

**TGMI Steering Committee  
Meeting Minutes  
January 13, 2009**

**Committee Members:**

**Present:** Lauren Hill, Greg Duncan, Angie Duncan, Trish Pulley, Melisa Hucks, Marilou Cook, Carolyn Head

**Excused Absent:** Linda Cone, Robyn Probus, Terry Mason, John Zirkle

Ms. Hill called meeting to order at 2:30 PM.

**Treasurer Report:**

Ms. Hill reported that the TGMI account balance is approximately \$800.00.

Ms. Duncan reported that the Committee is still awaiting payment from three Christmas Party Attendees:

Bart Leathers

Bobby Wilson

David Arnold

**New Business:**

**Election of Officers:**

**Treasurer:**

Ms. Cook volunteered for position of Treasurer. Ms. Duncan seconded and the motion carried.

**Secretary:**

Mr. Duncan nominated Ms. Hucks to continue current post as secretary. Ms. Cook second and the motion carried.

**Human Resource Report:**

Ms. Hill reported that beginning with 2009, the Committee Chairs for TGMI/TGEI will meet monthly with Assistant Commissioner Karen Eddy. The meetings will allow for communication of overall goals and directions between the programs and DOHR. DOHR is continuing to develop the MI and EI program.

Ms. Pulley reported that DOHR will lead the MI attendees from the application process through graduation. The Alumni Association will take lead with graduates after graduation. The focus of the committee and association will be on continued leadership and networking.

**Cont' Human Resource Report:**

Ms. Pulley presented the new HR Training Website. The website, Strategic Learning Solutions, SLS, represents training opportunities for state employees. All training will be through Edison. Training opportunities will be announced on a 6 month calendar. This information has been provided to Department and Agency Training Offices.

Ms. Hill reported that Ms. Eddy will be more involved with both the TGMI and TGEI committees as Ms. Eddy will ensure all website request are posted within 72 hours.

**Committees:**

Ms. Hill stated that Mr. Zirkle will be organizing committees.

The Fall Conference will be chaired by the TGEI Committee. Mr. Duncan suggested that a TGMI Committee member shadow TGEI during this process. TGMI will chair the Fall Conference in 2010.

The Hospitality Committee will be the lead for the Holiday Breakfast and any Brown Bag Lunches. Ms. Pulley stated that DOHR will provide speakers for any Brown Bag Lunches. However, the event will be coordinated by the Hospitality Committee.

The Nominating Committee will be led by Mr. Mike Travis.

The Orientation Committee will be led by the 2008 Class Presidents and participants of each class. Ms. Pulley stated that DOHR will facility the orientation. DOHR will solicit help from the 2008 Class and Steering Committee.

Ms. Hill requested review of adding a Speakers Bureau Committee and a Leadership or Program Committee.

Ms. Hill also requested input and direction from all committee members on suggested goals for the 2009 Steering Committee. Submissions can be sent to Ms. Hill for consolidation.

Mr. Duncan suggested having goals for each committee.

Committee Decisions and goals will be discussed and a decision made at next committee meeting.

Next meeting will be on Tuesday, February 10<sup>th</sup> at 2:30 PM.

**Close:**

Ms. Duncan made a motion for the meeting to be adjourned. Ms. Cook seconded and the motioned carried.

With no further business, the meeting was adjourned.

Respectfully submitted,

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Melisa R. Hucks, Secretary