



AGENDA

**ADVISORY COUNCIL ON STATE PROCUREMENT MEETING #027
MONDAY, FEBRUARY 29, 2016 – 2:30 P.M.
TN TOWER – 3rd FLOOR, NASHVILLE ROOM**

AGENDA ITEM	
I.	Call to Order
II.	Approve Minutes from January 6, 2016 Meeting
III.	<p>New Business</p> <p>Proposed revisions to the following Central Procurement Office documents:</p> <ul style="list-style-type: none"> (1) <i>Procurement Procedures Manual of the Central Procurement Office</i> – Section 11.2 Service Contracts Coordinator Designation document (2) <i>Procurement Procedures Manual of the Central Procurement Office</i>: <ul style="list-style-type: none"> (a) Section 5.4.7. Exceptions from Requisitions for Purchase – Direct Purchase Orders (b) Section 6.4.2.1. Description of Informal Purchase (c) Website Reference Updates (3) Rule Exception Request for the Delegated Authority (“DA”) or Delegated Grant Authority (“DG”) Templates (4) Term of Contract for the FA Template, Governmental Grant (“GG”) Template, and GR Template (5) Attestation re: Personnel used in Contract Performance (6) Central Procurement Office Policy Number 2015-010, <i>Statewide Purchasing Card Policy and Procedures</i> (7) Workers Compensation - Insurance Options Language
IV.	Other Business
V.	Adjournment