



STATE OF TENNESSEE
DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT
DIVISION OF WORKFORCE SERVICES
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April 7, 2014

Workforce Services Policy #1.0, Change 1

- Subject:** **INCOME GUIDELINES FOR PERSONS DEFINED AS "LOW INCOME INDIVIDUALS."**
- Topic:** Health and Human Services (HHS) Poverty Guidelines 2014 and the Department of Labor (DOL) Lower Living Standard Income Levels (LLSIL). To provide Local Workforce Investment Areas (LWIAs) with an income guideline table containing calculated poverty levels provided by HHS and Metro and non-Metro LLSIL for the Southern region.
- Scope:** Tennessee Department of Labor and Workforce Development (TDLWD), State Workforce Development Board (State Board), Local Workforce Investment Boards (LWIB), Local Workforce Investment Areas (LWIA), other Workforce System Sub-Recipients (Sub-Recipients), Comprehensive Career Center (Center), Workforce System Partners (Partners), Workforce System Operators (Operators), Chief Elected Official (CEO), Lead Chief Elected Official (Lead CEO); American Job Centers (Workforce System).
- References:** The Workforce Investment Act (WIA) of 1998 (Public Law 105-220) defines the term "Low Income Individual" as one who qualifies under various criteria, including an individual who received income for a six-month period that does not exceed the higher of the poverty line or 70 percent of the LLSIL. Attached, is a table containing the annual LLSIL for 2014 and the HHS poverty guidelines. The LLSIL is used for several purposes under WIA: specifically, WIA section 101 (25) defines the term "Low Income Individual" for eligibility purposes, sections 127(b)(2)(C) and 132 (b)(1)(IV) define the terms "disadvantaged adult," and "disadvantaged youth" in terms for the poverty line of LLSIL for purposes of state allotments.

The HHS 2014 poverty guidelines may be found in Federal Register, Vol. 79, No. 14, 3593-3594 (available at <http://www.gpo.gov/fdsys/pkg/FR-2014-01-22/pdf/2014-01303.pdf>) while Lower Living Standard Income Levels are found in the Federal Register, Vol. 79, No. 59, 17184-17188 (available at <http://www.gpo.gov/fdsys/pkg/FR-2014-03-27/pdf/2014-06748.pdf>).

Instructions: A table is attached with the HHS poverty guidelines for 2014 and 70 percent Metro and non-Metro LLSIL for 2014. To use this table, compare the poverty level for the family size against either the Metro or non-Metro LLSIL, depending on the county of residence, using the higher of the two in order to qualify the participant as disadvantaged under WIA. If the LWIA has reached limited funding, the area will utilize this table to determine eligibility under the priority system.

Contact: For questions regarding this policy contact Susie Bourque, Director of Policy and Special Projects, at (615) 741-1031 or Susie.Bourque@tn.gov .

Effective Date: Immediately

Duration: June 30, 2015 or until rescinded or revised.



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DH:sb

ANNUAL Workforce Investment Income Guidelines 2014

Family Size	Poverty Level	LLSIL* - Metro	LLSIL-Non-Metro
1	\$11,670	\$9,654	\$8,846
2	\$15,730	\$15,819	\$14,492
3	\$19,790	\$21,712	\$19,890
4	\$23,850	\$26,805	\$24,554
5	\$27,910	\$31,637	\$28,976
6	\$31,970	\$37,001	\$33,886
7	\$36,030	\$42,365	\$38,796
8	\$40,090	\$47,729	\$43,706
9	\$44,150	\$53,093	\$48,616
10	\$48,210	\$58,457	\$53,526
11	\$52,270	\$63,821	\$58,436
12	\$56,330	\$69,185	\$63,346
	Add \$4,060 for each additional family member	Add \$5,364 for each additional family member	Add \$4,910 for each additional family member

***Lower Living Standard Income Level**

To use this chart, compare the poverty level for the family size against either the Metro or Non-Metro LLSIL, depending on the county of residence, using the higher of the two.

Note - Metro LLSIL levels can only be used for the following counties:

Anderson, Blount, Bradley, Cannon, Carter, Cheatham, Chester, Davidson, Dickson, Fayette, Grainger, Hamblen, Hamilton, Hawkins, Hickman, Jefferson, Knox, Loudon, Macon, Madison, Marion, Montgomery, Polk, Robertson, Rutherford, Sequatchie, Shelby, Smith, Stewart, Sullivan, Sumner, Tipton, Trousdale, Unicoi, Union, Washington, Williamson, Wilson.

Revised: May 2014