

Event Details

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
32101-000009708	Sell	RFx	1
Event Round	Version		
1	1		
Event Name	Furniture Moving Services		
Start Time	Finish Time		
10/11/2016 07:52:02 CDT	10/28/2016 12:00:00 CDT		

Bidder: PUBLIC EVENT DETAILS

Submit To: General Services
312 ROSA L PARKS AVE
3rd Floor
NASHVILLE TN 37243
United States

Contact: Christopher Romaine
Phone: 615/253-5613
Email: Christopher.Romaine@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Event Description

This event is to bid on a multiyear contract for furniture moving services for the Department of General Services.

Specifications and terms & conditions are attached.

Agency Contact: Hannah Terry at (615) 532-1036

READ THE ENTIRE BID, including the Event Details, Specifications, and Terms and Conditions and any other attachments.

If the Review and bid on this event link included in the e-mail notification does not work, please go to

https://sso.edison.tn.gov/psp/paprd/SUPPLIER/SUPP/h/?tab=PAPP_GUEST

Log in with your vendor ID and password in order to search bid opportunities.

NOTE: Need help with EDISON? Call the Edison HELP Desk at 866-376-0104 or 615-741-4357

Please do not wait until the last day to POST YOUR BID. The Edison system will sign you out after 30 minutes of inactivity. Your password expires EVERY 90 DAYS. It is the responsibility of the Edison User (bidder/vendor) to maintain their own profile information (Email address, phone numbers, address or contacts) and to continue to keep it current by logging into the Supplier Portal and making changes as needed.

Supplier Portal link: https://sso.edison.tn.gov/oaam_server/oaamLoginPage.jsp
(Maintain supplier information)

Central Procurement Office Website:

<http://www.tn.gov/generalservices/section/central-procurement-office>

The website is constantly being updated with information to assist the agencies and vendors; you are encouraged to visit the website frequently.

General Questions

Question	UOM	Best	Worst	Response
I (we) agree to strictly abide by all the statutes and terms contained in the rules of the Department of General Services, Central Procurement Office, which are by reference made a part hereof, in addition to the special terms, conditions and specifications embodied in the invitation to bid. IMPORTANT: By Selecting YES, the bidder certifies compliance with the above and further certifies that this bid is made without collusion or fraud.		Yes		<input type="text"/>

Required: Yes Mandatory Response:Yes

Event Details (cont.)

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Event ID	Format	Type	Page
32101-000009708	Sell	RFx	2
Event Round	Version		
1	1		
Event Name			
Furniture Moving Services			
Start Time		Finish Time	
10/11/2016 07:52:02 CDT		10/28/2016 12:00:00 CDT	

Bidder: PUBLIC EVENT DETAILS

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NASHVILLE TN 37243
United States

Contact: Christopher Romaine
Phone: 615/253-5613
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Event Currency: US Dollar
Bids allowed in other currency: No

Response Comments

Question	UOM	Best	Worst	Response
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Please list the following information regarding your company's contract administrator.

List the Contract Administrator's Name

List the Contract Administrator's Address

List the Contract Administrator's Phone Number

List the Contract Administrator's Toll Free Phone Number

List the Contract Administrator's Pager or Cell Number

List the Contract Administrator's Email Address

List the Contract Administrator's Website

Required: Yes Mandatory ResponseNo

Response Comments

Associated Terms:

Vendor Contract Administrator

The bidder shall list their company's Contract Administrator. The Contract Administrator shall be the contact person for all questions regarding the contract. Note: The bidder can attach a list of alternate personnel to contact to the bid.

Please answer yes or no to the following. If "yes", describe using additional pages and attach to the Response including any relevant details:

(a) is the Respondent presently debarred, suspended, proposed for debarment, or voluntarily excluded from covered transactions by any federal or state department or agency;

(b) has the Respondent within the past three (3) years, been convicted of, or had a civil judgment rendered against the contracting party from commission of fraud, or a criminal offence in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or grant under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) is the Respondent presently indicted or otherwise criminally or civilly charged by a government entity

Event Details (cont.)

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32101-0000009708	Sell	RFx	3
Event Round	Version		
1	1		
Event Name			
Furniture Moving Services			
Start Time	Finish Time		
10/11/2016 07:52:02 CDT	10/28/2016 12:00:00 CDT		

Bidder: PUBLIC EVENT DETAILS

Submit To: General Services
312 ROSA L PARKS AVE
3rd Floor
NASHVILLE TN 37243
United States

Contact: Christopher Romaine
Phone: 615/253-5613
Email: Christopher.Romaine@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

(federal, state, or local) with commission of any of the offenses detailed above; and (d)has the Respondent within a three (3) year period preceding the contract had one or more public transactions (federal, state, or local) terminated for cause or default.

No

Required: Yes Mandatory ResponseNo

Response Comments

Iran Divestment Act. By submission of this response, each respondent and each person signing on behalf of any bidder certifies, and in the case of a joint response each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to Tenn. Code Ann. § 12-12-106.

Yes

Required: Yes Mandatory Response:Yes

Response Comments

Please enter the number of days that your bid offer will expire from the bid opening date:

0

Required: Yes Mandatory ResponseNo

Response Comments

Associated Terms:

Bid Offer Expiration

Enter the expiration date of your bid offer in the space provided on this Invitation to Bid. A minimum period of thirty (30) days from the bid closing date is requested. The state shall have sixty (60) days to accept the bid if a minimum period is not stated.

Event Details (cont.)

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Event ID	Format	Type	Page
32101-000009708	Sell	RFx	4
Event Round	Version		
1	1		
Event Name			
Furniture Moving Services			
Start Time		Finish Time	
10/11/2016 07:52:02 CDT		10/28/2016 12:00:00 CDT	

Bidder: PUBLIC EVENT DETAILS

Submit To: General Services
312 ROSA L PARKS AVE
3rd Floor
NASHVILLE TN 37243
United States

Contact: Christopher Romaine
Phone: 615/253-5613
Email: Christopher.Romaine@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Question	UOM	Best	Worst	Response
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The bidder shall indicate whether or not they plan to sub-contract

No: The bidder does not anticipate using a sub-contractor at this time and agrees to submit a request to subcontract during the contract period prior to using a subcontractor.

Yes: The bidder shall list the subcontractor(s). Attach list of additional subcontractors to the bid, please include the following for each.

List the Sub-Contractor's Name
List the Sub-Contractor's Address
List the Sub-Contractor's Contact Person
List the Sub-Contractor's Phone Number

Required: Yes Mandatory ResponseNo

Response Comments

Associated Terms:

Subcontracting

The Contractor shall not assign this Contract or enter into a subcontract for any of the goods or services provided under this Contract without obtaining the prior written approval of the Central Procurement Office. Notwithstanding any use of approved subcontractors, the Contractor shall be the prime contractor and shall be responsible for all work provided.

Service Experience, Time in Business, Jobs

List the Length of Time Your Company has been in Business. A bidder must have occupied a bona fide place of business for at least one year with suitable equipment, supplies and a trained staff capable of performing the services requested.

List the Description of Services. Please enter the information for three comparable jobs on-going or completed within the last two (2) years.

Comparable Job

List Name/Address of Comparable Job

List the Contact Person

List the Phone Number

List the Contact Person's Email Address.

Required: Yes Mandatory ResponseNo

Event Details (cont.)

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32101-0000009708	Sell	RFx	5
Event Round	Version		
1	1		
Event Name			
Furniture Moving Services			
Start Time	Finish Time		
10/11/2016 07:52:02 CDT	10/28/2016 12:00:00 CDT		

Bidder: PUBLIC EVENT DETAILS

Submit To: General Services
312 ROSA L PARKS AVE
3rd Floor
NASHVILLE TN 37243
United States

Contact: Christopher Romaine
Phone: 615/253-5613
Email: Christopher.Romaine@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Response Comments

Associated Terms:

Service Experience, Time in Business, Jobs

A bidder must have occupied a bona fide place of business for at least one year with suitable equipment, supplies and a trained staff capable of performing the services requested. A bidder must furnish satisfactory evidence of successful completion of comparable jobs for at least three customers within the past two years and any other evidence required and requested in order to establish evidence of its ability to provide services in accordance with the terms and conditions and specifications. Enter the length of time in business and evidence of completion of three comparable jobs in the space provided below.

Failure to provide at least three comparable job references with satisfactory quality of service may result in the bid being considered non-responsive and cause for rejection of the bid.

Please attach documentation that reflects registration or exemption with the TN Department of Revenue.

Required: Yes Mandatory Response: No

**A file attachment is required to satisfy this question.
Your bid will need to be edited online to include attachment responses.**

Response Comments

Please complete the attached form, included with the Terms and Conditions document, and attach all pertinent documentation regarding your company's efforts to achieve diversity business participation. This information must be submitted with the bid document and monthly thereafter until a reasonable level of diversity business participation is achieved.

Confirm below that you have completed this attached form by choosing, "Yes".

Yes

Required: Yes Mandatory Response: Yes

Response Comments

Event Details (cont.)

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Event ID	Format	Type	Page
32101-000009708	Sell	RFx	6
Event Round	Version		
1	1		
Event Name			
Furniture Moving Services			
Start Time		Finish Time	
10/11/2016 07:52:02 CDT		10/28/2016 12:00:00 CDT	

Event Currency: US Dollar
Bids allowed in other currency: No

Bidder: PUBLIC EVENT DETAILS

Submit To: General Services
 312 ROSA L PARKS AVE
 3rd Floor
 NASHVILLE TN 37243
 United States

Contact: Christopher Romaine
Phone: 615/253-5613
Email: Christopher.Romaine@tn.gov

Question	UOM	Best	Worst	Response
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A link to the Central Procurement Office's surveying tool is included in the Event Attachments. We ask that you take a few short minutes to complete this survey. The purpose of this survey is to strengthen procurement processes of the Central Procurement Office (CPO) by capturing Vendor/Bidder assessments of, and actionable comments on, the process put in place by the Central Procurement Office. Your responses will remain anonymous, and will have no bearing or consideration in the awarding of this procurement.

Required: No Mandatory ResponseNo

Response Comments

Event Details (cont.)

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Event ID	Format	Type	Page
32101-000009708	Sell	RFx	7
Event Round	Version		
1	1		
Event Name			
Furniture Moving Services			
Start Time		Finish Time	
10/11/2016 07:52:02 CDT		10/28/2016 12:00:00 CDT	

Bidder: PUBLIC EVENT DETAILS

Submit To: General Services
312 ROSA L PARKS AVE
3rd Floor
NASHVILLE TN 37243
United States

Contact: Christopher Romaine
Phone: 615/253-5613
Email: Christopher.Romaine@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Line Details

Line: 1 **Item ID:** 1000157259 **Line Qty:** 1000.0 **UOM:** Hour **Bid Qty:**
Required: Yes **Reserve Price:** No

Description: All Manufacturers: De-Installation and Re-Installation Services-All Manufacturer Non-Warranty Supplemental Open Office Landscape Furniture/Products in Region 1 Counties

Question	UOM	Best	Worst	Response
What is the unit price of this item?				<input type="text"/>
Required: Yes Mandatory Response: No				

Response Comments

Line: 2 **Item ID:** 1000157260 **Line Qty:** 1000.0 **UOM:** Hour **Bid Qty:**
Required: Yes **Reserve Price:** No

Description: All Manufacturers: De-Installation and Re-Installation Services-All Manufacturer Non-Warranty Supplemental Open Office Landscape Furniture/Products in Region 2 Counties

Question	UOM	Best	Worst	Response
What is the unit price of this item?				<input type="text"/>
Required: Yes Mandatory Response: No				

Response Comments

Line: 3 **Item ID:** 1000157261 **Line Qty:** 1000.0 **UOM:** Hour **Bid Qty:**
Required: Yes **Reserve Price:** No

Description: All Manufacturers: De-Installation and Re-Installation Services-All Manufacturer Non-Warranty Supplemental Open Office Landscape Furniture/Products in Region 3 Counties

Event Details (cont.)

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
32101-0000009708	Sell	RFx	8
Event Round	Version		
1	1		
Event Name			
Furniture Moving Services			
Start Time		Finish Time	
10/11/2016 07:52:02 CDT		10/28/2016 12:00:00 CDT	

Bidder: PUBLIC EVENT DETAILS

Submit To: General Services
312 ROSA L PARKS AVE
3rd Floor
NASHVILLE TN 37243
United States

Contact: Christopher Romaine
Phone: 615/253-5613
Email: Christopher.Romaine@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Question	UOM	Best	Worst	Response
What is the unit price of this item?				<input type="text"/>

Required: Yes Mandatory Response: No

Response Comments

Line: 4 **Item ID:** 1000157262 **Line Qty:** 1000.0 **UOM:** Hour
Required: Yes **Reserve Price:** No

Bid Qty:

Description: All Manufacturers: De-Installation and Re-Installation Services-All Manufacturer Non-Warranty Supplemental Open Office Landscape Furniture/Products in Region 4 Counties

Question	UOM	Best	Worst	Response
What is the unit price of this item?				<input type="text"/>

Required: Yes Mandatory Response: No

Response Comments

Event Details (cont.)

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
32101-000009708	Sell	RFx	9
Event Round	Version		
1	1		
Event Name			
Furniture Moving Services			
Start Time	Finish Time		
10/11/2016 07:52:02 CDT	10/28/2016 12:00:00 CDT		

Event Currency: US Dollar
Bids allowed in other currency: No

Bidder: PUBLIC EVENT DETAILS

Submit To: General Services
312 ROSA L PARKS AVE
3rd Floor
NASHVILLE TN 37243
United States

Contact: Christopher Romaine
Phone: 615/253-5613
Email: Christopher.Romaine@tn.gov

Bidder Information

Firm Name:		
Name:	Signature:	Date:
Phone #:	Fax #:	
Street Address:		
City & State:	Zip Code:	
Email:		

Event Details (cont.)

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
32101-0000009708	Sell	RFx	10
Event Round	Version		
1	1		
Event Name			
Furniture Moving Services			
Start Time	Finish Time		
10/11/2016 07:52:02 CDT	10/28/2016 12:00:00 CDT		

Bidder: PUBLIC EVENT DETAILS

Submit To: General Services
312 ROSA L PARKS AVE
3rd Floor
NASHVILLE TN 37243
United States

Contact: Christopher Romaine
Phone: 615/253-5613
Email: Christopher.Romaine@tn.gov

Event Currency: US Dollar
Bids allowed in other currency: No

Appendix A - Line Specifications

Line: 1 **Item ID:** 1000157259 **Line Qty:** 1000 **UOM:** Hour

Description: All Manufacturers: De-Installation and Re-Installation Services-All Manufacturer Non-Warranty Supplemental Open Office Landscape Furniture/Products in Region 1 Counties

Item Specifications

Manufacturer:		Item Height:	0
Mfg Item ID:		Dimension UOM:	
Item Length:	0	Volume UOM:	
Item Width:	0	Weight UOM:	
Item Volume:	0	Item Color:	
Item Weight:	0		
Item Size:			

Shipping Information

Schedule:	1	Ship To:	WILLIAM R SNODGRASS-TN TOWER
Quantity:	1000		312 ROSA L PARKS AVE
Due Date:	11/01/2016		NASHVILLE TN 37243
Freight Terms:			United States
Ship Via:	Best Option Available		

Line: 2 **Item ID:** 1000157260 **Line Qty:** 1000 **UOM:** Hour

Description: All Manufacturers: De-Installation and Re-Installation Services-All Manufacturer Non-Warranty Supplemental Open Office Landscape Furniture/Products in Region 2 Counties

Item Specifications

Manufacturer:		Item Height:	0
Mfg Item ID:		Dimension UOM:	
Item Length:	0	Volume UOM:	
Item Width:	0	Weight UOM:	
Item Volume:	0	Item Color:	
Item Weight:	0		
Item Size:			

Shipping Information

Schedule:	1	Ship To:	WILLIAM R SNODGRASS-TN TOWER
Quantity:	1000		312 ROSA L PARKS AVE
Due Date:	11/01/2016		NASHVILLE TN 37243
Freight Terms:			United States
Ship Via:	Best Option Available		

Line: 3 **Item ID:** 1000157261 **Line Qty:** 1000 **UOM:** Hour

Description: All Manufacturers: De-Installation and Re-Installation Services-All Manufacturer Non-Warranty Supplemental Open Office Landscape Furniture/Products in Region 3 Counties

Event Details (cont.)

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
32101-000009708	Sell	RFx	11
Event Round	Version		
1	1		
Event Name			
Furniture Moving Services			
Start Time	Finish Time		
10/11/2016 07:52:02 CDT	10/28/2016 12:00:00 CDT		

Event Currency: US Dollar
Bids allowed in other currency: No

Bidder: PUBLIC EVENT DETAILS

Submit To: General Services
312 ROSA L PARKS AVE
3rd Floor
NASHVILLE TN 37243
United States

Contact: Christopher Romaine
Phone: 615/253-5613
Email: Christopher.Romaine@tn.gov

Item Specifications

Manufacturer:
Mfg Item ID:
Item Length: 0
Item Width: 0
Item Volume: 0
Item Weight: 0
Item Size:

Item Height: 0
Dimension UOM:
Volume UOM:
Weight UOM:
Item Color:

Shipping Information

Schedule: 1
Quantity: 1000
Due Date: 11/01/2016
Freight Terms:
Ship Via: Best Option Available

Ship To: WILLIAM R SNODGRASS-TN TOWER
312 ROSA L PARKS AVE
NASHVILLE TN 37243
United States

Line: 4 **Item ID:** 1000157262 **Line Qty:** 1000 **UOM:** Hour
Description: All Manufacturers: De-Installation and Re-Installation Services-All Manufacturer Non-Warranty Supplemental Open Office Landscape Furniture/Products in Region 4 Counties

Item Specifications

Manufacturer:
Mfg Item ID:
Item Length: 0
Item Width: 0
Item Volume: 0
Item Weight: 0
Item Size:

Item Height: 0
Dimension UOM:
Volume UOM:
Weight UOM:
Item Color:

Shipping Information

Schedule: 1
Quantity: 1000
Due Date: 11/01/2016
Freight Terms:
Ship Via: Best Option Available

Ship To: WILLIAM R SNODGRASS-TN TOWER
312 ROSA L PARKS AVE
NASHVILLE TN 37243
United States

Event Details (cont.)

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
32101-0000009708	Sell	RFx	12
Event Round	Version		
1	1		
Event Name			
Furniture Moving Services			
Start Time	Finish Time		
10/11/2016 07:52:02 CDT	10/28/2016 12:00:00 CDT		

Event Currency: US Dollar
Bids allowed in other currency: No

Bidder: PUBLIC EVENT DETAILS

Submit To: General Services
312 ROSA L PARKS AVE
3rd Floor
NASHVILLE TN 37243
United States

Contact: Christopher Romaine
Phone: 615/253-5613
Email: Christopher.Romaine@tn.gov

Appendix B - Terms & Conditions

1. The undersigned acknowledges that all submitted information and documentation will become the property of the state of Tennessee. The undersigned also affirms that the information given above is true, accurate, and includes pertinent information necessary to identify and explain the operation of this organization to the best of my knowledge and is in no way misleading.
2. Should any data change in the future, the Supplier agrees to immediately submit the correct information electronically through the State's Supplier Portal. If the information will be submitted in writing please mail to the following address: Department of Finance and Administration 312 Rosa L. Parks Ave. 21st Floor Tennessee Tower ATTN: Supplier Maintenance Nashville, TN 37243
3. No person on the grounds of handicap or disability, age, race, color, religion, sex, national origin, creed, or any other classification protected by Federal and/or Tennessee State constitutional and/or statutory law shall be excluded from participation in, or denied benefits of, or be otherwise subjected to discrimination in the performance of the Contract or in the employment practices of the Contractor. The Contractor shall, upon request, show proof of such non-discrimination, and shall post in conspicuous places, available to employees and applicants, notices of non-discrimination.

Last Updated: 08/30/2016