

TIBRS Newsletter

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20th Annual TIBRS Conference

The 2016 TIBRS Conference will return to the Music Road Inn and Conference Center in Pigeon Forge, TN. This is the 20th anniversary of the TIBRS User Group. The conference dates are September 12th through the 14th.

All persons planning to attend the conference are asked to complete registration prior to the conference. A packet containing complete conference registration and hotel reservation information was sent via listserv message during June. The packet contained information on registration. You can register at <http://tibrsconf.tbi.tn.gov/>

Hotel Information: The reservation information for the Music Road Hotel and Inn is below. You can log into the website to make reservations. The maximum number of nights you can stay at the conference rate of \$92 is four nights. That time period is blocked in the reservation calendar on the website. Please be aware that if you wish to stay longer than four nights, the room rate will be at the normal higher rate.

Please click on the following link to make reservations: www.musicroadresort.com , then choose the Make a Reservation option then click the GROUP LOGIN in the center of the page. The Group Code is 7119.

Welcome to Karen Holmes

You may

We would like to welcome Karen Holmes to the CJIS Support Unit. She is originally from Nashville, TN and graduated from Tennessee State University with a B.S. in Industrial Art and Technology. Karen has more than three years of experience with the TBI, starting out in the Biometrics Services Section, Criminal Records Unit. She will be joining Zack on the TIBRS training team. She has two daughters, Jameice and Joi. Karen can be contacted at email: Karen.D.Holmes@tn.gov or phone: 615-744-4016. Please help us in welcoming Karen!



Conference Activities

The TIBRS User Group Officers held a planning meeting recently to discuss ways to commemorate the 20th anniversary. One of the activities that will occur is a “meet and greet” on Monday evening, September 12th from 5:00 to 7:00 after registration in the vendor area. Appetizers will be served and family members are welcome to attend. **Activities during the “Meet and Greet” will include a patch swap and photo booth. Gift cards will be given away every 15 minutes and you must be present to win. Each registered attendee will be given a ticket for door prizes during registration on Monday afternoon.**

Hope to see everyone there to celebrate the TIBRS User Group 20th Anniversary!

2016 TIBRS Conference T-Shirt

The TIBRS User Group Officers decided to include a 20th anniversary commemorative T-Shirt as part of registration this year. For those who have not yet registered online: Available sizes will be S, M, L, XL, XXL. The registration website will be updated soon and you will be able to enter your size. You must register by **August 15, 2016** to be guaranteed your size. All registrations entered after August 12th will be provided an XL T-shirt.

Data Submission

Just a friendly reminder that TIBRS data that is due on, or before, the 10th of each month. Please make every attempt to have the file to us as close to the first of the month as possible. This allows your data to be processed in a timely matter. All files that are not currently testing should be submitted through the online submittal page on the TBI website. Access the TBI website at tn.gov/tbi Scroll down to the bottom under helpful links and click Law Enforcement Resources. Click: TIBRS >TIBRS Monthly Statistical Submission. For all questions or concerns regarding data submission please contact Ashley Anderson at 615-744-4030 or Ashley.anderson@tn.gov

July 2016 TIBRS Changes and TnCrimeonline

Just a reminder, the new TIBRS changes for 2016 should be in place at your agency. **Files that do not include the changes will not process beginning August 1, 2016.**

There will be a delay in these changes being deployed to the Tennessee Crime Online program. You will be able to access data through June 2016 data submissions; however, there will be no updated data available after your June data for a few weeks. A ListServ message will be sent when the data is available. Please address any questions to Steven Jancarek at Steven.Jancarek@tn.gov.

TIBRS Data Collection Manual/Incident Report Forms

The 13th edition of the TIBRS Data Collection Manual has been posted at <http://www.tn.gov/tbi/topic/tennessee-incident-based-reporting-system-tibrs>. The updated TIBRS incident report forms are also available at the same link. These documents have been revised to reflect the new changes to TIBRS effective on July 1, 2016. Due to budget constraints, TBI will not be able to print any copies for agency distribution this year so please download the manual from the website.

Crime in Tennessee and QC Data Review

Data should be in the mail by the end of July for the period of January—June 2016 in mid to late July. It is very important that you review any issues that are identified on the sheet accompanying your Crime in Tennessee page. Please pay close attention to any Hate Bias offenses identified with an “unknown” bias. Our staff has been asked to review your data more frequently and you may be contacted outside the normal data review time if issues are identified. We hope to provide the QC Exception report on the law enforcement web site this summer so you can check your own issues and correct them or notify Ashley Anderson that the data is correct. Any correct data notifications are flagged in the repository so correct incidents will not continue to appear on the QC reports. You must notify us if an incident is correct or it will continue to appear on the QC report each month.

2016 TIBRS Training Schedule

Thursday, August 11	Introduction to Data Collection	TBI Classroom 1
Friday, August 12	TnCOP Software	TBI Computer Classroom
Thursday, August 18	TNCrimeOnline	TBI Computer Classroom
Tuesday, August 23	TIBRS Review	TBI Classroom 1
Wednesday, August 31	Introduction to Data Collection	TBI Classroom 3
Thursday, September 1	TnCOP Software	TBI Computer Classroom
Monday, September 12	Annual TIBRS Conference	Pigeon Forge
Tuesday, September 13	Annual TIBRS Conference	Pigeon Forge
Wednesday, September 14	Annual TIBRS Conference	Pigeon Forge
Tuesday, September 27	N-DEx	TBI Computer Classroom
Tuesday, October 11	Introduction to Data Collection	Roane State, Harriman
Wednesday, October 12	TIBRS Review	Roane State, Harriman
Thursday, October 20	Introduction to Data Collection	TBI Classroom 3
Friday, October 21	TnCOP Software	TBI Computer Classroom

To sign up for a TIBRS class, please email Zack.Frisbee@tn.gov

Please include: first and last name of attendee(s), your agency’s name and ORI number, and the date(s) you wish to attend.

Please note the following when signing up for classes:

TIBRS Overview & Report Writing classes do not count toward initial or recertification training requirements for Reporting Agency Coordinators (RACs) or Alternate RACs.

TNCrimeOnline classes do not count toward initial or recertification training requirements for Reporting Agency Coordinators (RACs) or Alternate RACs. However, due to the many advantages of using TNCrimeOnline, we highly recommend that RACs and Alt. RACs attend the classes if at all possible.



CJIS Support Center NCIC/TIES & TIBRS STAFF



Tennessee Bureau of Investigation
CJIS Support Center
901 R.S. Gass Blvd.
Nashville, TN 37216-2639

CJIS DIRECTOR		
Jackie Vandercook	(615) 744-4014	Jackie.Vandercook@tn.gov
CJIS SUPERVISOR		
Dale King	(615) 744-4026	Dale.King@tn.gov
CJIS Support Specialists		
Ashley Anderson (TIBRS) QUALITY CONTROL	(615) 744-4030	Ashley.Anderson@tn.gov
Elaine Bomar (TIES/NCIC) TRAINING	(615) 744-4043	Elaine.Bomar@tn.gov
Zack Frisbee (TIBRS) TRAINING	(615) 744-4214	Zack.Frisbee@tn.gov
Karissa Garrison (TIES/NCIC) TRAINING	(615) 744-4018	Karissa.Garrison@tn.gov
Margaret Goins (TIES/NCIC) AUDITING	(865) 549-7856	Margaret.M.Goins@tn.gov
Karen Holmes (TIBRS) TRAINING	(615) 744-4016	Karen.D.Holmes@tn.gov
Steven Jancarek (TIBRS) DATA/ANALYSIS	(615) 744-4024	Steven.Jancarek@tn.gov
Debbie Lamb (TIBRS) AUDITING	(865) 549-7853	Debbie.Lamb@tn.gov
Carletta Scott (TIES/NCIC) AUDITING	(731) 984-6699	Carletta.Scott@tn.gov
Terra Rosado (TIBRS) AUDITING	(731) 984-6677	Terra.Rosado@tn.gov
Suzanne Wiggins (TIBRS) AUDITING	(615) 744-4290	Suzanne.Wiggins@tn.gov
VACANT (TIBRS) PUBLICATIONS/ANALYSIS/TRAINING		

REGIONAL CJIS SUPPORT CENTER REPRESENTATIVES/AUDITORS				
<i>East Tennessee TIBRS</i>	<i>Region 2 (East/Middle) TIES</i>	<i>Middle Tennessee TIBRS</i>	<i>Region 1 (Middle/West) TIES</i>	<i>West Tennessee TIBRS</i>
Debbie Lamb 1791 Neals Commerce Lane Knoxville, TN 37914 (865) 549-7853 FAX: (865) 549-7811 Debbie.Lamb@tn.gov	Margaret Goins 1791 Neals Commerce Lane Knoxville, TN 37914 (865) 549-7856 FAX: (865) 549-7811 Margaret.M.Goins@tn.gov	Suzanne Wiggins 901 R.S. Gass Blvd. Nashville, TN 37216 (615) 744-4290 FAX: (615) 744-4555 Suzanne.Wiggins@tn.gov	Carletta Scott 121 Executive Drive Jackson, TN 38305 (731) 984-6699 FAX: (731) 668-9769 Carletta.Scott@tn.gov	Terra Rosado 121 Executive Drive Jackson, TN 38305 (731) 984-6677 FAX: (731) 668-9769 Terra.Rosado@tn.gov

**For issues concerning TnCOP or CRMS, please complete the Fusion Center
Issue form (located on the TBI web site) and email to tncop.helpdesk@tn.gov
For immediate TnCOP issues, call or send a text to 615-210-3726 (text messages are the preferred choice).**

West Tennessee - Terra Rosado
(731) 984-6677 FAX (731) 668-9769
121 Executive Park Drive, Jackson, TN 38305
Email: Terra.Rosado@tn.gov

Benton	Fayette	Hickman	McNairy
Carroll	Gibson	Houston	Obion
Cheatham	Giles	Humphreys	Perry
Chester	Hardeman	Lake	Shelby
Crockett	Hardin	Lauderdale	Stewart
Decatur	Haywood	Lawrence	Tipton
Dickson	Henderson	Lewis	Wayne
Dyer	Henry	Madison	Weakley

Middle Tennessee - Suzanne Wiggins
(615) 744-4290 FAX (615) 744-4555
901 R.S. Gass Boulevard, Nashville, TN 37216
Email: Suzanne.Wiggins@tn.gov

Bedford	Jackson	Putnam	White
Cannon	Lincoln	Robertson	Williamson
Clay	Macon	Rutherford	Wilson
Coffee	Marion	Smith	
Davidson	Marshall	Sumner	
DeKalb	Maury	Trousdale	
Franklin	Montgomery	Van Buren	
Grundy	Moore	Warren	

East Tennessee - Debbie Lamb
(865) 549-7853 Fax (865) 549-7811
1791 Neals Commerce Lane, Knoxville, TN 37914
Email: Debbie.Lamb@tn.gov

Anderson	Claiborne	Hamblen	Knox	Overton	Sequatchie
Bledsoe	Cocke	Hamilton	Loudon	Pickett	Sevier
Blount	Cumberland	Hancock	McMinn	Polk	Sullivan
Bradley	Fentress	Hawkins	Meigs	Rhea	Unicoi
Campbell	Grainger	Jefferson	Monroe	Roane	Union
Carter	Greene	Johnson	Morgan	Scott	Washington

TIBRS User Group Officers			
President	Patrick Twele	Memphis Police Department	patrick.twele@memphistn.gov
Vice President	Sharon Case	Kimball Police Department	scase@townofkimball.com
Secretary/Treasurer	Michelle Denning	Sumner County Sheriff's Office	mdenning@sumnersheriff.com
East Representative	Donna Patty	Knoxville Police Department	dpatty@cityofknoxville.org
Middle East Representative	Billy Mason	Jasper Police Department	billymason@jasperpolice.com
Middle West Representative	Kathy Ryan	Lawrenceburg Police Department	k.ryan@lawrenceburgpolice.org
West Representative	Amy Simcox	Memphis Police Department	amy.simcox@memphistn.gov
Colleges/Universities	Lisa Morris	Volunteer State Community College	lisa.morris@volstate.edu