

Certificate of Insurance

FOR PROFESSIONAL LIABILITY AGAINST OMISSIONS AND ERRORS

1. Have your insurance company submit one certificate per basic agreement.
2. Make sure it states that coverage is for “professional liability” or “omissions and errors”.
3. Make sure it stipulates explicitly the amount per claim/occurrence and the amount per annual aggregate.
4. Reference should be made on the certificate to the State’s agreement number as the exclusive identifier of the contract entered.
5. The consultant will be responsible for maintaining coverage and making sure the insurance company submits a new certificate when the current one expires.
6. The certificate should be submitted by your insurance company to the civil engineering director of TDOT's design division before work commences.