



STATE OF TENNESSEE
PROCUREMENT COMMISSION
3rd Floor, William R. Snodgrass TN Tower, 312 Rosa L. Parks Avenue
Nashville, Tennessee 37243-1102
(615) 741-1035 Fax (615) 741-0684

- AGENDA -

PROCUREMENT COMMISSION MEETING #020
THURSDAY, MARCH 24, 2016 - 2:00 P.M.
TN TOWER, 3RD FLOOR, NASHVILLE ROOM

Agenda Item	
I.	Call to Order
II.	Approval of Minutes from January 21, 2016 Meeting
III.	Election of Procurement Commission Vice Chairperson
IV.	<p>New Business:</p> <p>Proposed changes to the following Central Procurement Office documents :</p> <ol style="list-style-type: none">(1) <i>Procurement Procedures Manual of the Central Procurement Office</i> – Section 11.2 Service Contracts Coordinator Designation document(2) <i>Procurement Procedures Manual of the Central Procurement Office</i>:<ol style="list-style-type: none">(a) Section 5.4.7. Exceptions from Requisitions for Purchase – Direct Purchase Orders(b) Section 6.4.2.1. Description of Informal Purchase(c) Website Reference Updates(3) Rule Exception Request for the Delegated Authority (“DA”) or Delegated Grant Authority (“DG”) Templates(4) Term of Contract for the FA Template, Governmental Grant (“GG”) Template, and GR Template(5) Attestation re: Personnel used in Contract Performance(6) Central Procurement Office Policy Number 2015-010, <i>Statewide Purchasing Card Policy and Procedures</i>(7) Workers Compensation - Insurance Options Language

LARRY B. MARTIN, Chairman
Commissioner of Finance & Administration

JUSTIN P. WILSON
Comptroller of the Treasury

ROBERT E. OGLESBY
Commissioner of General Services

MICHAEL F. PERRY
Chief Procurement Officer

Agenda Item	
V.	Reports: (1) Certification Related Items (2) Limitation of Liability (3) Correction of Errors (4) Memorandum of Understanding (MOU) - no report this period
VI.	Other Business
VII.	Adjournment