



AGENDA

**ADVISORY COUNCIL ON STATE PROCUREMENT MEETING #024
TUESDAY, SEPTEMBER 1, 2015 – 11:00 A.M.
TN TOWER – 3rd FLOOR, NASHVILLE ROOM**

AGENDA ITEM	
I.	Call to Order
II.	Approve Minutes from June 24, 2015 Meeting
III.	<p>New Business</p> <p>Proposed revisions to the following Central Procurement Office documents:</p> <ul style="list-style-type: none"> (1) DA Template (2) DG Template (3) Central Procurement Office Policy 2013-006, <i>Delegation of Authority</i> (4) Rule Exception Request for the DA or DG templates – new document (5) Rule Exception Request (6) Revisions and additions to grant templates and models (7) Terms and Conditions for purchase orders issued under an Agency's local purchase authority (8) Protest Procedures (9) Click-wrap Agreement Approval Request – new document (10) <i>Procurement Procedures Manual of the Central Procurement Office</i>, Sections 4 and 5.1 – Electronic Signatures and Approvals (11) <i>Procurement Procedures Manual of the Central Procurement Office</i>, Sections 4 and 5.11 – Adequate Financial Resources (12) <i>Procurement Procedures Manual of the Central Procurement Office</i>, Sections 4 and 5.15.3.3 – Click-wrap Agreements (13) <i>Procurement Procedures Manual of the Central Procurement Office</i>, Sections 4, 10.9, and 10.10 – Subscriptions and Software as a Service (SaaS) (14) <i>Procurement Procedures Manual of the Central Procurement Office</i>, Section 11.1 – Document Versions
IV.	Other Business
V.	Adjournment