

**NOTICE OF PUBLIC MEETING**  
**(State Workforce Development Board Executive Committee Meeting)**  
**Thursday, September 16, 2010**

The Executive Committee of the State Workforce Development Board will hold a meeting on Thursday, September 16, 2010 at 1:00 PM at 220 French Landing, Nashville, TN. The standing committee chairs and vice-chairs will meet at 1:00 PM. Those committees are: Operations, Strategic Planning, Continuous Improvement and Policy. All board members are invited to attend.

The State Workforce Development Board is comprised of 36 members to provide effective leadership and guidance to Tennessee's Workforce Development System. The Visions of the State Workforce Development Board is to increase the competitive position of Tennessee businesses and attract new businesses through the development of a highly skilled workforce.

Individuals with disabilities who wish to participate in these proceedings should contact the Tennessee Department of Labor and Workforce Development to discuss any auxiliary aids or services needed to facilitate such participation. Such contact may be in person, by writing, telephone, or other means and should be made no less than ten days prior to the scheduled meeting date to allow time to provide such aid or service. Contact the Department of Labor and Workforce Development, Workforce Development Division, 220 French Landing Drive. Nashville, Tennessee. Telephone Number 615-741-0354. Hearing impaired callers may use TTY 615-532-2879 or 1-800-848-0298; TDD (Voice) 1-800-848-0299.

Individuals with disabilities requiring an accommodation should contact Evelyn Gaines Guzman or Annie Hendricks ten days prior to the meeting.

Evelyn Gaines Guzman or Annie Hendricks  
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Telephone: 615-253-1331 or 615-253-2167  
TN Relay Service: 711  
Servicio de Relevo en Espanol:  
1-866 503-0263 (Voice, TTY. ASCII)  
Fax: 615-532-1355



The Tennessee Department of Labor and Workforce Development is an equal opportunity employer/program, auxiliary aids and services are available upon request.



WORKFORCE DEVELOPMENT EXECUTIVE COMMITTEE MEETING AGENDA  
Department of Labor & Workforce Development  
220 French Landing  
Nashville, TN  
September 16, 2010

Purpose: Annual review of board operations and continuous improvement.

Call to Order <b>Wallace Grills, Chairman</b>	1:00 PM
Introduction of New Board Members Shirley Frierson Echell Eady Jean Schmidt	
Roll Call	
Opening Remarks <b>James Neeley, Commissioner</b>	1:15 PM
Workforce Development Updates <b>Susan Cowden, Administrator</b>	1:30 PM
Consultant Report <b>Mary Ann Lawrence</b> LWIA 4, 5, 11 & 13	1:45 PM
Status of LWIA 4 & 13 Local Plan <b>Susie Bourque, Assistant Administrator</b> <i>(vote required)</i>	2:15 PM
Break	2:30 PM



Review of Current Board 2:45 PM

**Linda Sampson, Board Coordinator**

Standing Committees:

Operations

Strategic Planning

Policy

Continuous Improvement

Open Discussion 3:00 PM

**Wallace Grills, Chairman**

**Future Dates:**

**December 16 & 17, 2010**

**March 10 & 11, 2011**

**April 21 & 22, 2011 (Planning)**

**May 19 & 20, 2011**

**September 15 & 16 (Executive Committee)**

**December 1 & 2, 2011**