

**MEETING MINUTES  
TENNESSEE BOARD OF SOCIAL WORKER LICENSURE**

**DATE:** May 6, 2016  
**TIME:** 9:00 a.m. CST  
**LOCATION:** Iris Room, Ground Floor  
665 Mainstream Drive  
Nashville, TN 37243

**BOARD MEMBERS**

**PRESENT:** Adrienne Newman, LAPSW, Chair  
Vicki Gardine Williams, LAPSW  
Ann-Marie Buchanan, LMSW  
Tara Watson, LCSW  
Julia Axley, LBSW  
Robert Zylstra, LCSW  
Kenya Anderson, LMSW

**BOARD MEMBERS**

**ABSENT:** Amy Smith, LBSW  
Elizabeth Randall, LCSW  
Karen A. Armstrong, Citizen Member

**STAFF PRESENT:** Christi Stacey, Board Administrator  
Teddy Wilkins, Unit Director  
Todd Pinckley, Assistant General Counsel

Ms. Newman called the meeting to order at 9:10 a.m. A roll call was conducted and a quorum was present.

**Minutes**

Ms. Watson made a motion to accept the January 28, 2016 minutes with correction noted seconded by Ms. Buchanan. The motion carried.

**Office of General Counsel**

Mr. Pinkley stated the disciplinary actions as of May 3, 2016 were ten (10) cases in OGC against the Board's licensees. Seven (7) of which: Lictoria Woods, Cynthia Black Finch, Mabel Atekha,

Robert Cooper, Misty Bowen, Angela Aderogba and Sara White are scheduled to be resolved by Consent Order today.

Mr. Pinckley reported to the board the Office of General Counsel as requested at the last board meeting had a prepared a draft policy on application deadlines, and new draft of the boards telehealth rules to be presented to the board later in the meeting. The board's chapter rewrite is still in internal review with Ms. Huddleston, the chief deputy counsel of OGC. Reporting as of May 2, 2016 there is no legislation affecting the board. However there had been questions to the HRB staff how Senate bill 1556 and House bill 1840 which was signed in to law by Governor Haslam April 27, 2016 would affect social work. As it currently stands this law does not affect social workers since the law specifically amended title 63 chapter 22 of TCA and this chapter deals with professional counselors, marital and family therapist and pastoral therapist.

Mr. Pinckley requested the board's approval to attend FARB conference (Federation of Associations of Regulatory Boards) Regulatory Law Seminar in September to be held in Chicago, Illinois. Motion for Mr. Pinckley to attend the FARB conference was made by Ms. Williams, and seconded by Ms. Buchanan. The motion passed unanimously.

### **Investigative Report**

Ms. Dorroh reviewed the Complaint Report stating there are three (3) complaints against LMSWs; no complaints for LAPSWs, and nine (9) complaints on LCSWs. Ms. Dorroh also went over the currently monitored practitioners report stating they were currently monitoring four (4) individuals.

### **Administrative Report**

Ms. Stacey reviewed the Administrative Report with the board stating that as of May 4, 2016 there are 697 LBSWs; 2594 LMSWs; 290 LAPSWs and 2547 LCSWs. Ms. Stacey gave the number of licensees that retired between the dates of October 27, 2015 and May 5, 2016: there were four (4) LBSWs, sixty six (66) LMSWs, two (2) LAPSW and twenty four (24) LCSWs. Ms. Stacey said twenty eight (28) LBSWs, eighty (80) LMSWs, six (6) LAPSWs and twenty seven (27) LCSWs licenses expired during that timeframe. Ms. Stacey gave the breakdown of each level of licensure by month during that same time period that were newly licensed, applications received, expired and voluntarily retired.

Ms. Wilkins asked what the board preferred on which day they would rather meet on if we narrowed the scheduling down to one day. It was decided to keep the scheduling the way it currently was set to meet on Thursdays, and Fridays if carried over. She also asked the board's opinion on the information in the administrative reports, asking the board if they would be in agreement to Ms. Stacey giving a quarterly report rather than a monthly breakdown of new licensees. The board agreed that would be permissible.

Ms. Stacey gave the board dates for the remainder of 2016, and the projected dates for 2017

Meeting dates for 2016:

July 28-29, 2016

October 27-28, 2016

Meeting dates for 2017

February 2-3, 2017

May 4-5, 2017

July 27-28, 2017

October 26-27, 2017

For information purposes only Ms. Stacey presented the 2015 ASWB's Examination pass rates as received from the ASWB reported February 25, 2016. The report covered national pass rates as well as Tennessee's.

### **Board of Social Workers Legislative Update – 2016**

Ben Simpson from the offices of legislative services for the commissioner from the department of health discussed two bills and the effect it would have pertaining to the rules for social work.

#### **Public Chapter 763**

Permits licensees whose licenses from a health-related board have expired to obtain reinstatement on the basis of a plan developed by the department of health for periodic payment of past due renewal fees and unattained continuing education instead of the current requirement of payment of all past due fees before reinstatement. This act will take effect on July 1, 2016.

#### **Public Chapter 990**

Eliminates the requirement that a healthcare services provider be at a hospital or other qualified site for the service to be considered telehealth services for insurance purposes; requires health insurance entities to reimburse healthcare service providers at the same rate for telehealth services as for in-person encounters. This act will take effect on July 1, 2016.

#### **Public Chapter 719**

Allows licensing authorities for certain state regulatory agencies to consider whether a person's conviction for the commission of a felony bears directly on the person's fitness to practice competently when making determinations regarding the person's licensure status. This act was effective upon the Governor's signature on April 6, 2016.

#### **Public Chapter 926**

States that no counselor or therapist providing counseling or therapy services in a private practice setting shall be required to counsel or serve a client as to goals, outcomes, or behaviors that conflict with the sincerely held principles of the counselor or therapist; provided, that the counselor or therapist coordinates a referral of the client to another counselor or therapist who will provide the counseling or therapy. Clarifies that violation of the 2014 American Counseling Association Code of Ethics shall not be grounds upon which the board shall exercise its powers. This act took effect on April 11, 2016.

### Public Chapter 683

This act requires that any state mandated health benefit that takes effect on or after the effective date of this act apply not only to private health insurance issuers but also any managed care organization contracting with the state to provide insurance through the TennCare program and state or local insurance program. This act was effective on March 24, 2016.

### Public Chapter 1044

Revises requirements for criminal background checks in certain health care facilities; convenes working groups on elder abuse by the department of human services, the commission on aging and disability, and the district attorney general conference. This act was effective upon the Governor's signature on April 28, 2016 except Section 4 and 8 both of which will take effect on July 1, 2016.

### Continuing Education Agreed Citations

Ms. Axley made a motion, seconded by Ms. Williams, to approve the Agreed Citation for **Stacy-Lee Ashmeade**. The motion carried.

Ms. Buchanan made a motion, seconded by Mr. Zylstra, to approve the Agreed Citation for **Samantha Barker**. The motion carried.

### Consent Order

Mr. Pinckley presented a Consent Order for **Lictoria Woods, LBSW #901**. Ms. Woods had been audited for her continuing education requirements and had not responded in a timely manner to HRB and had been referred over to OGC. Ms. Woods had completed the deficient hours. When the licensee responds to Mr. Pinckley quickly at that point they reduce the fines back to the original amount from HRB. Motion to approve the consent order for Lictoria Woods was made by Ms. Buchanan and seconded by Ms. Axley. The motion passed unanimously.

Mr. Pinckley presented a Consent Order for **Mabel Atekha, LMSW #3283**. Ms. Atekha had been audited for her continuing education requirements and had not responded in a timely manner to HRB and had been referred over to OGC. Ms. Atekha had completed her deficient hours. Motion to approve the consent order for Mabel Atekha was made by Ms. Buchanan and seconded by Ms. Axley. The motion passed unanimously.

Mr. Pinckley presented a Consent Order for **Angela Aderogba, LAPSW #21**. Ms. Aderogba had been audited for her continuing education requirements and had not responded in a timely manner to HRB, then had been referred over to OGC. Once it has been turned over to OGC and taken to the board, then signed by the board it is then given to the disciplinary coordinator. From the date it is signed by the board the licensee has six (6) months to complete the deficient hours. Motion to approve the consent order for Angela Aderogba was made by Ms. Buchanan and seconded by Ms. Watson. The motion passed unanimously.

Mr. Pinckley presented a Consent Order for **Misty Bowen, LBSW #140**. Ms. Bowen had been audited for her continuing education requirements and had not responded in a timely manner to HRB and had been referred over to OGC. Ms. Bowen had completed her deficient hours. Ms. Bowen did not contact Mr. Pinckley in a timely manner, and initially did not send in the requested fines. Her fine was set at \$200.00 as a result. Motion to approve the consent order for Misty Bowen was made by Ms. Buchanan and seconded by Ms. Williams. The motion passed unanimously.

Mr. Pinckley presented a Consent Order for **Cynthia Black Finch, LMSW #999**. The board had initially rejected her consent order and came back with an offer of a six month suspension and one year probation with a requirement of submitting quarterly reports. Ms. Black Finch had since agreed to the discipline. Motion to approve the consent order for Cynthia Black Finch was made by Ms. Buchanan, and was seconded by Mr. Zylsrt. The motion passed.

Mr. Pinckley presented a Consent Order for **Robert Cooper, LCSW #5001**. Mr. Cooper engaged in a dual relationship and impairment case with a patient. He agreed to three year probation of his license, and to continue to see the therapist he had been receiving treatment from for his impairment issues. He is to continue to see that therapist as long as it is beneficial per the code of ethics. He is also required to get ten (10) hours of continuing education credits in supervision, and a five hundred dollar civil penalty. Motion to approve the consent order for Robert Cooper was made by Ms. Buchanan and seconded by Mr. Zylstra. The motion passed unanimously.

Mr. Pinckley presented a Consent Order for **Sara C. White, LCSW #360**. Ms. White engaged in a dual relationship with a patient. She has agreed to three year probation of her license. Motion to approve the consent order for Sara White was made by Ms. Buchanan and seconded by Ms. Watson. The motion passed unanimously.

### **Newly Licensed**

Ms. Buchanan made a motion, seconded by Ms. Axley, to approve the following LMSWs for licensure:

**Arlinda M. Baxter**  
**Kerri A. Benjamin**  
**Loren R. Biggs**  
**Sheila M. Brewington**  
**Teresa M. Broomfield**  
**Edrica L. Buckmire**  
**Thomas L. Carter**  
**Marchelle M. Cole-Staley**  
**Kevin Dekock**  
**Britney M. Duke**  
**Sarah E. Evans**

**Blayke H. Bearman**  
**Phillis M. Bennett**  
**Jessica E. Blaylock**  
**Megan E. Broadstreet**  
**Meghan E. Brown**  
**Clara E. Cardenas**  
**Paul E. Clark**  
**Nakeesha D. Davidson**  
**Nicholas B. Deslattes**  
**Grace A. Eatherly**  
**Bethany L. Farmer**

**Amber L. Farris  
Corie L. Fine  
Jenny M. Gergely  
Lisa M. Hale  
Arte'Sia R. Hart  
Abby Hernandez  
Emily M. Hice  
Dalya A. Hill  
Ashlee Cobb Hyatt  
Rebecca M. Jones  
Lauren Lovelace  
Amber D. Mahan  
Anita J. Martin  
Gerald F. Mayberry II  
Sherry V. McMillan  
William A. Montgomery  
Laura Mosedale  
Ashley J. Mullen  
Lydia S. New  
Konstance C. Pendleton  
Meredith B. Reich  
Stacey M. Ruoff  
Valerie Schwetschenau  
Daia G. Stager  
Rhonda M. Stutz  
Amy L. Thomas  
Justin C. Throneberry  
Rietta M. Turner  
Carneisha J. Washington  
Kristen R. West  
Katherine R. Wilson  
Elizabeth K. Wojtowicz  
Amanda M. Young**

**Patricia A. Fasano  
Mary A. Fisher  
Dominick Grimaldi  
Amber C. Hampton  
Andrea E. Heaston  
April D. Hibdon  
Dana M. Hildebrand  
Morgan C. Hobson  
Melanie W. Jones  
Debbie Layton  
Meredith A. Macleod  
Benjamin L. Marlow  
Kory L. May  
Rebecca McCurdy  
William M. Miller  
Tequeila C. Moon  
Mary Moulder  
Diana M. Neal  
Carrie N. Niederhauser  
Tasha T. Peniche  
Katherine M. Reynolds  
Jessica N. Schwerin  
Rachel B. Smith  
Lana D. Stephens  
Devin L. Terry  
De'Asia L. Thompson  
Kayla E. Turner  
Shannon Waldrup  
Amanda R. Wentz  
Jennifer L. Whitehead  
Dominique M. Winters  
Eugenia Jones Wyatt  
Minna Hua Zhao**

The motion carried.

Ms. Axley made a motion, seconded by Mr. Zylstra, to approve the following LAPSWs for licensure:

**Julia A. Hamilton**

**Korlu K. McCainster**

The motion carried.

Mr. Zylstra made a motion, seconded by Ms. Buchanan, to approve the following LBSWs for licensure: the motion carried

**Jennifer L. Cox  
LeSheryl D. Hardemon  
Gwendolyn Washington  
Thomas M. Spirito**

**Amy Lou Futrell  
Meika E. McClendon  
Jarvett Jeanene Shipp  
Ashley K. Street Miller**

Ms. Buchanan made a motion, seconded by Ms. Axley, to approve the following LCSWs for licensure:

**Jennifer H. Adams  
Jennifer M. Baker  
Shannan Berntson  
Sidonna (Kay) Bright  
Snadra L. Call  
Crystal D. DeBerry  
Ester R. Dubique  
Jenna Phillips Edwards  
Richard M. Fridrick  
Amanda L. Gitomer  
Kenneth S. Ham  
Pamela K. Hansen  
Marnie J. Hemphill  
Erica L. Ivey  
Randle Jacson  
Aaron P. Johnson  
Susan E. Joyce-Schmiesing  
Jessica Kingsley  
Renita C. Maiten  
Tyra D. McNeil  
Lacy A. Monday  
Brenna S. O'Brien  
Joseph A. Peery  
Aimee E. Peters  
Shylow J. Prewitt  
Adrienne E. Rogers  
Stephanie F. Senogles  
Sarah Simulis  
Cheryl Diane Stampley  
Amber B. Street  
Amy Elise Tanner  
Jane Foster Trigg  
Melanie J. Walker  
Christy A. Ware**

**Rena Allgood  
Jennifer C. Bennett  
Stacey Braund  
Tierra J. Brown  
Charles Cobble  
Deanna Lee Doran  
Chanda M. Dunn  
Hung Ngoh (Geraldine)  
Kathleen A. Gewalt  
Lauren S. Greene  
Rachael A. Haney  
Betsy J. Harris  
Kimery T. Irby  
Lisa Jackson  
Cynthia R. Janke  
Erica R. Johnson  
Brian L. King  
Amber D. Lawson  
Brian A. McMillin  
Jennifer Meighan  
Lindsey R. Murkette  
Samantha Padawer  
Casey L. Permenter  
Erin E. Pickney  
Charles M. Putnam  
Cynthia Scarborough  
Jessica A. Shega  
Ronica Smith  
Martha Stanojevich  
Jennifer Strunk  
Reba Ann Terry  
Heather J. Waggener  
Sarah M. Walsh  
Townley Davis White**

The motion carried.

**LCSWs Initially Approved by Exam**

Ms. Buchanan made a motion, seconded by Mr. Axley, to approve the following LCSWs for licensure by exam:

**Faranak Alviri  
Jeffery Beaty  
Suzanne Brown  
Julie Burton  
Monica Carney  
Clayton Culp  
Stephanie Dettloff  
Katherine Ferrell  
Erica Gentry  
Audrey Hart  
Dawn Hook  
Christine Johnson  
John Lancaster  
Montoyia McGowan  
Brooke Rudnik  
Eleanor Sueing  
Raphael Woodall**

**Cicely Alvis  
Rachel Bolick  
Krystal Bryant  
Turquious Byrd  
Meredith Casada  
Jason Daniels  
Katherine Dotson  
Bethany Fiala  
Kenneth Ham  
Tiffany Hillsman  
Tamara Johnson  
Laura Kelley  
Jana McCommon  
Mallory Morris  
Shamelia Shaw  
Theresa Tankson  
Mary Corbett**

The motion carried.

**LCSWs Initially Approved / File Review to sit for exam**

Ms. Watson made a motion, seconded by Mr. Buchanan, to approve the following LCSW applicant for exam:

**Sarah Vassar**

**LCSWs Approved for Licensure by Reciprocity**

Mr. Zylstra made a motion, seconded by Ms. Buchanan, to approve the following LCSWs for licensure by reciprocity:

**Jennifer Adams  
Chanda Dunn  
Hung Ngoh Foraker  
Kathleen Gewalt  
Stephanie Senogles  
Amy Tanner  
Melanie Walker  
Christy Ware**

**Charles Cobble  
Jenna Edwards  
Lauren Greene  
Erica Johnson  
Jessica Shega  
Jane Trigg  
Sarah Walsh**

The motion carried.

**Reinstatements**

Ms. Buchanan made a motion, seconded by Ms. Williams, to approve the following reinstated LBSWs:

**Lesheryl D. Hardemon  
Gwendolyn Washington Pattman**

**Meika E. McClendon  
Jarvett Jeanene Shipp**

The motion carried.

Ms. Buchanan made a motion, seconded by Ms. Axley, to approve the following reinstated LMSWs:

**Kerri A. Benjamin  
Teresa M. Broomfield  
Dana M. Hildebrand  
Devin L. Terry  
Rietta M. Turner  
Eugenia Jones Wyatt**

**Shelia M. Brewington  
Patricia A. Fasano  
Kory L. May  
De'Asia L. Thompson  
Shannon Waldrup**

The motion carried.

Ms. Axley made a motion, seconded by Ms. Buchanan, to approve the following reinstated LAPSWs:

**Julia A. Hamilton**

**Korlu K. McCainster**

The motion carried

Ms. Buchanan made a motion, seconded by Ms. Williams, to approve the following reinstated LCSWs:

**Sidonna (Kay) Bright  
Brian L. King  
Cynthia Scarborough  
Reba Ann Terry**

**Marnie J. Hemphill  
Charles m. Putman  
Jennifer Strunk**

The motion carried.

### **Request for CE Waivers**

The Board reviewed continuing education waiver requests from the following licensees who were licensed in 2014/2015. Ms. Buchanan made a motion, seconded by Ms. Axley, to approve the waiver request.

**Hargrove Bowels, LMSW #10653 – Waive 2015**

**Caitlin Wright, LMSW #10725 – Waive 2015**

**Dana J. Scott, LMSW #10408 – Waive 2015**

The motion carried.

### **Correspondence Letters**

**Jane Davis, LCSW** submitted a request for clarification on the definition of "Clinical contact hour" as stated in 1365-01-01(5) of the Rules & Regulations. Asking if increments of 15-20-30 minutes of therapeutic intervention be accumulative towards a contact hour? She stated she had spoken with other LCSWs also considering providing clinical supervision recently at the NASW-TN Clinical Supervision Workshop and there appears to be differing interpretations of this particular issue. After much discussion the board concluded that yes, the hours would count. Providing your clinical contact reflects what it is you're doing is true clinical work as outlined in the rules. That you could add increments of 15-20-30 minutes of therapeutic intervention to be accumulative towards one (1) contact hour once a period of forty-five minutes has been reached.

**Marion Davis (sister of Mary Davis)** submitted a letter in response to an audit that she received from the Division of Health Licensure and Regulations Office of Health Related Boards. The letter indicates that Mary was randomly selected to be audited for continuing competence and/ or education for 2014 - 2015. She explained during our phone call, Mary is currently on a medical leave of absence from her job. The documentation that the audit is requesting regarding continuing competence and/or education is at her office. However, we do not know when she will be able to return to her office. We have asked her primary care physician to fax you a letter to confirm that she is on a medical leave of absence. Given these circumstances, we are requesting that she be granted an extension on the due date for providing the information to you. The letter was from her sister Marion Davis speaking for Mary Davis.

The Board reviewed Ms. Davis request for an extension on getting the CEU certificates retrieved for the audit. Ms. Buchanan made a motion, seconded by Ms. Watson, to approve the extra time request allowing her an additional six (6) months to get them turned in to the audit unit.

### **Policy on deadline for applications being submitted**

The board reviewed the "Deadline Policy" for submitting applications that Mr. Pinckley had drafted by the suggested guidelines discussed at the January board meeting. A motion to approve the policy made by Mr. Zylstra and seconded by Ms. Watson. The motion carried.

## **Telecounseling Draft Rules**

The board was presented with the current “Telehealth” rules Tenn. Code Ann. § 63-1-155 we already have in place and with the Telehealth rules of California for comparison. The board was asked to review the telehealth rules that Ms. Wilkins and Mr. Pinckley had drafted Tennessee’s code already in place, California’s rules and any additional information the board may be given by the ASWB as a result of the conference in order to discuss any changes they may want to see included. Ms. Stacey was to email the board members (present and absent) all information pertaining to telehealth to allow time to read through all information. The board asked that the email included the re-write rule changes already made that awaiting approval. The motion was made to table this until the following board meeting in July by Mr. Zylstra and seconded by Ms. Buchanan.

Other discussion by the board was the topic of our “clinical log forms” and that applicants were submitting their own personal versions of logged hours. The board was in agreement that “our” log forms only should be used, and the idea of including an insert when the LMSW’s are mailed their wall certificate of instruction on the proper form to use if they are going toward the LCSW licensure.

Ms. Buchanan presented the board with copies of her notes gleaned from the 2016 ASWB Spring Education Meeting held in New Jersey City, New Jersey.

Motion was made by Ms. Buchanan to adjourn the meeting at 11:45 am and seconded by Ms. Axley

Minutes ratified at the July 28’ 2016 meeting