



The Tennessee Open Meetings Act passed by the General Assembly in 1974 requires that meetings of state, city and county government bodies be open to the public and that any such governmental body give adequate public notice of such meeting.

**TENNESSEE DEPARTMENT OF HEALTH
MEMORANDUM**

Date: November 18, 2016

To: Shelley Walker, Director of Communications and Media Relations
Amber Ricks, Commissioner Office
Michelle Long, Assistant Commissioner,
Bureau of Health Licensure and Regulation

From: Donna G. Tidwell, Director of Emergency Medical Service

Name of Board or Committee: Committee of Pediatric Emergency Care -
*Joint Committee of the Board of Emergency Medical
Services and the Board for Licensing Health Care
Facilities*

Date of Meeting: December 20th, 2016

Time: Meeting 1:00 pm – 5:00 pm Central Time

Place: Mid-Cumberland Regional Office
710 Hart Lane
Nashville, TN 37216

Major Item(s) on Agenda: See Attached Agenda

This memo shall be forwarded from individual programs to the Public Information Office on the 15th day of the preceding month. The Public Information Office will prepare the monthly list of meetings within the Department and have ready for distribution to state media by the 28th day of the preceding month.