

**BOARD OF EXAMINERS FOR NURSING HOME ADMINISTRATORS  
MINUTES**

DATE: August 4, 2014

TIME: 9:00 a.m. C.D.T

LOCATION: 665 Mainstream Drive  
Ground Floor, Poplar Conference Room  
Nashville, TN 37243

MEMBERS PRESENT: Harold Walker, NHA, Chair  
Craig Laman, NHA  
Stephen J. D'Amico, MD  
Russell Caughron, NHA  
Juanita Honeycutt, NHA  
Kathryn Wilhoit, RN, PhD, NHA, Vice Chair

MEMBERS ABSENT: Brandy Franks, RN, NHA  
Vincent Davis, Ex Officio

STAFF PRESENT: Lisa Lampley, Board Director  
Mary V. Webb, Board Administrator  
Mollie Gass, Assistant General Counsel  
Rachel Talley, Disciplinary Coordinator

STAFF ABSENT: Marva Swann, Board Director

With a quorum being present, Mr. Walker, Chair called the meeting to order at 9:14 a.m.

**Office of General Counsel Report**

Mollie Gass, Assistant General Counsel presented the OGC report. There is one (1) case open in the Office of General Counsel to be presented by Consent Order at today's meeting.

**Consent Order** – Wawana Lynn Brakebill – NHA License # 312

Ms. Gass presented the Consent Order to the Board that was denied from the June 2, 2014 meeting, with a few revisions. The Board was concerned for patient safety at the nursing home of which Ms. Brakebill is the nursing home administrator. It was agreed upon by all parties that Ms. Brakebill will be tested at least bi monthly to ensure that she is taking her medication. Ms. Gass also informed the Board that there are two (2) administrators working at the facility and that Ms. Brakebill would step in to run the facility only in the event of an emergency. A motion was made by Dr. D'Amico and

seconded by Kathryn Wilhoit, to accept the Consent Order as presented. The motion carried.

**Rules** –

Ms. Gass reported that the proposed language for amending Tenn. Comp. R. & Regs. 1020-01-.06 and other amendments pertaining to the Administrator in Training (AIT) program that was presented to the board at the June 2, 2014 board meeting, are in the internal rulemaking review process and there may be a rulemaking hearing in November.

**Legislation** –

There were no updates.

**Application Review Process** -

No action was taken and the Board requested that this matter be brought before the November 3, 2014 meeting.

**Other Board Business** –

The Board discussed and approved Russell Caughron, Kathryn Wilhoit and Mary V. Webb to attend the NAB Mid –Year annual conference to be held in San Francisco, CA on November 12-14, 2014. Dr. Wilhoit will attend the conference only in the event that Mr. Caughron is not able to go. A motion was made by Mr. Laman and seconded by Ms. Honeycutt. The motion carried.

**Minutes**

Dr. Wilhoit made a motion seconded by Ms. Honeycutt to approve the minutes of the June 2, 2014 meeting as presented. The motion carried.

**Investigative/Disciplinary Reports**

Rachel Talley, Office of Investigations Disciplinary Coordinator, reported as of June 2014, there were three (3) open complaints and two (2) practitioners currently being monitored following Board disciplinary action.

**Applicant Interviews/File Reviews**

**AIT Applicants**

- A. **Cassandra Stephens**— A motion was made by Dr. Wilhoit, and seconded by Ms. Honeycutt, to approve Ms. Stephens for an AIT. The motion carried.

- B. **Warren Jasper** — A motion was made by Ms. Honeycutt, and seconded by Mr. Laman, to approve Mr. Jasper for an AIT. The motion carried
- C. **Anita Croinex** – A motion was made by Mr. Caughron, and seconded by Ms. Honeycutt, to approve Ms. Croinex for an AIT. The motion carried.
- D. **Annette Reeves**— After review and discussion of the application, a motion was made by Dr. D’Amico and seconded by Mr. Laman that Ms. Reeves can complete a six (6) month AIT program however, she is still in need of an additional fourteen (14) months of management experience other than in nursing, before she can be approved to sit for the NAB exam. The motion carried.
- E. **Ted Beasley** – A motion was made by Dr. D’Amico, and seconded by Dr. Wilhoit, to approve Mr. Beasley for an AIT. The motion carried.
- F. **Nina Monroe** – A motion was made by Dr. Wilhoit, and seconded by Mr. Laman, to approve Ms. Monroe for an AIT. The board also wanted it noted that Ms. Monroe is eligible to sit for the NAB exam upon completion of the AIT training. The motion carried.
- G. **Adam Funk** – A motion was made by Dr. Wilhoit, and seconded by Mr. Caughron, to approve for an AIT. The motion carried.
- H. **Gregory Bartlett** – A motion was made by Ms. Honeycutt, and seconded by Mr. Laman, to approve Mr. Bartlett for an AIT. The motion carried.
- I. **Cassidy Hawkins** – A motion was made by Mr. Caughron, and seconded by Mr. Laman, to approve Ms. Hawkins for an AIT. The motion carried.

Reciprocity Applicants

- A. **Perry Tidwell** – Present - A motion was made by Ms. Honeycutt, and seconded by Mr. Laman, to approve Mr. Tidwell for a license. The motion carried.
- B. **Christopher Green** – A motion was made by Mr. Laman, and seconded by Dr. Wilhoit, to approve Mr. Green for a license. The motion carried.
- C. **Dyne Denizard** – A motion was made by Dr. D’Amico, and seconded by Mr. Caughron, to approve Ms. Denizard for a license. The motion carried.
- D. **Amanda Baller** – A motion was made by Mr. Walker, and seconded by Dr. Wilhoit, to approve Ms. Baller for a license. The motion carried.
- E. **Hannah Mosby** – A motion was made by Mr. Laman, and seconded by Dr. Wilhoit, to approve Ms. Mosby for a license. The motion carried.

### NAB Examination Applicant(s)

**Erika Buchanan** – A motion was made by Ms. Honeycutt, and seconded Mr. Caughron, to approve Ms. Buchanan to sit for the NAB exam. The motion carried.

### Other applicant requests

**Robin Crowell** – Ms. Crowell and her preceptor, Mr. Jack Keller, submitted a letter to request an extension, or to delay the AIT training for Ms. Crowell until 2015. After discussion with the Board, a motion was made by Dr. Wilhoit, and seconded by Ms. Honeycutt that the AIT training cannot extend beyond a year and that Ms. Crowell can start her entire AIT training over again in January 2015. The motion carried.

### **Discuss policy statement for criminal convictions**

Ms. Gass presented to the Board a policy statement that is currently being used for another Health Related Board within the Health Department and asked if the Board would consider adopting it for the Board of Nursing Home Administrators since it does not currently have one in place. A motion was made by Dr. Wilhoit and seconded by Mr. Laman to adopt the policy. The motion carried.

### **Administrator's Report**

There are 818 active nursing home administrators as of July 31, 2014.

The following is an account of Board activity from May 31, 2014 through July 31, 2014.

- New licenses—17
- Retired licenses—4
- Renewals—62 ( 37 renewed online )

### **2015 Board Meeting dates** –

Future dates of March 2<sup>nd</sup> and June 1<sup>st</sup>, 2015, were accepted by the full board.

### **Board Members**

The Consumer Member position remains vacant.

## **Financial Report**

The Board's projected revenue for FY2014 was \$105,035.00 with expenditures of \$80,224.84, leaving a projected net of \$24,810.16. The RBS system is being replaced by VERSA and the total cost for the system is \$2,000,000.00. The cost for BENHA portion is \$6,200.00.

## **Ratifications**

Dr. Wilhoit, made a motion seconded by Mr. Caughron, to approve the following list of new licensees. The motion carried:

### **NEW LICENSEES**

CAROLYN ANN FREEMAN  
YONATAN MEIR FREIDEN  
MARY KATY GAMMON  
HOLLY TROXWELL HARBIN  
RICHARD PHILLIP HOLLANDER  
ALISE IONASHKU  
MICHAEL JOSEPH MANOR

PENNY GAY MCCOY  
SELEENA RHEA PARK  
LOLA DEBRA PHILLIPS  
JULIE ELIZABETH REPKING  
DALE ROBERT-IAN SLIVKA  
LASHELL DAWN SPEARS  
GENE ROGER WOCKENFUSS

Ms. Honeycutt made a motion seconded by Mr. Laman to approve the following reinstated licensees. The motion carried.

### **REINSTATEMENTS**

CHARLES W. WHEELER  
CARL LINDSEY YOUNG

Ms. Honeycutt made a motion, seconded by Dr. Wilhoit, to approve the following preceptors. The motion carried.

### **PRECEPTOR ENDORSEMENTS**

NYDA A. BAYS  
CAROL S. LAWSON  
BRIGETTA NETHERY  
LORI GOODMAN  
RICHARD WOODARD  
DIANA MILLER  
MARLENE SIEGEL

## **Adjournment**

There being no further business, the meeting adjourned at 11:29 a.m.

**These minutes were ratified at the November 3, 2014 board meeting.**