

STATE FOREST TIMBER SALE BIDS

Announcement

A current list of state forest timber sales can be found at:

<https://www.tn.gov/agriculture/forests/state-forests/state-forest-timber-sales.html>

Instructions to Bid on Sale(s)

1. Download the "Invitation to Bid and Pro Forma Contract" using the link for the timber sale(s) you are interested in submitting a bid (for example A-04-21-02). Save the file(s) to your computer. Either:
 - A. Print the "Invitation to Bid" page for each sale that you want to submit a bid on and fill out. OR
 - B. Digitally fill out the "Invitation to Bid" PDF page for each sale that you want to submit and sign digitally.
2. Complete the "Bid" information for each sale you want to submit a bid on. One form must be completed for each individual sale. All "required" information must be provided or the bid will be rejected.
3. Deliver bid - Bids will be accepted in the following methods:
 - ONLINE:
 - **All online bids must be received prior to 1 hour of bid opening date and time** (for example, if a bid opening is scheduled for 10:30 a.m. CDT, then bids will be accepted until 9:30 a.m. CDT on that date).
 - If printed, scan or take a picture of the completed and signed Invitation to Bid form for each sale you are bidding on and save it.
 - If digitally filled out and digitally signed, save the PDF document.
 - Click on the "PLACE BID" link in the timber sale table to open the State Forest Timber Sale Bid Contact form. The form is the same for all sales.
 - Fill out the contact information, select the individual sale # you are bidding on from the drop-down list, and upload your signed invitation to bid form corresponding to the sale # selected.
 - Click "Submit Form" to submit.
 - Repeat these steps for each sale you are bidding on. Be sure to match the selected sale # in the drop-down list with your scanned bid form.



- HAND DELIVERY
 - The appropriate bid number must be on the outside of the envelope and the envelope sealed. Only one bid per envelope. Please print the name of the bidder, organization, and telephone number on the outside of the bid using the 'Pre-printed Bid Envelope Label' provided in the bid packet. The State assumes no responsibility for lost or misdirected bids.
 - Bring the sealed Bid to the Bid Opening location during normal business hours prior to the specified time bids are to be opened.
- MAILED
 - The appropriate bid number must be on the outside of the envelope and the envelope sealed. Only one bid per envelope. Please print the name of the bidder, organization, and telephone number on the outside of the bid using the 'Pre-printed Bid Envelope Label' provided in the bid packet. The State assumes no responsibility for lost or misdirected bids.
 - Put the sealed envelope into a larger envelope and mail to the address provided in the "Invitation to Bid". If more than one bid is being submitted, the individual sealed envelopes may be placed in one large envelope and mailed to the appropriate address.

Submission of the bid(s) shall follow the GENERAL PROVISIONS of the bid.

If you have problems downloading or viewing the timber sales files, please contact Andy McBride, State Forest Unit Leader, to get invitations to bid by mail. Please include the sale number(s) along with your name, street address, city, zip code and phone number with your request.

Andy McBride, State Forest Unit Leader
TDA Division of Forestry
P.O. Box 40627
Nashville, TN 37220
(931)267-6748
andy.mcbride@tn.gov

Bid Opening Online Public Access

There will be an online video meeting for each of the timber sale bid openings.

Each session will start an hour before the actual time of the meeting so any technology issues can be worked out. Participants are advised to take advantage of this lead time to test their connection.

There is a unique password and unique link for each of the sessions. This is an extra security measure to dissuade attackers rather than keep out the public.

A link to the TEAMS meeting will be available on the State Forest Timber Sales webpage by noon the day prior to the bid opening - <https://www.tn.gov/agriculture/forests/state-forests/state-forest-timber-sales.html>



STATE FOREST TIMBER SALE INFORMATION

Each year stands of timber are selected to be harvested on the State Forests to maintain healthy forests or harvested to start a new forest cycle that maintains a healthy tree age and habitat distribution across the forests.

Tennessee's State Forest resources are utilized and managed for the citizens of Tennessee for multiple uses. These forests are managed according to the state laws and rules found in the Tennessee Code Annotated, Title 11, Chapter 4; and Rules, Chapter 0080-07-01, Protection of the State Forests. Additionally, professional foresters manage the resources according to scientific forestry principles for their sustained use.

In the process of managing for healthy and sustainable forests and the utilization of the resources that are found on the State Forests, the State regularly harvests timber. Harvests are generally administered through timber sales and these sales are governed by the procedures outlined in General Services Rule 0690-2-1-.18 (a), Disposal of Forestry Products. Basically, the removals of regularly scheduled harvested timber are sold through a sealed bid process with the timber going to the highest bidder. The Purchaser and the State then enter a Timber Sales Contract that outlines the terms and conditions of the sale and removal of the timber. By rule, all scheduled sales require the collection from the Purchaser a performance deposit in the amount of 7% of the sale price.



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This Contract, by and between the State of Tennessee, Department of Agriculture, Division of Forestry, hereinafter referred to as the "STATE" and **Purchaser's Name**, hereinafter referred to as the "PURCHASER," provides for the sale and harvesting of timber on state forest land, as further defined in this Contract.

The PURCHASER's address is:

Street
City State, Zip Code

The PURCHASER agrees to buy and the STATE agrees to sell certain timber on **Chuck Swan State Forest** further described in Addendum A and location depicted on maps in Addendum B.

The PURCHASER agrees to harvest said timber and provide other services in strict compliance with all the following conditions and requirements, which are hereby, made a part of this contract.

1. **CONTRACT TERM** - This Contract shall be effective on the latter day of execution signed below and extend until **June 30, 2026**. The date for completion of this Contract or other dates specified therein may be subject to extension(s) at STATE's discretion. The PURCHASER shall complete all services and activities set forth in this Contract within the Term of the Contract.
2. **PAYMENT** - Purchase price shall be paid in full by a certified check or a cashier's check (Attention: the interior body of the check must not be perforated or have holes punched into its surface) payable to the Tennessee Division of Forestry in the amount of **\$AMOUNT** when the timber sale contract is signed.



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3. **BOND** - A performance bond in the amount of **\$AMOUNT** shall be furnished by the PURCHASER. Bond shall be furnished in the form of a certified check or a cashier's check (Attention: the interior body of the check must not be perforated or have holes punched into its surface). Said amount is returnable in full to the PURCHASER at the time the terms of this agreement have been fully met. If any conditions of this agreement are not complied with, the value of such damages or violations shall be deducted and the balance, if any, shall be returned to the PURCHASER.
4. **EXTENSIONS** - The STATE has the authority to grant extensions requested in writing by the PURCHASER at a fee of twelve percent (12%) of total sale price per year or a minimum of two hundred dollars (\$200.00) per month. Extensions shall be for a minimum of one (1) month. PURCHASER must request an extension in writing at least thirty (30) days prior to the expiration date of this Contract or the date specified for the applicable activity. An extension of the term of this Contract or other specified date(s) shall be affected through an amendment to the Contract.
5. **MODIFICATION AND AMENDMENT** - This Contract may be modified only by a written amendment executed by all parties hereto and approved by the appropriate Tennessee State officials in accordance with applicable Tennessee State laws and regulations.
6. **SPECIAL TERMS AND CONDITIONS** - Special terms and conditions are described and listed in Addendum C. Should any of these special terms and conditions conflict with any other terms and conditions of this Contract, these special terms and conditions shall control.
7. **PENALTIES** - PURCHASER shall exercise caution, to prevent damage to trees not designated for harvest. Any undesignated trees cut or damaged shall be paid for at the rate of **\$3,000.00 per thousand board feet, Doyle Rule, for sawtimber and \$100.00 per ton for pulpwood as estimated solely by the STATE. Any undesignated trees cut or damaged in designated retention zones or streamside management zones shall be paid at the rate of \$2,500.00 per occurrence plus the above-mentioned rates for sawtimber and pulpwood for the individual trees cut or damaged as determined and estimated by the STATE.**

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Excepting at places designated by the STATE or other terms and conditions of this contract, excessive travelling in or through retention zones, streamside management zones, equipment restriction zones or outside the sale area with heavy equipment shall be paid at the rate of \$2,500.00 per occurrence as determined solely by the STATE.

8. **PROTECTION** - PURCHASER shall exercise reasonable care to prevent undue damage to the forest, roads and skid trails and undue risk to public safety. The STATE shall have authority to temporarily close all or any part of the PURCHASER'S operations to prevent damage and threats to public safety.
- A. PURCHASER shall keep all roads, trails, ditch lines, fields, and streams clear of treetops, limbs and other debris. Forest roads used in connection with this sale shall be kept in passable condition for normal use.
 - B. PURCHASER shall construct on temporary roads and skid trails erosion control structures such as water bars and broad-based dips to satisfaction of the STATE. All erosion control structures shall be maintained in working condition during PURCHASER'S operations.
 - C. PURCHASER shall remove daily all bottles, cans, paper and other litter from the timber sale area(s).
 - D. PURCHASER, at the direction of the STATE or by other terms and conditions of this contract, shall stop timber harvesting operations one day before and during managed hunts or other times hunting seasons are open as designated by proclamation of the Tennessee Wildlife Resources Agency Commission.
 - E. PURCHASER shall prevent and suppress any forest fires in or adjacent to the sale area(s).
 - F. PURCHASER shall disperse logging slash and debris from timber bunching areas to the satisfaction of the STATE.

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- G. PURCHASER shall not allow a third-party to take possession of timber sold by the PURCHASER to a third-party while on State Forest property.
- H. PURCHASER shall not bring onto the State Forest property logs or unprocessed forest products not cut on the State Forest property, except as permitted by the STATE. State, county or municipal public roads or rights-of-way passing through the State Forest are not considered State Forest property.
- I. The PURCHASER shall not drain or dump grease, hydraulic fluid, oil, fuel, antifreeze or hazardous material on the State Forest property. If a spill or leak occurs, the PURCHASER is responsible for the cleanup and proper disposal of the spilled material, contaminated materials used to contain or clean-up the spill, and contaminated soil. PURCHASER and/or subcontractor(s) shall have tools and materials on-site to contain and cleanup spills. The PURCHASER shall notify the STATE immediately of any spill of hazardous material that meets or exceeds reporting requirements according to federal and state laws, rules or regulations. Where a more stringent quantity reporting amount does not exist, the PURCHASER shall notify the STATE immediately of any spill greater than five (5) gallons.
9. **IMPROVEMENTS** - The location of all improvements, including sawmill sets, roads, skid trails, bridges, culverts, and timber bunching areas to be made by the PURCHASER in performing this contract shall be approved by the STATE in advance of location or construction. All structural improvements are to be removed on or before the date of completion of this contract, unless otherwise agreed upon. If PURCHASER fails to remove all improvement(s) within the stated period, they shall become the property of the STATE, but that shall not relieve PURCHASER of liability for the cost of their removal and restoration of the site.
10. **LIABILITY** - The STATE shall have no liability except as specifically provided in this Contract. The PURCHASER shall be wholly and solely responsible for any and all losses or damages caused by the PURCHASER or their employees, agents or assigns to any persons or property in connection with any of this operation and binds and obligates himself to save and hold harmless the

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STATE on account of any such loss or damage, including all cost and expenses to STATE on account of any action filed against it in connection therewith. All stumpage offered for sale is sold "Where Is and As Is" without recourse. No representation, warranty (either express or implied), or guaranty is made by the STATE as to the quantity, quality, condition, size or description. Any discrepancy between the STATE'S estimated volume and the volume cut shall not affect the validity of the sale or be considered the basis of a claim.

11. **ASSIGNMENT AND SUBCONTRACTING** - The PURCHASER shall not assign this Contract or enter into a subcontract for any of the services performed under this Contract without the prior written approval of the STATE. Notwithstanding any use of approved subcontractors, the PURCHASER shall be the prime contractor and responsible for compliance with all terms and conditions of this Contract; and assumes any and all liability incurred by subcontractors. The STATE reserves the right to request additional information or impose additional terms and conditions before approving an assignment of this Contract in whole or in part or the use of subcontractors in fulfilling the PURCHASER's obligations under this Contract.
12. **SUSPENSION** - Any violation of this contract by the PURCHASER, as determined by the STATE, constitutes just reason for immediate oral termination of the contract and eviction from State-owned property, said oral termination and/or eviction to be followed by written termination and/or eviction within twenty-four (24) hours.
13. **CROSSING PRIVATE PROPERTY** - PURCHASER shall be responsible for securing permission to cross private property as may be convenient or necessary in the performance of this contract.
14. **CONFLICT OF INTEREST** - No employee of the State of Tennessee shall be admitted to any share or part of this sale, or to any benefit that may arise therefrom.



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15. **BEST MANAGEMENT PRACTICES** - Where a more strict standard is not required by the preceding paragraphs of this contract or where this contract does not provide a standard, the standard of performance shall be consistent with Department of Agriculture, Forestry Division publication "Best Management Practices (BMP) for Timber Harvesting in Tennessee."
16. **MASTER LOGGER REQUIREMENT** - PURCHASER's on-site supervisor must have successfully completed Tennessee's Master Logger Program, or an equivalent program in another state. Documentation of successful completion of the Master Logger Program must be provided to the STATE before any timber is cut and/or removed from the sale area(s). This requirement applies to the PURCHASER if the PURCHASER is the logging supervisor or to any logging supervisor that is subcontracted by the PURCHASER. If a subcontractor is to be used, documentation for the successful completion of the Master Logger Program or an equivalent program by the subcontractor's on-site supervisor must be provided to the STATE at the time the subcontractor is submitted for approval.
17. **WATER QUALITY ENFORCEMENT ACTIONS** - Neither the PURCHASER, the PURCHASER'S on-site supervisor nor subcontractor's on-site logging supervisor shall be permitted to conduct any logging activities on the State Forest if the individual(s) is subject of an open Notice of Violation (NOV) with the Department of Environment and Conservation, hereinafter referred to as "TDEC", or similar action(s) in another state(s). All logging activities shall cease until any and all NOV's are closed by TDEC or similar authority in another state or permitted to resume by the State Forester.

No PURCHASER, PURCHASER's on-site supervisor nor PURCHASER's subcontracted on-site logging supervisor shall be permitted to conduct logging activities on the State Forest if the individual has received from TDEC a "Stop Work", "Director's" or "Commissioner's" Order under **Tennessee Code Annotated**, Water Control Act, Sections 69-3-100 through 69-3-142, or similar action(s) in another state. Should such Orders be issued to the PURCHASER, on-site supervisor or subcontractor during the contract term, all logging activity shall cease until a qualified on-site supervisor or approved subcontractor replacement can be found.

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- PURCHASER shall notify the STATE immediately, but not more than twenty-four (24) hours, excepting weekends and STATE holidays, of receiving any water quality enforcement action issued by TDEC or similar authority in another state.
18. **STRICT PERFORMANCE** - Failure by any party to this Contract to insist in any one or more cases upon the strict performance of any of the terms, covenants, conditions, or provisions of this agreement shall not be construed as a waiver or relinquishment of any such term, covenant, condition, or provision.
 19. **INDEPENDENT PURCHASER** - The parties hereto, in the performance of this Contract, shall not act as employees, partners, joint venturers, or associates of one another. It is expressly acknowledged by the parties hereto that such parties are independent contracting entities and that nothing in this Contract shall be construed to create an employer/employee relationship or to allow either to exercise control or direction over the manner or method by which the other transacts its business affairs or provides its usual services. The employees or agents of one party shall not be deemed or construed to be the employees or agents of the other party for any purpose whatsoever.
 20. **STATE AND FEDERAL COMPLIANCE** - The PURCHASER shall comply with all applicable State and Federal laws and regulations in the performance of this Contract.
 21. **GOVERNING LAW** - This Contract shall be governed by and construed in accordance with the laws of the State of Tennessee. The PURCHASER agrees that it shall be subject to the exclusive jurisdiction of the courts of the State of Tennessee in actions that may arise under this Contract. The PURCHASER acknowledges and agrees that any rights or claims against the State of Tennessee or its employees hereunder, and any remedies arising therefrom, shall be subject to and limited to those rights and remedies, if any, available under ***Tennessee Code Annotated***, Sections 9-8-101 through 9-8-407. Claims against the State of Tennessee, or its employees, or injury damages expenses or attorney's fees are heard and determined by the Tennessee Claims Commission or the Tennessee Board of Claims in the manner prescribed by law (***Tennessee Code Annotated***, Sections 9-8-101 *et seq.*, 9-8-

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- 301 *et seq.*, and 9-8-401 *et seq.*). Damages recoverable against the State of Tennessee shall be expressly limited to claims paid by the Board of Claims or the Claims Commission pursuant to ***Tennessee Code Annotated***, Section 9-8-301 *et seq.*
22. **COMPLETENESS** - This Contract is complete and contains the entire understanding between the parties relating to the subject matter contained herein, including all the terms and conditions of the parties' agreement. This Contract supersedes any and all prior understandings, representations, negotiations, and agreements between the parties relating hereto, whether written or oral.
23. **SEVERABILITY** - If any terms and conditions of this Contract are held to be invalid or unenforceable as a matter of law, the other terms and conditions hereof shall not be affected thereby and shall remain in full force and effect. To this end, the terms and conditions of this Contract are declared severable.
24. **HEADINGS** - Section headings are for reference purposes only and shall not be construed as part of this Contract.
25. **RESIDUAL TIMBER** - Any standing or felled timber remaining on the designated sale area(s) after the term of this contract, shall thereafter be the sole and exclusive property of the STATE.
26. **STATE FURNISHED PROPERTY** - The PURCHASER shall be responsible for the correct use, maintenance, and protection of all articles of nonexpendable, tangible, personal property furnished by the STATE for the PURCHASER's temporary use under this Contract. Upon termination of this Contract, all property furnished shall be returned to the STATE in good order and condition as when received, reasonable use and wear thereof excepted. Should the property be destroyed, lost, or stolen, the PURCHASER shall be responsible to the STATE for the residual value of the property at the time of loss.
27. **PROHIBITED ADVERTISING** - The PURCHASER shall not refer to this Contract or the PURCHASER's relationship with the STATE hereunder in commercial advertising in such a manner as to state or imply that the PURCHASER or the PURCHASER's services are endorsed.

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28. **COMMUNICATIONS AND CONTACTS** - All instructions, notices, consents, demands, or other communications required or contemplated by this Contract shall be in writing and shall be made by electronic mail, by overnight courier service, or by first class mail, postage prepaid, addressed to the respective party at the appropriate address as set forth in Addendum D or to such other party, electronic mail, or address as may be hereafter specified by written notice.

All instructions, notices, consents, demands, or other communications shall be considered effectively given as of the day of delivery; as of the date specified for overnight courier service delivery; as of three (3) business days after the date of mailing; or on the day the electronic mail is received and receipt is confirmed by the sender.

29. **INCORPORATION OF ADDITIONAL DOCUMENTS** - Included in this Contract by reference are the following documents:
- A. The Contract document
 - B. Invitation to Bid
 - C. Addenda

In the event of a discrepancy or ambiguity regarding the PURCHASER's duties, responsibilities, and performance under this Contract, these documents shall govern in order of precedence detailed above.

30. **TERMINATION FOR CONVENIENCE** - The Contract may be terminated by either party by giving written notice to the other, at least five (5) days before the effective date of termination. Said termination shall not be deemed a breach of contract by the STATE. Should the STATE exercise this provision, the STATE shall have no liability to the PURCHASER. Should either the STATE or the PURCHASER exercise this provision, the PURCHASER shall be required to compensate the STATE for timber removed as of the termination date and shall have no liability to the STATE except for those units of service which can be effectively used by the PURCHASER. The final decision, as to what these units of service are, shall be determined by the STATE.

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In the event of disagreement, the PURCHASER may file a claim with the Tennessee Claims Commission in order to seek redress.

Upon such termination, the PURCHASER shall have no right to any actual general, special, incidental, consequential, or any other damages whatsoever of any description or amount.

31. **TERMINATION FOR CAUSE** - If either party fails to properly perform or fulfill its obligations under this Contract in a timely or proper manner or violates any terms of this Contract, the other party shall have the right to immediately terminate the Contract. The PURCHASER shall compensate the STATE for any timber removed as of the termination date. If the termination is initiated by the STATE, the STATE may require the PURCHASER to forfeit any part or all performance bond amounts provided to the STATE at the sole discretion of the STATE.
32. **FORCE MAJEURE** - The obligations of the parties to this Contract are subject to prevention by causes beyond the parties' control that could not be avoided by the exercise of due care including, but not limited to, natural disasters, riots, wars, epidemics, or any other similar cause.
33. **REQUIRED APPROVALS** - The STATE is not bound by this Contract until it is signed by the contract parties and approved by appropriate officials in accordance with applicable Tennessee laws and regulations.



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Notwithstanding the above, the PURCHASER shall not be relieved of liability to the STATE for damages sustained by virtue of any breach of this agreement by the PURCHASER.

The STATE agrees to grant the right of ingress and egress to and from the sale area(s) across State-owned land.

The Purchaser

Tennessee Department of Agriculture

Type Purchaser's name or organization

Commissioner, Charlie Hatcher, DVM

Date

Owner or Authorized Representative

Division of Forestry

State Forester, Heather Slayton

Date

Date



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Addendum A

Description of the Timber Sale Location and Timber being Sold

The Tennessee Department of Agriculture, Division of Forestry offers for sale certain marked timber in six (6) sale area(s) located on:

State Forest – Chuck Swan

County - Union

Nearest Town/City – Sharps Chapel, TN

Map Reference – Addendum B

Forest	Sale Area Number	Compartment	Stand	Acres	Boundary Color
Chuck Swan	1	13	98	25	Blue
	2	13	28	21	Blue
	3	13	96	12	Blue
	4	13	102	9	Blue
	5	13	99	15	Blue
	6	13	88	11	Blue
Total				93	

Although the Division of Forestry does not guarantee the accuracy of these figures, the species, estimated number of trees, and estimated board foot volume (Doyle Rule) are as follows:

Species	Estimated Sawtimber Board Foot Volume Doyle (BF)
Chestnut Oak	325,805
Red Oak**	184,959
White Oak	118,623
Hickory	76,111
Yellow Poplar	75,697
Scarlet Oak	28,603
Miscellaneous*	82,648
Total	892,446

*Miscellaneous includes: Red Maple, Sugar Maple, Blackgum, Black Walnut, Sourwood, American Beech, Eastern Red Cedar, Black Cherry

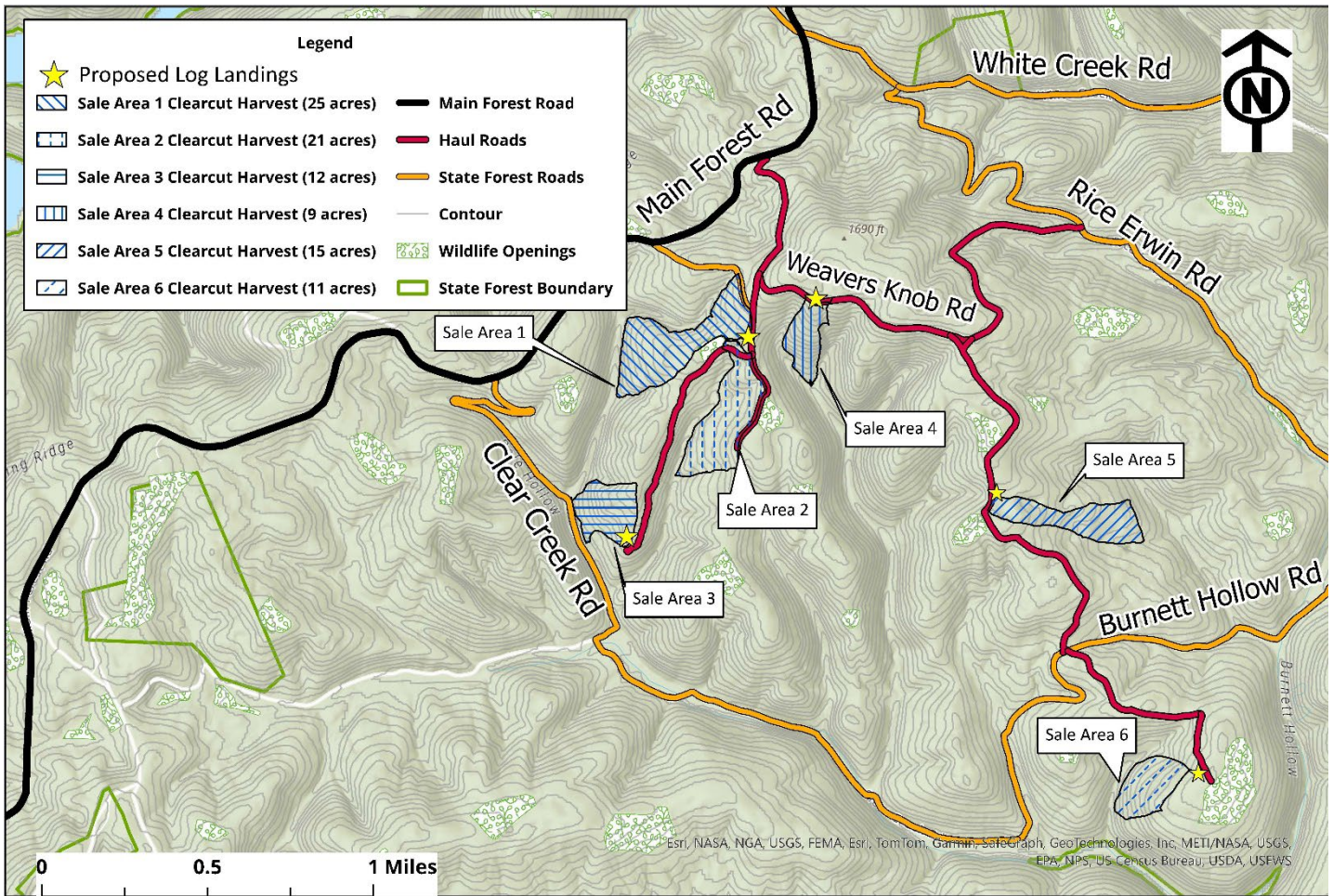
** Red Oak includes: Black Oak, Southern Red Oak, Northern Red Oak



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Addendum B Maps



Addendum B Timber Sale Map
Chuck Swan State Forest
Sale # A-04-25-01 Sale Areas 1-6



**PRO FORMA CONTRACT****Addendum C****Special Terms and Conditions**

- A. The PURCHASER shall notify the STATE in writing upon termination of cutting and shall request in writing the return of the performance bond subject to final inspection of the sale area by the STATE and any performance bond deductions for damage or penalties.
- B. The PURCHASER shall have all logging equipment inspected by the STATE for presence of non-native, invasive plant species contamination prior to first entry to the State Forest or if equipment is used at another location during the course of this contract. All equipment shall be cleaned to the satisfaction of the STATE before moving logging equipment onto the State Forest.
- C. Due to historically wet conditions, no timber harvesting shall be permitted on the State Forest between the dates of December 16, 2024 thru February 28, 2025 and December 16, 2025 thru February 28, 2026 except as permitted by the STATE.
- D. The PURCHASER shall purchase and spread 150 tons of 2 ½" (drain-fill) and 150 tons of ¾" (57's) (**300 tons total**). All gravel shall be spread on haul roads or at locations designated by the STATE before any timber is cut and removed from the sale areas.
- E. The PURCHASER shall exercise caution and utmost care to prevent damage to trees not designated for harvest. Damage shall be determined and assessed at the sole discretion of the STATE and/or according to Section 7 (Penalties) of the contract. The PURCHASER shall not cut, push down, or through negligence damage any trees that have been marked with **blue paint** to mark the boundary of the sale areas, **pink paint** to mark boundaries of equipment exclusion zones, and/or **bands of yellow paint** to mark den or other leave trees.
- F. All trees within the timber sale shall be felled, unless they are marked with **blue paint, pink paint, or bands of yellow paint**. (see Special Term D.)

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- G. Within the sale areas that are to be harvested the PURCHASER shall cut all trees 4.5 feet tall and taller (slashing), except within equipment restriction zones or other areas otherwise designated, where slashing shall **not** be implemented. Stumps of severed trees shall not exceed 12 inches in height above the ground.
- H. The PURCHASER shall not enter equipment restriction zones with motorized equipment (bulldozers, skidders, and like equipment). Trees marked for removal in these areas shall be removed by cable. Non-merchantable tops and limbs shall be severed in the immediate sale area. Equipment restriction zones and streamside management zones (SMZs) are to retain vegetation to protect the forest floor primarily for wildlife habitat and water quality protection.
- I. Delimiting devices may be used for pine species only, but such devices shall be located away from the landing(s) at points designated by the STATE. Hardwood species shall be topped and delimited where the tree falls. Skidding of the tree-length boles (merchantable bole minus top and limbs) is acceptable for all species. Trees falling outside the sale area shall be pulled back into the sale area and non-merchantable tops and limbs severed in the immediate sale area.
- J. The PURCHASER shall **not** allow excessive volumes of cut-off logs, tops and limbs to accumulate at either landings or delimiting devices. Cut-off logs, tops and limbs that for whatever reason accumulate at landings and delimiting devices shall be scattered evenly back onto the sale area each day in a manner and to the degree that is acceptable to the STATE.
- K. Within each sale area, logging shall be carried out in sections at the discretion of the STATE or designated representative. Each section must be completely harvested, with the exception and requirements mentioned above, before proceeding to the next section.
- L. While on Chuck Swan State Forest, equipment, trucks and trailers must remain on rocked surfaces when outside the sale area(s) and associated landing(s), except with written permission from the STATE.
- M. The PURCHASER shall **NOT** enter Chuck Swan State Forest before 6:00AM EST except as permitted by the STATE.



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Addendum D

Communications and Contacts

The STATE:

Hannah Parham (Carson), State Forest Forester
3500 Sharps Chapel Rd. Sharps Chapel, TN 37866
Phone: (865) 278-3348
Email: hannah.parham@tn.gov

The PURCHASER:

Name
Address
Phone
Fax



INVITATION TO BID

TOUR DATES

Forestry Division personnel will give a tour of the sale areas to perspective timber buyers only by appointment.

Those interested should meet at the State Forest Headquarters.

For additional information contact:

Name: Hannah Parham (Carson)

Address: 3500 Sharps Chapel Rd, Sharps Chapel, TN 37866

Phone: (865)722-1541

Email: hannah.parham@tn.gov

GENERAL PROVISIONS

Timber sales shall comply with the procedures outlined in General Services Rule 0690-2-1-.18 (a), Disposal of Forestry Products. The pro forma contract contains the essential terms and conditions of the timber sale contract that is signed by both parties.

The timber sale contract will not be assignable by the purchaser in whole or in part without the written consent of the Division of Forestry.

The departure from the procedures, stipulations or requirements outlined in the Invitation to Bid and General Provisions may be granted only with approval from the Commissioner of the Tennessee Department of Agriculture.

1. PREPARATION OF BIDS:

- (A) Failure to examine any maps and/or instructions will be at bidder's risk.
- (B) Bids must be filled out in **ink or typewritten or digitally submitted**. No erasures permitted. Errors may be crossed out and corrections printed in ink or typewritten adjacent to the error and must be initialed in ink by person signing bid.

2. SUBMISSION OF BIDS:

- (A) **Bid Envelope** – For printed paper submissions, the appropriate bid number must be on the outside of the envelope and envelope sealed. **Only one bid per envelope**. Please print the name of the bidder, organization and telephone number on the outside of the bid. The State assumes no responsibility for lost or misdirected bids.
- (B) **Signature - Bids must be signed in ink, if printed, or digitally signed, if digitally submitted. The person signing the Invitation to Bid must be a person authorized to bind the bidder contractually.**



INVITATION TO BID

Unsigned bids will be rejected. Unsigned bids cannot be signed after the bid has been opened, even if the bidder or the bidder's representative is present at bid opening. No signatures shall be in pencil. Name of person executing bid and the organization he/she represents should be typewritten or be legibly printed in longhand.

- (C) **Bid Form** - Only bids submitted on bid forms furnished by the Division of Forestry will be considered.
3. **ACCEPTANCE OF BIDS:** The Division of Forestry reserves the right to reject any or all bids. Only bids in sealed envelopes delivered or mailed to the designated location prior to the bid opening time will be considered.
4. **ERROR IN BID:** No bid shall be altered, amended, or withdrawn after the specified time for opening bids. Negligence on the part of the bidder in preparing the bid confers no right for withdrawal of the bid after it has been opened.
5. **AWARD:**
- (A) The highest responsible bidder who accepts the stipulations specified in this Invitation for Bids will be declared the purchaser. The purchaser will be required to sign a timber sale contract at which time they will pay the full purchase price and post a performance bond equaling seven (7) percent of the sale price. Both of these amounts shall be in the form of certified check or a cashier's check (Attention: the interior body of the check must not be perforated or have holes punched into its surface), payable to the Tennessee Department of Agriculture, Division of Forestry.
- (B) If the highest responsible bidder does not meet the minimum bid determined by the Division of Forestry which is held in confidence in a sealed envelope and opened during the bid opening (the "Minimum Bid"), but is within 95% of the Minimum Bid, the Division of Forestry may negotiate with the highest responsible bidder to accept the Minimum Bid as the purchase price. If the highest responsible bidder accepts the Minimum Bid as the purchase price, then the highest responsible bidder will be declared the purchaser.
- (C) Should the highest responsible bidder not accept or meet the requirements or stipulations in the Invitation for Bids or General Provisions, including accepting the Minimum Bid as the purchase price, then the next highest responsible bidder will be offered the opportunity to accept the Minimum Bid as the purchase price and accept the stipulations specified in the Invitation for Bids. If the next highest responsible bidder accepts the purchase price and stipulations, the next highest bidders will be declared the purchaser.



INVITATION TO BID

If the next highest responsible bidder also refuses to accept the Minimum Bid as the purchase price, the no award shall be made and all bids shall be rejected.

(D) Should two bids be identical in amount, the winner of a coin toss will determine the highest bidder and next highest bidder.

6. **Required Documents:** Copies of the following documents are required to be provided to the State by the PURCHASER. Copies can be attached to the signed contract, sent to the State's contact person by mail, or provided to the State's contact person no later than the pre-operation meeting. All insurances shall be in good standing and maintained for the term of the contract. Should the status of any of these insurances or documents change, copies should be forwarded to the State's contact person as soon as possible.

- (A) Proof of Worker's Compensation Insurance applicable to Tennessee if purchaser and/or logging contractor have employees
- (B) Proof of General Liability Insurance applicable to Tennessee
- (C) Proof of Vehicle Insurance for those vehicles utilized under the terms and conditions of the contract applicable to Tennessee
- (D) Proof of legal alien work status, if applicable
 - United States Passport
 - Unexpired Foreign Passport with I-551 Stamp
 - I-94 Arrival/Departure Record
 - Alien Registration Receipt Card (Resident Alien Card) I-551 (Issued after March 1977)
 - Alien Registration Receipt Card (Resident Alien Card) I-551 (Issued since 1989)
 - Alien Registration Receipt Card (Conditional Resident Alien Card) I-551
 - Temporary Resident Card I-688
 - Employment Authorization Card I-688A
 - Employment Authorization Card I-688B



Envelope Label

Cut the label along the dashed lines and affix it to the front of the sealed bid envelope with clear tape.

Chuck Swan State Forest - Timber Sale A-04-25-01

Bidder's Name _____

Organization _____

Telephone _____