



**WORKFORCE DEVELOPMENT BOARD MEETING AGENDA**  
**Department of Labor & Workforce Development**  
**220 French Landing Drive**  
**Nashville, TN**  
**May 19 & 20, 2011**

**Thursday, May 19, 2011**

Commissioner's Luncheon for Executive Committee 12:00 PM  
 (Maxwell House Hotel – Polk Board Room)

Staff Liaisons meet with Committee Chairs 1:30 PM  
 (220 French Landing Building)

Committee Meetings (**220 French Landing Conference Rooms**) 3:00 PM

Operations – **Workforce Development Conference Room (4<sup>th</sup> Floor)**

- State Budget
- Contract Proposal Discussion - JTG, U. of Memphis and the AFL/CIO TA
- The adoption of a WIA Employee of the Year Award
- Jim Alford Award

Strategic Planning – **Conference Room 2A (2<sup>nd</sup> Floor)**

- LWIA 4 Follow-up Presentation
- LWIA 11 Follow-up Presentation
- ECD Economic Development Regions & the Impact on the Workforce System

Continuous Improvement – **Titan Conference Room (1<sup>st</sup> Floor)**

- Discussion of new chair
- State Budget
- Incentive Awards

Policy – **Job Service Conference Room (4<sup>th</sup> Floor)**

- Discussion of new chair
- State Budget
- ECD Economic Development Regions & the Impact on the Workforce System

Reception 5:00 PM  
 (Maxwell House Hotel – **Embassy Room**)



**WORKFORCE DEVELOPMENT BOARD MEETING AGENDA**  
**Millennium Maxwell House Hotel**  
**2025 Rosa L. Parks Blvd.**  
**Nashville, TN 37228**  
**May 19 & 20, 2011**

**Friday, May 20, 2011**

Continental Breakfast 7:30 AM  
(Maxwell House Hotel – Embassy Room)

Welcome 9:00 AM  
**Wallace Grills, Chairman**  
State Workforce Development Board  
**(Maxwell House Hotel – Grand Ballroom West)**

Opening Remarks  
**Commissioner Karla Davis**  
Department of Labor & Workforce Development

Roll Call/Conflict of Interest Statement

Approval of Minutes (*vote required*)  
March 11, 2011

Workforce Development Updates 9:40 AM  
**Susan Cowden, Administrator**

Break 10:00 AM

Workforce Development Needs in the Life Sciences Sector 10:15 AM  
**Dr. Leslie Lynch, Executive Director**  
The BioTN Foundation & Tennessee Technology Council

Jobs for Tennessee Graduates and Looking Ahead to the Future 10:30 AM  
**Ken Smith, President**  
Job's for America's Graduates

Overview of State Contract and Budget Reductions 10:45 AM  
**Lee Grehan, Assistant Director**  
University of Memphis - Sparks Bureau of Business & Economic Research (SBBER)

Committee Reports 11:00 AM

Operations (**John Greeter**)

Strategic Planning (**Brad Parish**)  
2011 Local Workforce Investment Area Plan Recommendations (*vote required*)

Policy (**Guy Derryberry**)

Continuous Improvement (**Yolanda Shields**)

Closing Remarks 11:15 PM  
**Wallace Grills, Chairman**

Tour of Tennessee's Career Coaches 11:25 AM  
**Dustin Swayne, Director of Grants and Special Projects**  
**Lynn Gibbs, Middle TN Mobile Services Coordinator**  
Tennessee Department of Labor & Workforce Development

**Future Dates:**

September 15 & 16, 2011 (Executive Committee)  
December 1 & 2, 2011