



TENNESSEE DEPARTMENT OF HEALTH
DIVISION OF LABORATORY SERVICES

JAMES A. GIBSON, MPH
ADMINISTRATIVE LABORATORY DIRECTOR

JOHN J. DREYZEHNER, MD, MP
COMMISSIONER

December 20, 2012

Clinical Submitters,

The Division of Laboratory Services has moved accessioning and reporting of most clinical testing to a laboratory information system (LIS). Report will be issued by the LIS and therefore, eliminate the need for dedicated, multi-part requisition forms which were used to fulfill this function. In an effort to revise requisition forms and consolidate the multiple formats previously used, one form, the "Clinical Submission Requisition," PH-4182, was developed to provide space for patient demographic entry as well as most clinical tests requests. You will find a copy of the "Clinical Submission Requisition" attached to this announcement and it can be copied and completed to accompany specimens as needed.

With the update of the requisition form, please note that the form does not have a unique specimen control number attached as has been available in the past. The unique specimen control, often referred to as a "tear strip number," is no longer part of our identification system. Each specimen must be labeled with two unique identifiers that are also included on the requisition form. Suggestions for such identifiers include: Name (first and last), Date of Birth, medical record number or patient ID number. Date of collection does not qualify as a unique identifier.

The new requisition form provides space for demographic information that is required before specimen testing and reporting can proceed. All of the items listed below are required to meet state and federal laboratory licensure requirements and aid in the testing, interpretation and reporting process.

- | | |
|---------------------------------|---|
| 1. Patient Name- first and last | 5. Submitter |
| 2. Date of Birth | 6. Date of Collection |
| 3. Gender | 7. Specimen Source |
| 4. County of Residence | 8. Test Requested by name or organism suspected |

A system-generated label attached to the requisition form is an acceptable type of demographic entry. Note that all required information must be supplied, either printed on the label or hand-written on the form. Any remaining stock of old forms may be used until supply is depleted or may be destroyed and the new, "Clinical Submission Requisition" put into use.

Please direct questions to any Laboratory Services location:

Nashville (615-262-6300), Knoxville (865-549-5201) or Jackson (731-426-0686)

Your cooperation in the transition process will be greatly appreciated.

James A. Gibson, Administrative Director