

**TGMI Steering Committee
Meeting Minutes
November 13, 2007**

Members Present: Melvin Jones, Jr., Greg Duncan, Lisa Pugh, Rusty Lacy, and Jon Zirkle (by phone)

Members Absent: Lauren Hill, Mike Travis, E. Ross White and Tracy White

Mr. Jones called the meeting to order. The October minutes were approved by electronic mail and posted on the TGMI website.

Old Business

Treasurer's Report:

Mr. Jones reported that the balance in the treasury is approximately \$111. He will work with Mr. White to get the Holiday Breakfast payments to the treasury.

Marketing Effort:

Mr. Duncan reported that Mr. Jones contacted Mr. Don King regarding the video. Mr. Jones and Mr. Duncan will meet with Commissioner Story and Deputy Commissioner Lytle to review the draft script and the footage collected so far.

Newsletter:

Mr. Duncan reported that the next newsletter deadline will be short to insure it is out before the end of the year. This issue will include discussion of elections and the Holiday Breakfast.

Website Update:

Mr. Jones reported that the scheduled meeting between the committee and Trish Pulley and others from the Department of Human Resources (DOHR) was cancelled and will be rescheduled.

New Business

Bylaws Presentation:

Mr. Jones stated that Mr. Travis will discuss the proposed changes in the bylaws to alumni in an email one week before the Holiday Breakfast and vote on changes during the business section of the morning.

Hunters Lane Speakers Program:

Mr. Zirkle reported that he still has not received a response back from the Antioch or John Paul II High School Leadership Programs. Mr. Jones added that he received six positive responses from potential speakers for December 14th and January 11th. He will send out a notification email to those selected with the dates and times assigned. Mr. Zirkle shared that DOHR is developing a mentoring program that will last for twenty-eight weeks. Three children will be assigned to each volunteer. Mr. Jones will distribute an email to alumni asking for volunteers.

Holiday Breakfast:

Ms. Pugh reported that the Hospitality Committee recently met and discussed increasing the overall price of the breakfast based on the cost per person charged by Montgomery Bell State Park. MBSP will charge \$13.95 per person plus gratuity. In addition, the committee wished to include a portion to go to the treasury as this is the only fund raiser of the year currently. The Steering Committee discussed issues including a concern of driving alumni away with the cost but agreed that until another fund raiser is established, the treasury needs to be increased to fund items such as decorations for the Holiday Breakfast, the Brownbag events and others which have typically been paid out of pocket by the Hospitality Committee. It was noted that this is the only event in which the alumni pay for their own expense throughout the year. The Steering Committee agreed to sponsor Commissioner Story, Deputy Commissioner Lytle, Tom Kohntop from the University of Tennessee, Cindy Saladin and Sharon Buwalda. Ms. Pugh made a motion to charge \$20 per person with \$16 to cover the food price (\$13.95 plus gratuity), \$1 to St. Jude (alumni would be encouraged to make additional donations at the Breakfast) and \$3 to the TGMI treasury. Mr. Duncan seconded and the motion carried. Ms. Pugh shared that the Hospitality Committee has obtained many exceptional door prizes including a two night stay at a State Park and tickets to a UT football game. Mr. Duncan will load pictures from the class of 2007 with the rolling powerpoint from last year to use during the breakfast. Set up will begin at 1:00 p.m. on December 6th. All members of the Hospitality Committee and the Steering Committee are asked to assist with set up and cleanup. Mr. Duncan asked Ms. Pugh to write an article after the Breakfast for the alumni newsletter.

Wrap up of Fall Conference:

Mr. Jones stated that the fall conference was outstanding. Ms. Saya Qualls will be the chairperson for next year's Fall Conference on behalf of TGMI. Mr. George Zukotynski may be the TGEI chair representative the following year.

Mr. Jones reported that there may be another steering committee meeting in December to invite the new members to participate.

With no further business, Mr. Lacy made a motion the meeting be adjourned. Mr. Duncan seconded and the motion carried.

Respectfully submitted,

Lisa E. Pugh
Secretary