



STATE OF TENNESSEE  
DEPARTMENT OF TRANSPORTATION

CENTRAL SERVICES DIVISION  
OVERWEIGHT & OVERDIMENSIONAL PERMITS  
SUITE 300, JAMES K. POLK BUILDING  
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**New Void Procedures -Tennessee Department of Transportation**

Voids are requested too frequently here in Tennessee and a lot of times for the wrong reasons. **Starting October 01, 2014**, we will have further restrictions regarding voids. There will be no exceptions as we have in place an amendment process that allows most everything to be amended **within 8 hours** of submittal to the permit office. Carriers need to ensure that information is correct when submitting as it is ultimately their responsibility for their permits. If something needs to be corrected, the following link provides details as to what can be amended within an 8 hour period:  
[http://www.tdot.state.tn.us/centralservices/docs/toops/TOOPS-Update\\_04-10-13.pdf](http://www.tdot.state.tn.us/centralservices/docs/toops/TOOPS-Update_04-10-13.pdf)

**Voids will not be processed for permits that can be amended.**

Additional restrictions to voids are as follows:

1. Voids will no longer be processed without a valid reason.
2. Loads that are being cancelled/permit not needed
3. Fall within the 8 hour window

**Incorrect carrier name on permits:**

**Before** submittal of a single trip permit, you can reduce the number of times you choose the incorrect carrier name by checking on the **"Confirm Application"** page that the **Company Info** is correct. If the **Company Info** is incorrect, then the application needs to be cancelled and reordered. A simple check of this information will reduce incorrect company names applied for on single trip permits. Should you need help locating the correct carrier, please don't hesitate to contact the permit office. The permit office is currently trying to resolve the difficulties in locating the correct carriers with Cambridge Systematics but we also need you all to do your part in reducing the number of voids for this reason. **Voids for incorrect carrier name will not be processed after 8 hours of permit issuance so make sure you select correct carrier.**

**Voids will now require a replacement permit number that is replacing the voided permit.**

**Do not send multiple requests for one permit. The permit office will process all voids within 24 hours of request.**