

DATE: January 29, 2015

SUBJECT: Temporary Authorization of New Institutions under the Postsecondary Authorization Act

ACTION RECOMMENDED: Temporary Authorization

BACKGROUND INFORMATION: The Commission, under the Postsecondary Authorization Act, has the “power and duty” to act upon applications for authorization to operate an educational institution in the state. For the institutions listed below, applications have been reviewed, site visits have been performed, and staff has determined that all necessary documentation and bonds have been secured. The Committee on Postsecondary Educational Institutions met on January 15, 2015 and endorsed staff recommendations for Temporary Authorization of these institutions.

A. Crown School of Trades and Technology Powell, TN
2307 West Beaver Creek Drive, Powell, Tennessee 37849

Corporate Structure: Not-for-Profit Corporation
Accreditation: None
Title IV Funding: No

Crown School of Trades and Technology is seeking approval for one new program. The program will be offered in a residential format. Instruction will be provided by the faculty from their authorized site in Powell, Tennessee.

1. Program: Auto/Diesel Technician Training
Credential Awarded: Certificate of Completion
Length of Program: 1710 Contact Hours
24 Months

B. Interfaith Education Center for Community Dental Care Murfreesboro, TN
210 Robert Rose Drive, Suite 2, Murfreesboro, Tennessee 37129

Corporate Structure: Not-for-Profit Corporation
Accreditation: None
Title IV Funding: No

Interfaith Education Center for Community Dental Care is seeking approval for two new programs. The programs will be offered in a residential format. Instruction will be provided by the faculty from their authorized site in Murfreesboro, Tennessee.

1. **Program:** Dental Assistant
Credential Awarded: Diploma
Length of Program: 960 Contact Hours
8 Months
2. **Program:** Nitrous Oxide Monitoring
Credential Awarded: Certificate
Length of Program: 5 Contact Hours
1 Day

C. Liberty Tax Service **Spring Hill, TN**
2019 Wall Street, Spring Hill, Tennessee 38401

Corporate Structure: C-Corporation
Accreditation: None
Title IV Funding: No

Liberty Tax Service is seeking approval for two new programs. The programs will be offered in a residential format. Instruction will be provided by the faculty from their authorized site in Spring Hill, Tennessee.

1. **Program:** Basic Tax Course
Credential Awarded: Certificate
Length of Program: 60 Contact Hours
2.5 Months
2. **Program:** Rapid Class
Credential Awarded: Certificate
Length of Program: 30 Contact Hours
1 Week

D. Life Academy Bible College **Nashville, TN**
4100 Clarksville Pike, Nashville, Tennessee 37218

Corporate Structure: Not-for-Profit Corporation
Accreditation: None
Title IV Funding: No

Life Academy Bible College is seeking approval for two new programs. The programs will be offered in a blended format. Instruction will be provided by the faculty from their authorized site in Nashville, Tennessee, as well as through distance learning.

1. **Program:** Biblical Studies
Credential Awarded: Bachelor of Applied Biblical Studies
Length of Program: 180 Quarter Credit Hours
48 Months Full-Time
96 Months Part-Time

2. **Program:** **Business Administration**
Credential Awarded: **Bachelor of Applied Business Administration**
Length of Program: **180 Quarter Credit Hours**
48 Months Full-Time
96 Months Part-Time

E. Medical Response Institute **Winchester, TN**
1155 South College Road, Winchester, Tennessee 37398

Corporate Structure: Sole Proprietorship
Accreditation: None
Title IV Funding: No

Medical Response Institute is seeking approval for one new program. The program will be offered in a residential format. Instruction will be provided by the faculty from their authorized site in Winchester, Tennessee.

1. **Program:** **Medical Assistant Training**
Credential Awarded: **Certificate of Completion**
Length of Program: **190 Contact Hours**
2.5 Months

F. Relay Graduate School of Education **Memphis, TN**
477 South Main Street, 5th Floor, Memphis, Tennessee 38103

Corporate Structure: Not-for-Profit Corporation
Accreditation: Middle States Association of Colleges and Schools,
Commission on Higher Education (MSACHE)
Title IV Funding: Yes

Relay Graduate School of Education is seeking approval for eleven new programs. The programs will be offered in a blended format. Instruction will be provided by the faculty from their authorized site in Memphis, Tennessee, as well as on-line.

1. **Program:** **Biology 7-12**
Credential Awarded: **Master of Arts in Teaching**
Length of Program: **36 Semester Credit Hours**
22 Months
2. **Program:** **Chemistry 7-12**
Credential Awarded: **Master of Arts in Teaching**
Length of Program: **36 Semester Credit Hours**
22 Months
3. **Program:** **Elementary Education**
Credential Awarded: **Master of Arts in Teaching**
Length of Program: **36 Semester Credit Hours**

22 Months

4. **Program:** English 7-12
Credential Awarded: Master of Arts in Teaching
Length of Program: 36 Semester Credit Hours
22 Months
5. **Program:** Geography 7-12
Credential Awarded: Master of Arts in Teaching
Length of Program: 36 Semester Credit Hours
22 Months
6. **Program:** Government 7-12
Credential Awarded: Master of Arts in Teaching
Length of Program: 36 Semester Credit Hours
22 Months
7. **Program:** History 7-12
Credential Awarded: Master of Arts in Teaching
Length of Program: 36 Semester Credit Hours
22 Months
8. **Program:** Mathematics 7-12
Credential Awarded: Master of Arts in Teaching
Length of Program: 36 Semester Credit Hours
22 Months
9. **Program:** Middle Grades Education
Credential Awarded: Master of Arts in Teaching
Length of Program: 36 Semester Credit Hours
22 Months
10. **Program:** Physics 7-12
Credential Awarded: Master of Arts in Teaching
Length of Program: 36 Semester Credit Hours
22 Months
11. **Program:** STEM 5-9
Credential Awarded: Master of Arts In Teaching
Length of Program: 36 Semester Credit Hours
22 Months

G. Rivercity Technology **Memphis, TN**
4821 American Way, Suite 303, Memphis, Tennessee 38118

Corporate Structure: Limited Liability Company (LLC)
Accreditation: None
Title IV Funding: No

Rivercity Technology is seeking approval for two new programs. The programs will be offered in a distance learning format. All instruction is provided on-line.

- 1. Program: Basic PLC-Robotics**
Credential Awarded: Certificate of Completion
Length of Program: 120 Contact Hours
3 Months
- 2. Program: Comp TIA A+**
Credential Awarded: Certificate of Completion
Length of Program: 120 Contact Hours
3 Months

H. Roadmaster Drivers School of Chattanooga, Inc. Chattanooga, TN
3800 Cummings Highway, Chattanooga, Tennessee 37419

Corporate Structure: C-Corporation
Accreditation: None
Title IV Funding: No

Roadmaster Drivers School of Chattanooga, Inc. is seeking approval to revise one program. The program will be offered in a residential format. Instruction will be provided by the faculty from their authorized site in Chattanooga, Tennessee.

- 1. Program: Commercial Truck Driver Training (Revised)**
Credential Awarded: Certificate of Completion
Length of Program: 160 Contact Hours
3 Weeks Full-Time
2 Months Part-Time

License/Certification Required for Employment: CDL-A
Licensing Board/Agency: Tennessee Department of Safety and Homeland Security

I. Roadmaster Drivers School of West Memphis, Inc. West Memphis, AR
2800 East North Service Road, West Memphis, Arkansas 72301

Corporate Structure: C-Corporation
Accreditation: None
Title IV Funding: No

Roadmaster Drivers School of West Memphis, Inc. is seeking approval to revise one program. The program will be offered in a residential format. The institution is recruitment only and all instruction will be provided by faculty from their authorized site in West Memphis, Arkansas.

- 1. Program: Commercial Truck Driver Training (Revised)**
Credential Awarded: Certificate of Completion

**Length of Program: 160 Contact Hours
3 Weeks Full-Time
2 Months Part-Time**

**License/Certification Required for Employment: CDL-A
Licensing Board/Agency: Tennessee Department of Safety and Homeland Security**

J. Ross Medical Education Center Knoxville, TN
206 N. Seven Oaks Drive, Knoxville, Tennessee 37922

Corporate Structure: Limited Liability Company (LLC)
Accreditation: Accrediting Bureau of Health Education Schools (ABHES)
Title IV Funding: Yes

Ross Medical Education Center is seeking approval for four new programs. The programs will be offered in a residential format. Instruction will be provided by the faculty from their authorized site in Knoxville, Tennessee.

- 1. Program: Dental Assistant
Credential Awarded: Diploma
Length of Program: 50.5 Quarter Credit Hours
9 Months**
- 2. Program: Medical Assistant
Credential Awarded: Diploma
Length of Program: 44.5 Quarter Credit Hours
9 Months**
- 3. Program: Medical Insurance Billing and Office Administration
Credential Awarded: Diploma
Length of Program: 52 Quarter Credit Hours
10.6 Months**
- 4. Program: Pharmacy Technician
Credential Awarded: Diploma
Length of Program: 66.5 Quarter Credit Hours
9 Months**

K. Vatterott College - Sunset Hills Sunset Hills, MO
12900 Maurer Industrial Drive, Sunset Hills, Missouri 63127

Corporate Structure: C-Corporation
Accreditation: Accrediting Commission of Career Schools and Colleges (ACCSC)
Title IV Funding: Yes

Vatterott College - Sunset Hills is seeking approval for ten new programs. The programs will be offered in a distance learning format. This institution is recruitment only and all instruction is provided on-line.

- 1. Program: Business Management**
Credential Awarded: Associate of Occupational Studies
Length of Program: 90 Quarter Credit Hours
17.5 Months
- 2. Program: Computer Programming & Development**
Credential Awarded: Associate of Occupational Studies
Length of Program: 103 Quarter Credit Hours
17.5 Months
- 3. Program: Information Systems and Security Specialist**
Credential Awarded: Associate of Occupational Studies
Length of Program: 102.5 Quarter Credit Hours
20 Months
- 4. Program: Medical Assistant with Cardiovascular Technology (Non-Invasive)**
Credential Awarded: Associate of Occupational Studies
Length of Program: 92 Quarter Credit Hours
17.5 Months
- 5. Program: Medical Assistant with Office Management**
Credential Awarded: Associate of Occupational Studies
Length of Program: 93 Quarter Credit Hours
17.5 Months
- 6. Program: Medical Assistant with Ophthalmic Technology**
Credential Awarded: Associate of Occupational Studies
Length of Program: 94 Quarter Credit Hours
17.5 Months
- 7. Program: Medical Billing and Coding**
Credential Awarded: Associate of Occupational Studies
Length of Program: 90 Quarter Credit Hours
17.5 Months
- 8. Program: Paralegal**
Credential Awarded: Associate of Occupational Studies
Length of Program: 97 Quarter Credit Hours
17.5 Months
- 9. Program: Pharmacy Technician**
Credential Awarded: Associate of Occupational Studies
Length of Program: 108 Quarter Credit Hours
22.5 Months

10. Program: Medical Assistant Occupational Specialist
Credential Awarded: Diploma
Length of Program: 52 Quarter Credit Hours
10 Months