
- Assist Forest Health Program Specialist with Early Detection Rapid Response survey in Highland Rim District.

Essential Knowledge and Required Skills:

- The ideal candidate will be a detailed-oriented self-starter and a team player. The ideal candidate will demonstrate knowledge of basic pest survey skills. Forestry or entomology knowledge and oral communication skills are recommended.
- All participants in the Tennessee Department of Agriculture's Internship program are required to create a presentation to executive staff detailing their experience with the internship. This presentation shall be given to executive leadership at the end of the internship term.

Working Conditions:

- Primarily field work including traveling and navigating in rural and urban areas for spongy moth survey.
- Independent work may be required with supervision from the Forest Health Program Specialist
- Candidate will be expected to use a personal vehicle for travel and survey work, but will be reimbursed for mileage with proper documentation.

- Professional conduct and attire are required.

How to Apply:

To apply for this internship opportunity, please send the following documents to lamye.freeman@tn.gov :

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State Forests - GIS

The Tennessee Department of Agriculture, Division of Forestry is seeking an intern for May 22, 2023 – August 11, 2023, in the State Forest Program. This position is assigned to the Tennessee Division of Forestry, State Forest Unit and will be responsible for completing assigned GIS projects. This position will be paid at \$15.49/hour.

Location:

Ellington Agricultural Center, Nashville, TN; Remote workplace opportunity

Examples of job duties include:

Under the direction of State Forest Unit leader, this intern will:

- Work with Tennessee Division of Forestry field staff to gather information on state forest roadways and appropriate roadway usage.
- Create and/or modify a geodatabase associated with state forest roadways and appropriate roadway usage.
- Utilizing ArcGIS, create a road designation map for each state forest to be published on the Division of Forestry's websites.
- Utilizing ArcGIS, create a road designation map template for future use by the Tennessee Division of Forestry.
- With the assistance of TDF staff explore the Avenza app and the possibility of utilizing the program with state forest road designation maps.

Essential Knowledge and Required Skills:

- The ideal candidate will be a detail-oriented self-starter and a team player. The candidate must be proficient in ArcGIS and how to manipulate geodatabases to generate attribute tables, maps, dashboards etc. Familiarity with various forms of outdoor recreation and the state forest system is preferred.
- All participants in the Tennessee Department of Agriculture's Internship program are required to create a presentation to executive staff detailing their experience with the internship. This presentation shall be given to executive leadership at the end of the internship term.

Working Conditions:

- Office work with the possibility to work remotely
- Position may require visiting specific sites on the state forest system but would be supervised and not required to utilize personal vehicle.

How to Apply:

To apply for this internship opportunity, please send the following documents to Jamy.Freeman@tn.gov :

- Resume
- Letter of intent
- Most recent transcript
- 2 professional letters of recommendations
- DD214 (Veteran Candidates only)

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State Forests – West Tennessee

The Tennessee Department of Agriculture, Division of Forestry is seeking an intern for May 22, 2023 – August 11, 2023, in the State Forest Program. This position is assigned to the Tennessee Division of Forestry, West Tennessee District and will be responsible for completing assigned forest management projects. This position will be an unpaid internship. Opportunities to secure class credit may be available.

Location:

Natchez Trace State Forest, Wildersville, TN

Examples of job duties include:

Under the direction of the state forest staff, this intern will assist in the management of public lands (State Forests):

- Compartment Planning
- Logger Compliance Checks
- BMP and Water Quality Surveys
- Invasive Species Monitoring and Control
- Assist with potential UAV operations
- Assist with any summer demonstrations planned
- Assist in day-to-day management of silvicultural operations

Essential Knowledge and Required Skills:

- The ideal candidate will be a detailed-oriented self-starter and a team player. The ideal candidate will understand the professional management of public lands and demonstrate an awareness of best management practices in the forestry field as it relates to silvicultural operations. Forestry terminology knowledge and oral communication skills are recommended.
- All participants in the Tennessee Department of Agriculture's Internship program are required to create a presentation to executive staff detailing their experience with the internship. This presentation shall be given to executive leadership at the end of the internship term.
- Multiple opportunities for training and continuing education will be provided.

Working Conditions:

- Primarily field work yet some office work may be required.
- Be prepared to work in any weather conditions or terrain.

How to Apply:

To apply for this internship opportunity, please send the following documents to Jamy.Freeman@tn.gov :

- Resume
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State Forests – East Tennessee

The Tennessee Department of Agriculture, Division of Forestry is seeking an intern for May 22, 2023 – August 11, 2023, in the State Forest Program. This position is assigned to the Tennessee Division of Forestry, East Tennessee District and will be responsible for completing assigned forest management projects. This position will be an unpaid internship. Opportunities to secure class credit may be available.

Location:

East Tennessee District, Knoxville, TN (possible workstations may include Martha Sundquist State Forest, Chuck Swan State Forest, Lone Mountain State Forest, and Scott State Forest)

Examples of job duties include:

Under the direction of the state forest staff, this intern will assist in the management of public lands (State Forests):

- Assist the State Forest System in further developing the mushroom demonstration project to provide a model for other state forests.
- Assist with any summer demonstrations planned.
- Assist in day-to-day management of silvicultural operations (invasive plant control, intermediate treatments, etc.).
- May assist in duties off state forests as directed by Area Foresters (i.e. spongy moth trapping program).

Essential Knowledge and Required Skills:

- The ideal candidate will be a detailed-oriented self-starter and a team player. The ideal candidate will understand the professional management of public lands and demonstrate an awareness of best management practices in the forestry field as it relates to silvicultural operations. Forestry terminology knowledge and oral communication skills are recommended.
- All participants in the Tennessee Department of Agriculture's Internship program are required to create a presentation to executive staff detailing their experience with the internship. This presentation shall be given to executive leadership at the end of the internship term.
- Multiple opportunities for training and continuing education will be provided.

Working Conditions:

- Primarily field work yet some office work may be required.
- Be prepared to work in any weather conditions or terrain.

How to Apply:

To apply for this internship opportunity, please send the following documents to Jamy.Freeman@tn.gov :

- Resume
- Letter of intent
- Most recent transcript
- 2 professional letters of recommendations
- DD214 (Veteran Candidates only)

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