



## Recommended Blood Specimen Collection Instructions

When a blood specimen is to be drawn for analysis where the results may be used as legal evidence, the following procedure should be followed in order to preserve the validity of the specimen and for the protection of all individuals involved. If the subject consents, the officer may take the subject to a medical facility and submit a written request for blood withdrawal. The person withdrawing blood is protected by statute (TCA 55-10-406) from civil or criminal liability as a result of withdrawing the specimen. One must remember that the subject has been offered the right to refuse and has not done so.

**Step 1** Remove all components from blood alcohol kit box.

**Step 2** Clean the venipuncture-site with a **non-alcoholic skin prep**. Remember, some antiseptic skin preps contain alcohol as a solvent.

**Step 3** Following normal hospital/clinic procedure, withdraw two (2) blood specimens from subject, allowing tubes to fill to maximum volume.

**NOTE:** Immediately after blood collection, assure proper mixing of anticoagulant powder by slowly and completely inverting blood tubes at least five times. Do not shake vigorously!

**Step 4** Print subject's name on blood tubes.

**Step 5** Fill out all information on **ALCOHOL/TOXICOLOGY REQUEST** form, and place completed form in kit box.

**NOTE:** Person withdrawing blood must sign form.

**Step 6** Place blood tubes inside the bubble bag, squeeze out excess air, and close bag.

**NOTE:** Do not remove liquid absorbing packet.

**Step 7** Place bubble bag inside the ziplock bag, then squeeze out excess air and close bag.

**Step 8** Affix "Biohazard" label to outside of kit box.

**Step 9** Return ziplock bag containing blood tubes to the kit box. Seal the kit box by moistening tabs on each end of kit box top.

**The officer will assume the responsibility for mailing or hand-delivering sealed kit to the laboratory for analysis.**

**NOTE:** For a complete toxicology drug screen, submit two tubes of blood (20 milliliters) and all available urine.

**OTHER INFORMATION (Medications, Drugs of Abuse, Known Diseases, etc.)**

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